






2021 TETFund ANNUAL REPORT

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 TETFund  Tertiary Education Trust Fund

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Year Ended 31st December, 2020



ACRONYMS

ACRONYMS	MEANING
TETFund	Tertiary Education Trust Fund
BOT	Board of Trustees
ES	Executive Secretary
DESO	Department of Executive Secretary's Office
HR&GA	Human Resources and General Administration
ICT	Information Communication Technology
M&E	Monitoring and Evaluation
ESS	Education Support Services
F&I	Finance and Investment
AST&D	Academic Staff Training and Development
R&D/CE	Research and Development/Centres of Excellence
PI	Physical Infrastructure
PA	Public Affairs
SP&D	Strategic Planning and Development
NRF	National Research Fund
IBR	Institution Based Research
ARJ	Academic Research Journal
BIs	Beneficiary Institutions
TMC	Top Management Committee
COA	Chart of Account
NCOA	National Chart of Account
TAG	Technical Advisory Group
AMG	Academic Manuscript Book Development
APC	Academic Publishing Centre
FME	Federal Ministry of Education
NUC	National Universities Commission
NBTE	National Board for Technical Education
UBEC	Universal Basic Education Commission
NCCE	National Commission for Colleges of Education



ACRONYMS	MEANING
SERVICOM	Service Compact
MC	Management Committee
LBS	Legal and Board Secretariat
ACTU	Anti-Corruption and Transparency Unit
FIRS	Federal Inland Revenue Service
RAVE	Routine Audit Verification Exercise
MDAs	Ministries, Departments and Agencies
PSR	Public Service Rules
FR	Financial Regulations
EDT	Education Tax
KPI	Key Performance Indicators
RBM&E	Result Based Monitoring and Evaluation
PPA	Public Procurement Act
BPP	Bureau of Public Procurement
PMED	Project Monitoring and Evaluation Division
PRAD	Project Analysis and Documentation
PMEC	Project Monitoring and Evaluation Committee
EoI	Expression of Interest
NRFS & MC	National Research Fund Screening and Monitoring Committee
PFA	Pension Fund Administrators
MC	Monitoring Committee
GPN	General Procurement Notice
TACIA	Technical Advisory Committee on Impact Assessment
PACAC	Presidential Advisory Committee Against Corruption
EFCC	Economic and Financial Crimes Commission
ICPC	Independent Corrupt Practices and Other Related Offences Commission
NGOs	Non-Governmental Organizations
NCE	National Certificate in Education
PAJ	Professional Academic Journal



ACRONYMS	MEANING
FARA	Forum for Agricultural Research in Africa
FMST	Federal Ministry of Science and Technology
FAPESP	Sao Paulo Research Foundation
NNMA	Nigerian National Merit Award
USA	United States of America
TSAS	TETFund Scholarship for Academic Staff
R&D	Research and Development



The logo consists of the words "OUR VISION" in white, bold, sans-serif capital letters. "OUR" is smaller and positioned above "VISION". The text is centered within a dark green, irregular, overlapping shape that resembles a stylized banner or a stack of papers. The background of the entire page is a light green, intricate, repeating pattern of interlocking lines.

To be a world class Intervention
Agency In Nigeria's Tertiary
Education



A graphic consisting of two overlapping green shapes, one solid and one outlined, with the text 'OUR MISSION' centered in white.

OUR
MISSION

To Provide focused and Transformative
intervention in public Tertiary Institutions
in Nigeria through funding and effective
project management



The logo consists of a green, irregularly shaped banner with a white border. The word "OUR" is written in a smaller, white, sans-serif font above the word "SERVICES", which is written in a larger, bold, white, sans-serif font.

OUR SERVICES

Provide funding for educational facilities and infrastructural development.

Promote creative and innovative approach to educational learning and services.

Stimulate, support and enhance activities in the educational foundation areas; like Teaching Practice, Library Development and Special Education Programmes.

Champion knowledge enhancing Programmes with scientific formation and Technological literacy.



OUR
**CORPORATE
OBJECTIVE**

To use funds generated from
Education Tax to Improve the quality
of Education in Nigeria



OUR GOALS

- i. To continuously improve Educational Tax Revenue by ensuring that the tax is collected and made available for TETFund intervention programmes;
- ii. To deliver appropriate and adequate intervention programme with due regard to the sensitivities of beneficiaries and stakeholders;
- iii. To promote cutting-edge technologies, ideas and organization skills in education, and ensure that projects are forward-looking as well as responding to present needs;
- iv. To ensure successful completion of intervention projects;
- v. To form a viable and enduring partnership between TETFund and its beneficiaries;
- vi. To manage Education Tax in a way that is most beneficial to the Nigerian people;
- vii. To recruit, retain, train and retrain a highly motivated workforce;
- viii. To plan, undertake research and create reliable databank for improvement of education in Nigeria; and
- ix. To ensure accountability and transparency in all its undertaking.



OUR CORE VALUES

(a) Internal values that pertain to the behavior of person within the Organization

- i. Democratic decision-making and management style that emphasizes consultation, dialogue and the search for consensus;
- ii. Respect for human and socio-economic rights of all who work within the organization;
- iii. Transparency and accountability; and
- iv. Originality, creativity and the pursuit of excellence and efficiency.

(b) External core values that pertain to relations of TETFund with other bodies and institutions:

- i. Respect for the view-points and interest of government, tax payers, beneficiaries and other stakeholders;
- ii. Believe in wide-scale consultation with stakeholders as a means to an adequate understanding of the problems of education and how to solve them; and
- iii. Promotion of transparency and accountability on the part of beneficiaries of TETFund.



FOREWORD

Tertiary Education Trust Fund, (TETFund) is an agency of the Federal Government established to intervene in the Public Tertiary Education sector through the rehabilitation, restoration and consolidation of teaching and learning infrastructure, resources and environment with a view to uplifting Nigeria for global competitiveness. The organization was first established by Act No. 7 of 1993 as the Education Tax Fund, (ETF) to intervene at all levels of public education.

In 1998, the name was changed to Education Trust Fund with the provision of Act No. 40 of 1998 and in 2011 the Fund was renamed Tertiary Education Trust Fund, (TETFund) by the Tertiary Education Trust Fund Establishment Act. No. 16 of 2011 refocused to intervene at the tertiary education level as opposed to the omnibus agency that intervene in all sectors of education.

TETFund gets its funding from the 2% Education Tax charged on the assessable profit of all registered companies operating in Nigeria. The tax is assessed and collected by Federal Inland Revenue Services (FIRS). The Fund administers the tax and disburses the amount to tertiary educational institutions at the Federal and State levels. It also monitors the projects executed with the funds allocated to the beneficiaries. TETFund ensures that funds generated from Education Tax (ET) are utilized to improve the quality of tertiary education in Nigeria.

Following the amendment of the TETFund Act by the National Assembly in 2011 which refocused the intervention efforts of TETFund to only public tertiary institutions, there has been a quantum leap in the provision of physical infrastructure across the public tertiary institutions in the country as well as massive investments in human development and R&D. TETFund is gradually turning our public tertiary institutions to world-class establishments.

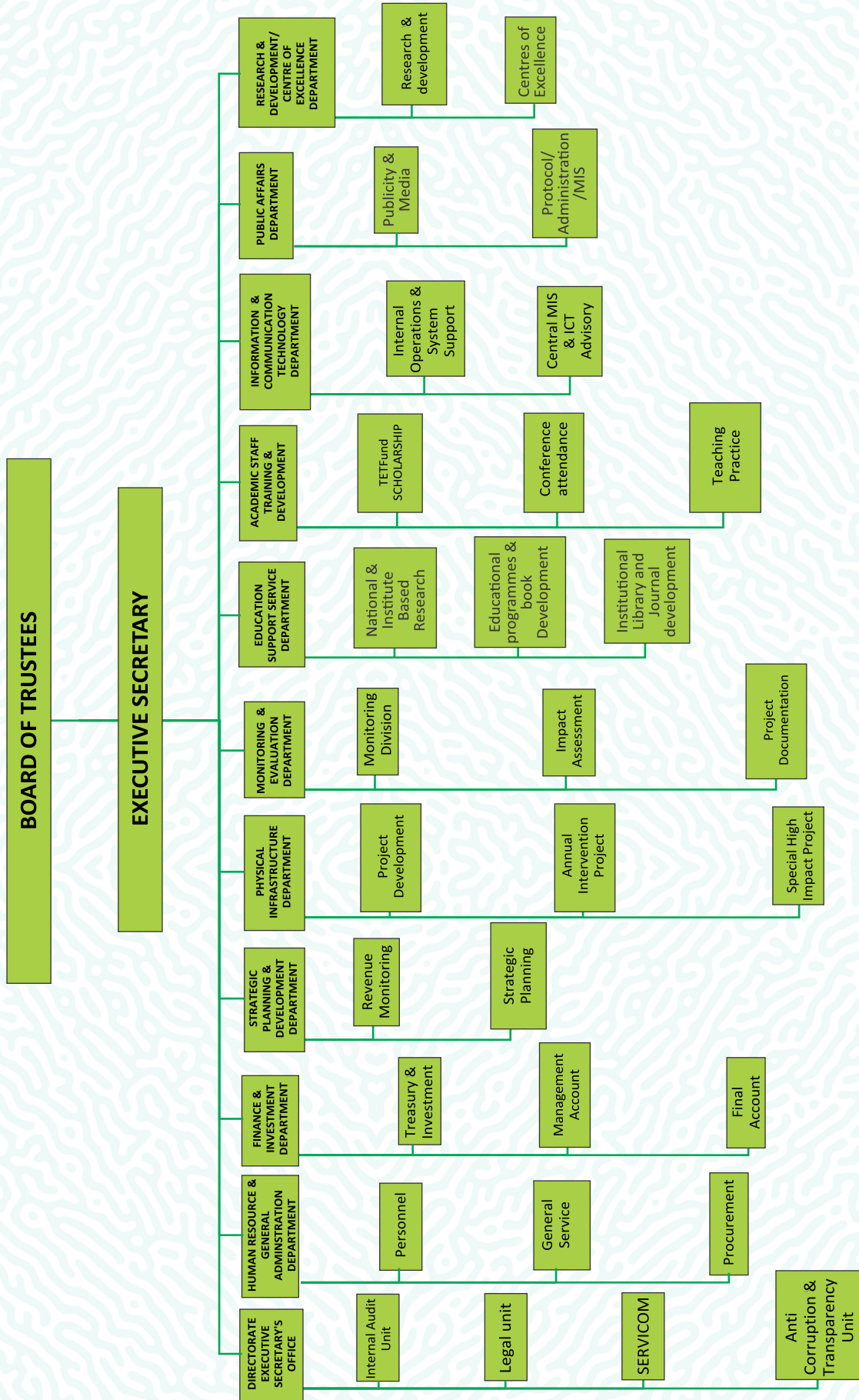
The year 2021 Annual Report captures the total amount of education tax collected for TETFund operation by the Federal Inland Revenue Service (FIRS) from the 2% assessable profit of all registered companies in Nigeria which stood at One Hundred and Eighty Nine Billion, Five Hundred and Thirty Five Million, One Hundred and Thirty Four Thousand, Eight Hundred and Twenty Four Naira and Two Kobo (**N189,535,134,824.02**).

The achievements recorded in the year under review was made possible through the commitment and dedications of our staff at all levels. TETFund also enjoyed the total cooperation and support of the Federal Government, the National Assembly and supervising Ministry of Education. The 2021 Annual report covers the 2021 Fiscal Year (January to December) and also contains achievements recorded during the year.

Executive Secretary



CORPORATE STRUCTURE



THE ESTABLISHMENT AND ACTIVITIES OF TETFund



Establishment of the Tertiary Education Trust Fund

- (i) The deteriorating educational infrastructure and failing standard of education in the 1980's and early 1990's led to agitation for reforms in the education sector;
- (ii) In response, the Education Tax Fund was established in 1993 under Act No. 7 as amended by Act No. 40 of 1998 as a Trust Fund and the 2011 TETFund Establishment Act, with the objective of using project management to improve the quality of education in Nigeria; and
- (iii) The main source of income available to the Fund is the 2% education tax paid from the assessable profit of companies registered in Nigeria.

Activities

TETFund has developed a culture of accountability and transparency in its operations over the years. These qualities are well entrenched in all policies and programmes across the various areas of intervention of the Fund.

TETFund in promoting the twin qualities of transparency and accountability ensures that Education Tax collections by the Federal Inland Revenue Services (FIRS) are monitored and reconciled periodically. The Board of Trustees ensures that disbursement of funds to beneficiary educational institutions for the restoration, rehabilitation and consolidation of education are devoid of bureaucratic bottleneck and are need-driven and beneficiary-friendly.

The main activities undertaken by TETFund include:

- (i) Liaising with FIRS to monitor the collection of education tax;
- (ii) Providing pro-active support for education tax collections by FIRS;
- (iii) Embarking on periodic tax drives to mobilize payment of education tax by companies;
- (iv) Embarking on joint reconciliation visits in Tax offices of FIRS;
- (v) Disbursement of funds to the various tiers of tertiary education;
- (vi) Receiving proposals on area of intervention from beneficiaries;
- (vii) Receiving proposals by professionals to assess their relevance to improving the quality of teaching and learning;
- (viii) Monitoring of projects being executed by beneficiaries;
- (ix) Organizing periodic workshops/seminars across the country to enable stakeholders and beneficiaries make inputs into future intervention policies; and
- (x) Provision of Funds for R&D (IBR and NRF).



EDUCATION TAX COLLECTION 2011 - 2021 (as per CBN Transfer)

YEAR	COLLECTION
2011	128,520,976,008.43
2012	188,369,758,197.29
2013	279,173,161,628.61
2014	189,613,733,389.78
2015	207,426,510,432.70
2016	130,122,728,549.73
2017	154,957,367,063.60
2018	203,284,756,044.54
2019	221,304,417,947.59
2020	257,012,358,395.43
2021	189,535,134,824.02



TETFund AT A GLANCE



The scope of TETFund interventions

Tertiary Education Trust Fund is an Intervention Agency with the mandate to providing funding to all Public Tertiary Education Institutions in Nigeria. TETFund, funds Public Universities, Polytechnics and Colleges of Education. The number of institutions benefitting from the Fund have increased over the years. As at 2021, a total of 220 Public Tertiary institutions benefitted from TETFund intervention, as listed below:

- Universities	-	86
- Polytechnics	-	65
- Colleges of Education	-	69

Administrative Structure

The Executive Secretary is the Chief Executive and Accounting Officer of the Fund. He is assisted by Head of Departments and Units in the day to day running of the affairs of the Fund for the implementation of policies laid down by the Board.

Under the Office of the Executive Secretary are the following specialized Units:

- i. Anti-corruption and Transparency
- ii. Internal Audit
- iii. Legal and Board Secretariat
- iv. SERVICOM

The following are Departments headed by Directors in the Fund;

- i. Department of Executive Secretary's Office
- ii. Department of Academic Staff Training and Development
- iii. Department of Education Support Services
- iv. Department of Finance and Investment
- v. Department of Human Resource and General Administration
- vi. Department of Information Communication Technology
- vii. Department of Monitoring and Evaluation
- viii. Department of Public Affairs
- ix. Department of Physical Infrastructure
- x. Department of Research and Development/Centres of Excellence
- xi. Department of Strategic Planning and Development



BOARD OF TRUSTEES



Alh. Kashim Ibrahim Imam
Chairman BoT



Prof. Suleiman Elias Bogoro
Executive Secretary



Alh. Tijani Musa Isa
Board Member, North West



Alh. Mohammed Liman Ciroma
Board Member, North East



Chief Uchenna Kyrian Ufearoh
Board Member, South West



Sen. Ganiyu Solomon
Board Member, South West



Dr. Fiepre Clever Yenogha Aprebo
Board Member, South South



Prof. Mohammadu Bapper-Aliyu
Board Member, NCCE



Dr. Masaudu Kazaure
Board Member, NBTE



Arc. Sonny S.T. Echono
Board Member, Ministry of Education



Mrs. Rosaline O. Kolade
Board Member, Ministry of Finance



MANAGEMENT



Alh. Sa'idu Idris
Director, Finance & Investment



Prof. Suleiman Elias Bogoro
Executive Secretary



Arc. Uchendu Wogu
Director, Executive Secretary's Office



Mrs. Ngoba Preye Briggs
Director, Public Affairs



Dr Salihu Girei Bakari
Director, Education Support Services



Mal. Buhari Mikailu
Director, Physical Infrastructure



Arc. Erivwo Inene
Director, Strategic Planning



Barr. Abubakar Adamu
Director, Human Resource &
General Administration



Engr. Mustapha Gotala
Director, Monitoring & Evaluation



Mr. Okunlola Kolapo
Ag. Director, Education Support



Joseph Odo
Head, Information Communication Technology



Mal. Muhammed Sani Suleiman
Ag. Head, Academic Staff Training
and Development



DEPARTMENTAL REPORTS



OFFICE OF THE EXECUTIVE SECRETARY

1.0 Introduction

The Executive Secretary, Tertiary Education Trust Fund is appointed by the President and Commander-in-Chief of the Armed Forces, Federal Republic of Nigeria and is the Chief Executive and Accounting Officer of the Fund.

1.1 Core Functions and duties of the Executive Secretary, Tertiary Education Trust Fund

The Executive Secretary, is subject to the general direction of the Board of Trustees and his responsibilities are;

- 1.1.1 The day-to-day administration of the Fund;
- 1.1.2 Keeping the books and proper records of the proceedings of the Board of Trustees;
- 1.1.3 The administration of the Secretariat of the Board of Trustees; and
- 1.1.4 The general direction and control of all other employees of the Fund.

Apart from these functions, the Executive Secretary also directly superintends over the following specialized units under his office;

- i. Anti-Corruption and Transparency Unit
- ii. Internal Audit
- iii. Legal and Board Secretariat
- iv. Service Compact (SERVICOM)



2.0 THE DIRECTORATE OF EXECUTIVE SECRETARY'S OFFICE

2.1. INTRODUCTION

The Office of the Director, Executive Secretary's Office (DESO) was established by the Fund in 2009 to assist the Executive Secretary in the discharge of his enormous statutory duties as Chief Executive of the Fund. The Director coordinates the activities of the Units in the Office of the Executive Secretary and provides technical assistance to the Executive Secretary, as well as ensures that there is efficiency and effectiveness in the operations of the office.

2.1.1 The Department (DESO) is headed by a Director who reports to the Executive Secretary. The Department comprises three main units namely:

- a. Internal Audit Unit
- b. Legal and Board Secretariat Services Unit
- c. SERVICOM Unit

The three specialized Units (Legal, Audit and SERVICOM) have a direct channel of communication to the Executive Secretary on professional issues while DESO coordinates their administrative activities.

2.2 KEY ACTIVITIES

2.2.1 FUNCTIONS OF THE DIRECTORATE OF EXECUTIVE SECRETARY'S OFFICE

The specific duties of the Directorate are as follows:

- a) Assisting the Executive Secretary in the discharge of his statutory duties which are as follows:
 - i. The day-to-day administration of the Fund;
 - ii. Keeping the books and proper records of the proceedings of the Board of Trustees;
 - iii. The administration of the Secretariat of the Board of Trustees; and
 - iv. The general direction and control of all other employees of the Fund.
- b. Supervising the administrative activities of the specialized Units in the Department namely, Internal Audit, Legal and SERVICOM Units.
- c. Implementation of special programs as may be initiated by the Executive Secretary.
- d. Providing secretarial support and handling of correspondences/letters requiring the Executive Secretary's attention.
- e. Coordinating the movement of all visitors to the Executive Secretary's Office; and
- f. Performing any special or ad hoc duties as may be assigned by the Executive Secretary from time to time.



2.3 EXECUTIVE SECRETARY'S OFFICE

For effective and efficient service delivery of the office, the Executive Secretary made innovative and novel changes as follows:

- a. **Secretariat:** The Confidential Secretary oversees the Executive Secretary's Secretariat which comprises all matters and official matters and control of visitors in the office of the Executive Secretary.
- b. **Registry:** The Executive Secretary's Office has two Registries. One is in charge of External Documents and the other is in charge and control of all the Fund's Internal Documents and Files.
- c. **Protocol:** The Protocol Unit is also categorized into two sections the one in charge of coordination of External Visitors on appointments, handling of e-mails of the Executive Secretary and related protocol responsibilities and the second section oversees the Executive Secretary's travelling and visa related matters.
- d. **Technical Assistants (TA):** Three (3) officers are engaged at the discretion of the Executive Secretary and saddled with the responsibilities of assisting the Executive Secretary as his Technical Assistants. The TAs are specifically assigned to duties which are personal to the Executive Secretary and any other special duties.
 - i. The Technical Assistant (Finance) to the Executive Secretary performs complimentary duties and functions as may be assigned by the Executive Secretary, including financial advice, oversight responsibilities in respect of financial transactions.
 - ii. The Technical Assistant (Research) to the Executive Secretary performs complimentary duties and functions as may be assigned by the Executive Secretary, including Research projects advice, oversight responsibilities in respect of operation and coordination of special programs on R&D.
 - iii. The Technical Assistant (Strategy and planning) to the Executive Secretary performs complimentary duties and functions as may be assigned by the Executive Secretary, including implementation of Strategic programs, oversight responsibilities in respect of special programs as may be directed from time to time.



2.4 SUMMARY OF STAFF STRENGTH IN THE EXECUTIVE SECRETARY'S OFFICE FOR THE PERIOD UNDER REVIEW

S/N	OFFICES/UNITS	NO. OF STAFF
1	Executive Secretary/CEO	1
2	Director, ES Office	1
3	Office of the ES/CEO	16
4	Internal Audit Unit	20
5	Legal Unit	8
6	SERVICOM Unit	9
	TOTAL STAFF IN ES OFFICE	53

2.5 ACTIVITIES CARRIED OUT BY DESO FOR 2021

The Directorate of Executive Secretary's Office (DESO) carried out the following activities:

- a. Processing of various mails and files for action as directed by the Executive Secretary.
- b. Timely replies to Letters and correspondences on behalf of the Executive Secretary to beneficiary institutions, external agencies, public and private organizations, and relevant stakeholders.
- c. Operating the Freedom of Information (FOI) front desk.
- d. Successful arrangement of courtesy visits by beneficiaries and other stakeholders to the Executive Secretary.
- e. Timely correspondence to enquires or requests made to the Fund by beneficiary institutions, Government Agencies, corporate bodies, and individuals.
- f. Coordinating and supervising the administrative activities of staff posted to the Zonal offices.
- g. Timely discharge of special or ad-hoc duties assigned by the Executive Secretary such as representing the Executive Secretary at official functions where he is not able to personally attend.
- h. Represented the Executive Secretary at various convocations, conferences, and meetings upon his directives; and
- i. Liaising with the various committees of the two chambers of the National Assembly.

2.6 CHALLENGES

The DESO enjoyed the tremendous support of the Executive Secretary and therefore did not encounter any major challenges impeding its activities during the period under review.

2.7 CONCLUSION

The Directorate of the Executive Secretary's Office has been positioned to assist the Executive Secretary in steering the ship of the Fund in an effective and efficient manner given the tremendous responsibilities of the Executive Secretary to the Fund, the Beneficiary Institutions, the Federal Government, the National Assembly, and other Stakeholders.



3.0 LEGAL AND BOARD SECRETARIAT UNIT

3.1 INTRODUCTION

The Legal and Board Secretariat (LBS) is a Unit under the Office of the Executive Secretary. Although the ETF was established in 1993, it was not until 2000 that the Legal Unit was set up. During the restructuring exercise by the Board of Trustees in 2006, the Legal Unit was renamed Legal and Board Secretariat Unit (LBS).

3.2 FUNCTIONS OF THE UNIT

The Unit is charged with the overall responsibility for all Legal and Board Secretariat matters of the Fund. The basic functions of the LBS are as follows:

3.2.1 Advising the Management and the Board of Trustees on all legal matters:

1. All operations of the Fund with legal consequences are forwarded by the Executive Secretary and Departments/Units handling such specific matter directly to the Legal and Board Secretariat for legal advice/input before appropriate recommendation is made by the Unit to the Executive Secretary or Board of Trustees for final approval.
2. Upon receipt of such requests, the Unit promptly addresses such issues and develops a legal opinion on same or forwards the issue to the Fund's external solicitors for further advice where necessary before it makes a final recommendation to the Executive Secretary.

3.2.2 Preparation/vetting of contract agreements involving the Fund and interpretation of legal instruments:

- i. Matters involving the procurement of goods and services usually require formalization of the contract between the Fund and third parties where the obligations, conditions and liabilities of all parties are clearly defined. Such contractual documents must, under the supervision and guidance of the LBS, be executed by the Fund and the contracting party(ies).
- ii. All other Departments/Units also request the LBS to prepare the relevant agreements and letters of award of contract. In some cases, contractors awarded contracts by the Fund forward their draft contract agreement to the Fund. These draft agreements are directed to the LBS for vetting and to ensure that the legal interest of the Fund is adequately protected before final execution of the agreement.
- iii. The LBS is also responsible for drafting legal instruments such as standing orders for the Board meetings, Board resolutions and Bills for consideration by the National Assembly. The Unit also interprets and ensures compliance with extant rules and Acts passed by the Federal Government and National Assembly respectively.



3.2.3 Providing Secretarial services as well as logistic support to the Board of Trustees:

- i. The LBS in collaboration with relevant Departments and Units makes adequate arrangement for all Board and Committee meetings. This entails notifying the board members of board meetings, preparing the allowance of all the Trustees as well as ensuring payment, arranging transportation to convey each trustee from his/her destination to the venue of the meeting.
- ii. At each Board meeting, the LBS ensures that all memos and reports from Departments, Units and Board Committee are collated, filed, and circulated to each Trustee before the meeting.
- iii. At the end of the meeting, the LBS prepares Board Decision Extracts which are circulated to all Heads of Department and Unit for prompt implementation. The LBS also prepares and files all the approved minutes of the meetings of the Board of Trustees and handles all correspondence on their behalf.

3.2.4 Liaising with the Fund's External Solicitors to ensure adequate handling of Court cases in which the Fund is a party:

- i. It is the duty of the LBS to prepare issues of law that eventually forms the Claims or Defence of the Fund to be filed as briefs by the external solicitors before the relevant Courts of law. The LBS also obtains certified true copies of judgments, orders/injunctions either for or against the Fund. It also ensures that all such judgments, orders/injunctions are immediately complied with.
- ii. It further ensures the prompt and adequate payment of professional fees to the external solicitors as at when due. Furthermore, the Board of Trustees at its 69th meeting approved the engagement of another Law Firm preferable a Senior Advocate of Nigeria.

3.2.5 Performing other duties as assigned by the Executive Secretary:

- i. The Executive Secretary at his sole discretion may forward matters which are not necessarily legal in nature but which he feels could be best handled and determined by the LBS such as, preparation of speeches and drafting of responses to letters addressed to him directly.



3.3 ACTIVITIES OF THE UNIT IN YEAR 2021

- a. **The Unit Provided Secretarial services as well as logistic support to the Board of Trustees and Executive Secretary:**
 - i. In the year 2021, the LBS successfully held the following board meetings:
 - ii. Special Meeting (84th) held on the 25th February, 2021 at the Transcorp Hilton Hotel Abuja;
 - iii. 85th BOT Meeting held on the 18th August, 2021 at the Lagos Continental Hotel, Lagos State.
 - iv. Promptly prepared the BOT Decision Extracts and Minutes of meeting and other meeting documents.
- b. **Anti-corruption and Transparency Unit (ACTU) activities**
 - i. Investigated petitions referred to the Unit by Anti-Corruption Unit
 - ii. Proffered legal advice to the ACTU Committee
- c. **Freedom of Information (FOI)**
 - i. Timely responded to all FOI based request sent to the Fund
 - ii. Laised with relevant departments on all the FOI based request
 - iii. Collated documents for dispatch to FOI party
- d. **Procurement activities:**
 - i. Assisted the Procurement Division on evaluation of technical and financial bids in year 2021
- e. **Staff Housing Loan Committee (SHLC) meeting:**
 - i. Attended SHLC meetings
 - ii. Conducted legal Search on Applicants proposed house and prod.
 - iii. Prepared loan agreements/deed of legal mortgages
 - iv. Obtained original title documents for safe keeping.
 - v. Prepared deed of releases.

3.4 ACHIEVEMENTS

The LBS has made remarkable progress in all its activities since it was. In the year 2021 the LBS:

- a. Provided qualitative and timely legal advice to the Management;
- b. Ensured that the Fund complies with extant laws and regulations as it affects its operations;
- c. Collaborated with relevant law enforcement agencies (EFCC and ICPC) in respect of petitions received by them from aggrieved persons;
- d. Carried out series of investigative visits to our beneficiaries on violations of the Public Procurement Act, Fund Policies, and mismanagement of TETFund allocations;



- e. Ensured thorough amicable dispute resolution of cases against the Fund. On behalf of the Fund, the LBS ensures that controversial issues are timely and effectively resolved before same proceeds to the Court for adjudication. This proactive step by the LBS has over the years assisted in minimising the number of cases involving the Fund;
- f. Provided legal advice and guidance to the Senior Staff Disciplinary Committee as well as the Junior Staff Disciplinary Committee;
- g. Assisted in the drafting of the National Research and Development Foundation Bill, 2021 for consideration by the National Assembly
- h. Successfully concluded cases in 2021;
 - i. **Oto Nigerian Limited V. Alhaji Abdulrahman Buhari, NAWA Properties Limited & Education Trust Fund;**
Plaintiff Instituted the action at the Federal High Court Abuja compelling the Defendants (the Fund included) to pay 'mesne profit' at the rate of N2,600.000.00.
All processes of the Fund were duly filed and served. However, after multiple adjournments at the instance of the Claimant's Counsel, the matter was struck out by the Court due to the Claimant's lack of diligence in prosecuting its case;
 - ii. **Registered Trustees of Procurement Procedures Awareness Initiative V. Executive Secretary TETFund;**
The Claimant instituted the matter at the Federal High Court Abuja seeking a declaration that the Fund's failure to furnish them with all necessary documents sought in their freedom of information request constitutes a deliberate infraction on the Claimant's legal right to access those documents as guaranteed in the Freedom of Information Act, 2011.
During the Course of proceedings, the Claimant's Counsel failed to show up in Court on the last three adjourned dates, which led to the Honorable Court striking out the matter due to the Claimant's lack of diligence in prosecuting its case; and
- i. Due to the Legal Unit's timely response to Freedom of Information requests and annual report submission to the Attorney General of the federation's Office, the Fund achieved a rank of 7th Position in the 2021 Freedom of Information Rankings List for all Ministries, Departments and Agencies (MDA's). The Fund was ranked 83rd in the previous year (2020) ranking List.

Source: www.foivault.ng



3.5 CONCLUSION

The LBS has proven to be a very important arm of the Tertiary Education Trust Fund. The major advantage is the fact that the Unit ensures through its activities that the Fund is not entangled in any difficult legal scenario or controversy which can dampen its operations in funding tertiary institutions in Nigeria.

It has also been proven to be very important in the discharge of the duties and functions of the Board of Trustees of the Tertiary Education Trust Fund which has by Law, overall responsibility for managing the Trust Fund for the benefit of all Public Tertiary institutions and Nigerians as a whole.



4.0 SERVICOM UNIT

4.1 INTRODUCTION

The SERVICOM Unit is mainly charged with the responsibilities to ensure effective and efficient service delivery to the Nation Nigeria. The word SERVICOM is an acronym of Service compact created by the former President Olusegun Obasanjo on the 21st March 2014 in a bid to drive Administration's Service Delivery Initiative (SDI).

In compliance with the Federal Government's directives, the TETFund Executive Management at its meeting on 21st July 2005 approved the establishment of the SERVICOM Unit in the Fund.

The Unit, structurally and administratively, operate through the office of the Executive Secretary.

SERVICOM is hinged on four main principles:

- a) Affirmation of commitment to the service of the Nigeria nation.
- b) The conviction that Nigeria can only realize her full potential if citizens receive prompt and efficient service from the state.
- c) Consideration for the needs and rights of all Nigerians to enjoy social and economic advancement
- d) Dedication to deliver services to which citizens are entitled in a timely, fair, honest, effective and transparent manner.

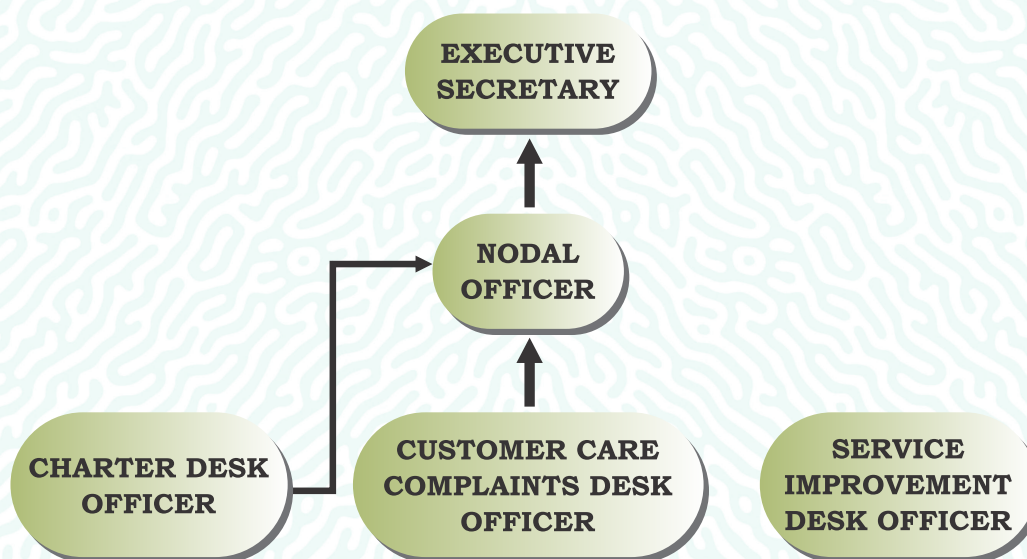
4.2 FUNCTIONS OF THE SERVICOM UNIT

- a) To institute a complaints procedure, including a grievance redress mechanism for the Fund.
- b) To ensure the promotion of quality assurance and best practices in the Fund's activities.
- c) To serve as a link between the Fund and the ministerial SERVICOM Unit.
- d) To facilitate a safe and conducive working environment for Staff at all levels of service delivery.
- e) To manage the Fund's customer relations Policy including providing opportunities for customer's feedback on service delivery.
- f) To spearhead the Fund's Service delivery initiative through compliance.
- g) Coordinating TETFund SERVICOM Committee meetings.



4.3 STRUCTURE OF THE SERVICOM UNIT

The Organogram of TETFund SERVICOM Unit



4.4 ACHIEVEMENT

The TETFund SERVICOM Unit recorded the following achievements as follows:

- i. The SERVICOM Unit Organized workshop for Nodal Officers/Directors Quality Assurance in the Beneficiary Institutions on the Theme: **"Building Skills for effective Service Delivery"**. The workshop was conducted between 22nd – 25th March, 2021.
- ii. Production of **4Nos** Suggestion Boxes on the 8th June, 2021 which is situated appropriately in the floors of the Fund for the use of staff and other visiting stakeholders.
- iii. The Last phase of the Service Satisfaction Survey (SSS) to **78Nos** Beneficiary Institutions in the southern Geo-political Zone, which occurs in the month of July 2021. It is the concluding part of the exercise, furthermore report of the exercise have been submitted to the Executive Secretary for further directive.
- iv. The 2021 SERVICOM week was also celebrated in the Fund on the 5th October with the theme: **"Tertiary Education Trust Fund: Power of Service"**. The year episode was celebrated through delivery of two lectures by resource persons to all staff of the Fund who attended in batches on the topics: **"Attitudinal Behaviour and code of ethics in the work environment"** and **"Power of Service in actualization of set organization goals"**.
- v. **Customer Feedback Analysis (Phone Calls):-** over 400 calls were placed to visiting stakeholder from January- December 2021. The purpose of the activity is to ascertain the level of responses from the stakeholders in order to collate their views and perceptions on how are treated during their visit to the Fund.



vi. **Induction Programme for newly recruited staff of TETFund:** The slide presentation was delivered by the SERVICOM Unit to the newly recruited staff on the activities and functions of SERVICOM while encouraging them to be a good ambassador of the Fund in their day-to-day activities.

COMPLAINTS RECEIVED WITHIN THE PERIOD

S/N	YEAR	TOTAL NUMBER OF COMPLAINTS	NUMBER OF COMPLAINTS TREATED	NUMBERS OF COMPLAINTS UNTREATED	REMARKS
1.	February 2021	2	2	NIL	The complaints received as at 2021 were acknowledged and forwarded to the appropriate Departments/ Units for further necessary action
2.	April 2021	1	1	NIL	
3.	September 2021	1	1	NIL	
4.	October 2021	1	1	NIL	
5.	November 2021	1	1	NIL	
	TOTAL	6	6	NIL	

4.5 CHALLENGES

- a) Lack of training on stress Management course due to interface with customers/Beneficiary Institutions.
- b) Complaints are not been channeled rightly to the SERVICOM Unit.

4.6 SUGGESTIONS AND RECOMMENDATIONS

- a) Ensuring promotion of Quality Assurance Standards and best practices in the Fund.
- b) Instituting appropriate marketing research techniques in identifying customer needs and expectations.
- c) The Services render in the TETFund should be focused oriented in line with its vision, mission and core value.



- d) Managing links with strategic partners and other stakeholders on service delivery, facilitating delivery improvement.
- e) Facilitating a safe and conclusive working environment for staff at all levels of service delivery.
- f) Training programmes for SERVICOM Staff, Management and other Frontline Staff on effective service delivery.
- g) Suitable training in customer relations must be provided for SERVICOM Staff.

4.7 CONCLUSION

The new approach to service delivery is quite innovative. The SERVICOM Unit is calling for attitudinal change amongst staff to improve the standard of productivity in the office, in the perception of the fact that customer deserves to be served better.



5.0 INTERNAL AUDIT UNIT

5.1 INTRODUCTION

This report presents the total pre-payment vouchers audited for disbursements made to Beneficiary Institutions, the General Overhead of the Fund and other various projects that are directly funded by the Fund. The report also captures audit observations raised as well as recommendations and actions taken in ensuring compliance with the Fund's internal control procedures during the course of the year 2021.

The summary of total number of pre-payment vouchers passed for the various intervention projects, administration and other administrative expense items received are as follows:

(a)	Beneficiary Projects:		
	· Universities	-	1,573
	· Polytechnics	-	897
	· Colleges of Education	-	912
	Total Beneficiary Payment Vouchers	-	3,382
(b)	Administration:		
	· Recurrent	-	1,746
	· Capital	-	54
	· Sundry Payables	-	22
	· Other Admin. Expenses	-	350
	Total Administrative Payment Vouchers	-	2,172

5.2 Total Value of Pre-Payment Vouchers Passed for Beneficiaries and Administrative Expenses in the Period January - December, 2021

BENEFICIARIES	TOTAL
Universities	137,093,351,172.26
Polytechnics	47,912,669,311.85
C.O. E's	36,191,171,933.45
TOTAL BENEFICIARY DISBURSEMENTS	221,197,192,417.56
ADMINISTRATIVE	
Recurrent Expenditure	8,089,890,051.15
Capital Expenditure	262,617,520.58
TOTAL ADMIN. EXPENSES	8,352,507,571.73
Sundry Payables	633,686,447.22
OTHER ADMIN. EXPENSES	8,533,452,003.80

5.3 Audit Observations

- Total value of audited payment vouchers for beneficiary disbursements at the end of the year 2021 amounted to N221.19bn which relates to various intervention lines such as Annual Intervention, Special High Impact, Zonal Intervention, Special intervention projects, etc.



- As shown in the table above, Universities received the highest disbursement of over N137.09bn (62%) of the total disbursements made in the period;
- Polytechnics had the next highest disbursement with N47.91bn which represents 22% of the total disbursements, while Colleges of Education received N36.19bn which is 16% of the total disbursements.
- The total value of beneficiary disbursements passed by the unit over the course of 2021 was N221.19bn which shows a decline compared to the total value of N232.05bn over the same period in the year 2020. A comparative analysis is shown in table 3.0

5.4 ANALYSIS OF INTERVENTION PROJECTS PRE-PAYMENT AUDIT VOUCHERS

S/N	INTERVENTIONS	UNIVERSITIES	POLYTECHNICS	COLLEGES OF EDUCATION	JAN-JUNE TOTAL (2021)	JAN-JUNE TOTAL (2020)
1	ANNUAL INTERVENTION PROJECTS	32,124,233,024.94	17,313,533,903.90	14,114,992,663.47	63,552,759,592.31	91,151,948,916.18
2	PROJECT MAINTENANCE INT.	1,942,907,000.00	686,870,000.00	778,778,000.00	3,408,555,000.00	1,706,877,000.00
3	LIBRARY INTERVENTION	3,314,610,000.00	1,648,000,010.00	1,321,600,000.00	6,284,210,010.00	7,582,902,407.13
4	ENTREPRENEURSHIP	1,106,287,170.00	-	-	1,106,287,170.00	526,350,000.00
5	EQUIPMENT FABRICATION	-	560,779,088.56	-	560,779,088.56	682,540,175.00
6	TEACHING PRACTICE	-	-	1,009,558,518.25	1,009,558,518.25	1,601,144,688.66
7	SPECIAL HIGH IMPACT PROJECT	13,782,994,006.37	1,580,000,000.00	2,504,851,209.49	17,867,845,215.86	42,983,726,000.36
8	SPECIAL INTERVENTION PROJECT	25,864,227,283.21	9,899,019,282.80	3,650,787,131.80	39,414,033,697.81	23,605,851,850.47
9	ZONAL INTERVENTION PROJECT	35,272,509,359.84	6,048,725,293.58	5,977,522,706.35	47,298,757,359.77	29,118,839,595.66
10	INFORMATION & COMM. TECHNOLOGY	506,650,000.00	217,625,000.00	144,861,539.00	869,136,539.00	2,862,075,000.00
11	ADVOCACY & PUBLICITY PROJECTS	10,200,000.00	4,000,000.00	3,400,000.00	17,600,000.00	8,000,000.00
12	ACADEMIC STAFF TRAINING & DEVT.	14,554,095,297.70	8,547,481,958.40	5,459,938,365.29	28,561,515,621.39	21,419,182,126.18
13	CONFERENCE ATTENDANCE (CA)	-	96,874,311.64	188,036,998.66	284,911,310.30	751,298,085.00
14	INSTITUTIONAL BASED RESEARCH (IBR)	925,568,783.32	691,614,009.13	398,481,845.48	2,015,664,637.93	882,037,204.50
15	ACADEMIC RESEARCH JOURNALS (ARJ)	1,084,687,070.14	238,030,828.95	256,600,505.91	1,579,318,405.00	503,132,633.86
16	ACADEMIC MANUSC.INTO BOOKS	177,195,742.66	171,169,606.69	164,050,463.75	512,415,813.10	417,904,188.55
17	ACADEMIC PUBLISHING CENTRE	1,569,633,166.58	-	1,623,900.00	1,571,257,066.58	1,739,933,275.49
18	NATIONAL RESEARCH FUND (NRF)	3,148,525,284.50	158,946,018.20	216,088,086.00	3,523,559,388.70	2,641,836,751.63
19	R&D. CENTRE OF EXCELLENCE	1,709,027,983.00	-	-	1,709,027,983.00	1,609,650,000.00
20	Others	-	50,000,000.00	-	50,000,000.00	256,936,791.59
	GRAND TOTALS	137,093,351,172.26	47,912,669,311.85	36,191,171,933.45	221,197,192,417.56	232,052,166,690.26

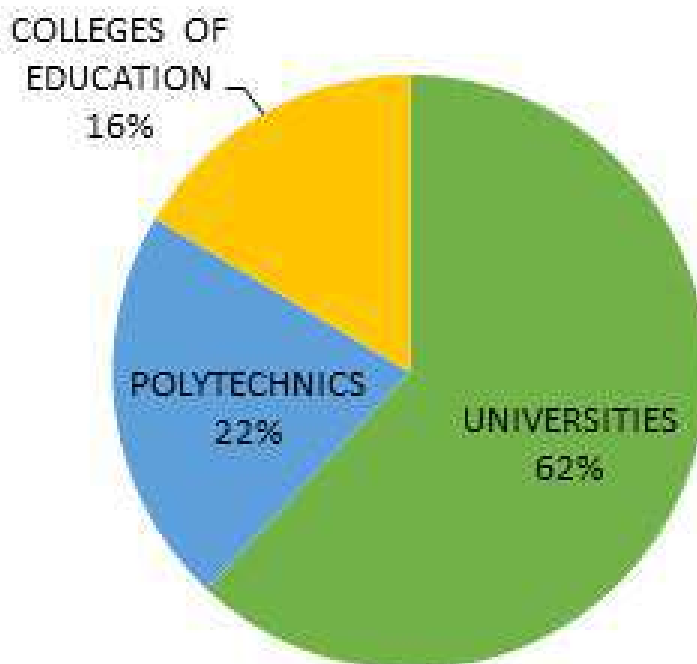
5.5 ANALYSIS BY SECTOR & MONTH

A total number of payment vouchers valued at **N221.19bn** were passed during the period. The distribution on a sector basis is as follows:

- Universities - **N137.09bn** which represents 62% of the total value of vouchers passed;
- Polytechnics N47.91bn – 22% and;
- Colleges of Education N36.19bn – 16%.



SHARE OF THE VALUE OF BENEFICIARY PRE PAYMENT VOUCHERS PASSED IN THE PERIOD



5.6 ANALYSIS BY INTERVENTION LINE

The Intervention lines with significant value of higher disbursements are as follows:

- Annual Intervention - **N63.55bn** (28.73%);
- Zonal Intervention Projects - **N47.29bn** (21.38%);
- Special Intervention Project - **N39.41bn** (17.81%);
- Special High Impact Intervention - **N17.86bn** (8.07%); and
- TETFund Scholarship for Academics Staff (**TSAS**) - **N28.56bn** (12.91%).

Other intervention lines with significant values are:

- Library Development Project - **N6.28bn** (2.84%); and
- Project Maintenance - **N3.40bn** (1.54%).



BENEFICIARY PAYMENT VOUCHERS PASSED BY INTERVENTION



5.7 The unit recommends that intensive monitoring should be carried out by the officials of the Fund to ensure that the funds released are judiciously applied to achieve the desired impact in Nigeria's tertiary education sector.

5.8 FINANCIAL RETURNS FROM BENEFICIARY INSTITUTIONS

5.8.1. FINANCIAL RETURNS

During the period under review, the Fund received a total of one thousand two hundred and six (1,206) Financial Returns from beneficiary institutions for various intervention lines. One thousand and sixty-five (1,065) Audit Clearance Certificates were issued while one hundred and forty-one (141) were queried. Out of the Institutions that were queried, twenty-seven (27) are yet to respond.

5.8.2 OBSERVATIONS

In the course of scrutinizing financial returns submitted by beneficiary institutions, savings was realized from intervention funds released to the under listed institutions;

- Moshood Abiola Polytechnic**- a total sum of **N1,027,130.00** was realized on 2017 Zonal Intervention.
- Kaduna Polytechnic**- the sum of **N2,887,490.25** was realized on 2017-2019 Annual Intervention while the sum of **N2,520,000.00** was realized on 2019 Zonal Intervention.



After communicating to the institutions, both have responded to our observations and have written to the Fund requesting for permission to reprioritize the savings amount for use on other TETFund approved projects.

- It was also observed that several beneficiary institutions frequently make extra deductions on payments to contractors beyond the statutory deductions of Stamp Duty, VAT and Withholding Taxes. These deductions may be for Development Levy or State Tax. The following institutions were found to be in violation of TETFund Intervention Guidelines;
 - a) **Chukwuemeka Odemegwu Ojukwu University-** a total sum of **N6,277,140.57** and **N2,686,138.83** was deducted on 2019 Special and 2015-2018 Library Interventions respectively as 2.5% State tax.
 - b) **University of Lagos-** the sums of **N2,069,563.58**, **N1,023,255.81** and **N569,302.33** were deducted as Development Levy on 2019 Zonal, 2019 Special and 2016-2018 Project Maintenance respectively.
 - c) **University of Ilorin-** the sums of **N5,516,108.51**, **N627,906.97** and **N479,550** were deducted as 2% Levy on 2017-2019 Annual, 2019 R&D/C. E and 2017-2019 Project Maintenance respectively.
 - d) **College of Education Gindiri-** the sum of **N75,852.00** was deducted as 1% development levy on 2019-2020 Project Maintenance Intervention.
 - e) **Nwafor Orizu College of Education-** - the sum of **N2,396,684.34** was deducted as Development Levy on 2020 Zonal Intervention project.

The institutions were communicated to and asked to refund the amounts deducted back to the Fund. University of Lagos, College of Education Gindiri and Nwafor Orizu College of Education have responded and have already refunded the total amounts of **N3,662,121.72**, **N75,852.00** and **N2,396,684.34** respectively. The other institutions are yet to respond.

5.9 ADMINISTRATION

5.9.1 RECURRENT, CAPITAL EXPENDITURES & SUNDRY PAYABLES

The total internal working budget of the Fund for the year 2021 was **N11.13bn**.

In the period under review, a total sum of **N8.35bn** being the value of preaudited vouchers was passed under the general administration of the Fund. The value of pre-payment vouchers on recurrent expenditure was **N8.08bn**, while capital expenditure was **N262.61bn** only. The unit also passed payments under Sundry Payables account to the tune of **N633.68bn**.



5.9.2 OTHER ADMIN. EXPENSES

Other Administrative Expenses were to the tune of **N8.53bn** for expenses from various committees drawn from project account such as Nationwide Project Administration exercise, Research and Development (R&D), Deepening Research (R&D), Capacity Building Workshop on Writing Skills, Technical Advisory Group (TAG) Committee etc.

5.9.3 BUDGET PERFORMANCE

Actual payments on the recurrent and capital expenditures of the Fund as at the end of the period are N8.08bn and N262.61bn. This represents 82.77% and 19.30% budget performance from January to December, 2021 respectively. This amounts to a total budgetary spending of N8.35bn out of the internal working budget of **N11.07bn** for an overall budget performance of 75.02% as at the end of December 2021. This shows that overall; the Fund is well on course to meet its financial obligations for the year. However, the capital components are still showing low performance and would need to be addressed.

See details in Appendix “A” & “B”

5. 10 AUDIT OBSERVATION

- The Unit received and passed **2,172** payment vouchers for administrative payments at the end of December 2021.
- For the period under review, the highest expenditures incurred under the recurrent line were for Rent Support, Consolidated Salary, Transport & DTA - Project, Programs and Revenue Monitoring and Fund Management Activities of N1.44billion, N1.05billion, N666.87million and N649.09million respectively.
- Most components of the budget have been fully utilized as at the end of the period. However, certain components are showing low performance. Items such as Security Improvements/ Upgrades are at 0% while Remodeling Project Head Quarters and Desktops are at 23.78% and 21.48% respectively. Given the urgent need for office space in the Fund, as well as the need for working tools for staff, there is a need to expedite utilization of these components of the budget.

5.11 STORES VERIFICATION

At the end of the period, the total value of the items received and verified in the store was N815.87mn. The highest expenditure was N49.79mn for Laptop Computers; while the least was N250,000.00 for Book Title: Nigeria's Sovereign Wealth Fund.



5.12 GENERAL CHALLENGES FACED BY THE INTERNAL AUDIT UNIT

- The unit has observed that a number of beneficiary institutions are still not adhering to the Fund requirements for issuance of Audit Clearance Certificates which as a result causes delay in issuing audit Clearance Certificate. Some of such irregularities observed include not providing any of the under listed documents in their financial retirement submitted to the Fund.
 - a) Complete bank statements detailing transactions made in the period requested;
 - b) E-payment schedules for payment to contractors and suppliers;
 - c) Payment Vouchers used to expend money from the project account with photocopies of supporting documents such as Contract Award letters, APGs, Contractor's receipts, SRVs etc.;
 - d) Evidence of deduction and remittance of VAT and WHT (with receipts from Tax Authorities and Bank Statement)
- Some of the financial returns submitted to the Unit contain supporting documents that are not relevant to the period under consideration.
- Non-compliance of tax deduction and remittance is one of the most common infractions observed in our beneficiary institutions.
- The Unit has observed a delay in response to queries issued to beneficiary institutions.
- Inadequate working space for staff of the Unit.
- Lack of necessary working tools for increased number of staff.
- There is a need for more specialized training for staff of the Unit in audit procedures

5.13 PERFORMANCE SUMMARY

S/No	DESCRIPTION	BENEFICIARY PAYMENT	CAPITAL PAYMENT	RECURRENT PAYMENT
1	Compliance with Budget and Fund releases	Good	Good	Good
2	Compliance with Approvals	Good	Good	Good
3	Completeness of documentations	Good	Satisfactory	Satisfactory
4	Audit approval before all payments	Good	Good	Good



6.0 ANTI CORRUPTION AND TRANSPARENCY UNIT

6.1 ANTI CORRUPTION AND TRANSPARENCY UNIT

Anti-Corruption and Transparency Unit is one of the measures the ICPC took in confronting corruption as far back as 2001. The recommendation for the establishment of the Anti-Corruption and Transparency Unit (ACTU) in all Ministries, Departments and Agencies (MDAs) of government was approved vide circular Ref. No. OHCSF/MSO/192/94 dated 2nd October, 2001 and another circular Ref. No. OE/MS/MSO169/S.1/7 dated 16th April, 2003 respectively.

6.2 CORE FUNCTIONS OF THE UNIT ARE;

- i. The Unit shall perform all the duties detailed in Section 6(a) (f) of the Corruption Practices and other Related Offences Act, 2000, except that of prosecution. It shall report all alleged/reported cases to the Commission with copies sent to the Ministers or Permanent Secretary in the Ministry except where a Minister or Permanent Secretary is involved.
- ii. The Unit shall undertake the preliminary investigation of each petition with minimum delay and forward findings to the Commission. The decision as to whether further investigation and possible prosecution should be undertaken shall be that of the Commission as provide in the Act 2000.
- iii. Cases involving Ministers and Permanent Secretaries shall be copied to the Secretary to the Government of the Federation and the Head of Civil Service of the Federation, respectively, for the information of the President of the Federal Republic of Nigeria.
- iv. In order to avoid or minimize conflicts arising from overlap of functions with the existing appropriate authorities for discipline in each establishment, the following categories of misconduct should be appropriately handled by the Anti-Corruption Unit;
 - a. **Suppression of Record:** If the suppression is to cover up fraud or to cover up “corruption”, vide Section 15 of the Corrupt Practices and other related offences Act, 2000, hereafter referred to as the Anti-corruption Unit;
 - b. **False Claim:** The false claim provided in Public Service Rule 04401 becomes a crime under the Anti-Corruption Law if it was made by an officer in the course of his duty and against the Government or any of its Agencies;
 - c. **Corruption:** Public Service Rules 04401 defines “corruption” as a serious misconduct and by virtue of “bribery, fraud and other related offences”. This, therefore, amounts to misconduct under the Public Service Rules and is a crime under the Anti-Corruption Law;



- d. **Embezzlement:** By virtue of Section 12 of the Anti-Corruption Law. Embezzlement is recognized as a serious misconduct in PSR04401, and is equally a crime;
- e. **Dishonesty:** Dishonesty is a serious misconduct in the Service under PSR 04401. The import of the provisions of Section 19 and 25 of the Anti-Corruption law is that dishonesty in the discharge of official duty, which may cause the Government financial or proprietary loss, is also a crime; and
- f. **Falsification of Record:** Falsification of records of any nature is a serious misconduct under Chapter 4 of the Public Service rules. However, the falsification of records becomes a crime by virtue of Section 16 and 25 of the Anti-corruption Law, if the “falsification of records is with respect to government finances or government proprietary interest.

6.3 System Review

- a. The Unit shall examine the practice, systems and procedures in their respective establishments as provided in Section 6 (B-D) of the Act 2000 not less than twice in a year as shall be directed by the Commission.
- b. After such exercise, the Unit shall submit a detailed report with recommendations to the Commission for appropriate action. Copies of such report shall be sent to the Permanent Secretary/Chief Executive of the organization.
- c. The Unit shall have power to make recommendations to the management of their respective organization pursuant to its functions.
- d. Management of respective organizations shall ensure that it puts necessary machinery in place to effect implementation of the recommendations made to it by Unit within 60 days of official receipt of such recommendations or proffer in writing, reasons for not implementing the recommendations.
- e. Intervention of the commission shall be sought by the Unit in case management refuses to implement recommendations made.

6.4 Education and Public enlightenment Strategies:

- a. ACTU members shall submit themselves to training as may be organized by the Commission or by any other body as may be approved by the Commission to enable them effectively perform their function.



- b. Each Unit shall conduct in-house training for the staff of its organization through workshop seminars and any method appropriate and shall for this purpose, submit its training programmes to the Commission through their respective desk officer of the Commission.
- c. Each Unit shall develop and produce Corruption Prevention Guide Outlining definite procedures of its operations and remedial action. Copies of the Guide shall be forwarded to the Commission.

6.5 Membership of the Unit are as follows:

1. Dr. Salihu Girei Bakari - Chairman
2. Mrs. Gloria Olotu - Member
3. Barr. Abubakar Adamu - Member
4. Mall. Yahaya Yakubu - Member
5. Mr. Isah Iliyasu Bagwai - Member
6. Ms. Atinuke Olagunju - Member
7. Mr. Umar Farouk Shira - Secretary

2021 ACTIVITIES OF TETFund ANTI-CORRUPTION AND TRANSPARENCY UNIT (ACTU)

S/N	ACTIVITY	DESCRIPTION	STATUS	DATE
1.	Deployment of Ethics and Compliance Score Card for MDAs and ACTU Effectiveness Index	The Independent Corrupt Practices and Other Related Offences Commission (ICPC) deployed Ethics and Compliance Scorecard (ECS) on the activities and processes of the Fund to measure the level of compliance with ethics, statutory and integrity standards for the period under review. The ACTU Effectiveness Index was also deployed to assess the Unit's Operation.	Completed	May 27, 2021
2.	Inauguration of ACTU	The TETFund Anti-corruption Unit was formally inaugurated with the following membership: i. Dr. Salihu Bakari Girei - Chairman ii. Mrs. Gloria Olotu	Completed	August 09, 2021



		<ul style="list-style-type: none"> iii. Mr. Abubakar Adamu iv. Mr. Yahaya Yakubu v. Mr. Ilyasu Bagwai vi. Miss Olagunju Rofiat Atinuke vii. Mr. Shira Umar Farouq - Secretary 		
3.	Induction of TETFund ACTU	Members of the TETFund ACTU were inducted by the Representatives of ICPC. Papers were presented to enlighten members on their role as ACTU Members and the need to fight corruption.	Completed	September 16, 2021
4.	Procurement of Suggestion Boxes	Five (5) Suggestion boxes were procured to obtain corruption related information and feedback from various stakeholder of the Fund.	Completed	October 06, 2021
5.	Develop/Produce Whistle Blowing Policy, Corruption Prevention Guide and Code of Ethics	An approval was given by the Executive Secretary to develop and produce TETFund Whistle Blowing Policy, Corruption Prevention Guide and Code of Ethics.	On-going (Procurement Unit is to engage an Anti-Corruption Consultant expert)	N/A
6.	Meeting	The Unit was inaugurated in August 2021 as such members met once during the period under review.	Completed	December 08, 2021
7.	Sensitization (Management Staff)	The TETFund ACTU through ICPC sensitized the Management Staff of the Fund during the 2021 Management Retreat.	Completed	December 20, 2021
8.	Training	Members of the Unit are scheduled to attend a training on “Anti-Fraud and Transparency Policy Making” as organized by GTC, the training will hold in London, United Kingdom from February 14 th – 18 th , 2022.	Completed	N/A



7.0 DEPARTMENT OF HUMAN RESOURCE AND GENERAL ADMINISTRATION (HR&GA)

7.1 INTRODUCTION

Human Resource Management plays a strategic role in achieving the mandate of TETFund through excellent management of our most valuable assets (human resources) and provision of services. In the execution of its policies, the HR & GA Department is guided by the vision of working to create an environment where employees can thrive and are enabled to deliver sustainable performance for the Fund. Throughout the year 2020, the department activities were implemented in line with this vision and this report presents a summary of the activities carried out in the year.

7.2 FUNCTIONS OF THE HR&GA DEPARTMENT

- i. Attract and retain qualified competent and highly motivated employees at all levels of employment in the Fund;
- ii. Create an environment of equal opportunity and challenges irrespective of ethnicity, gender, religion, race, etc.
- iii. Provide the opportunity whenever possible to make personal contact with Management and communicate opinions, suggestions and ideas freely.
- iv. Give all employees equal opportunity for promotion based on merit, productivity, professionalism, commitment and personal discipline.
- v. Promote joint consultation between management and employees on all possible issues;
- vi. Ensure that the workplace environment is conducive for optimal job performance;
- vii. Ensure that vehicles are always available and serviceable for the operations of the Fund;
- viii. Meet the needs of the Fund in terms of goods, works and services to enable the Board, Management and Staff perform their duties diligently, effectively and efficiently;
- ix. Serve as Secretariat to Management Committee (MC) meetings.



Fig. 1 STAFF DISPOSITION BY RANK AND TETFCOSS AS AT 31st December, 2020

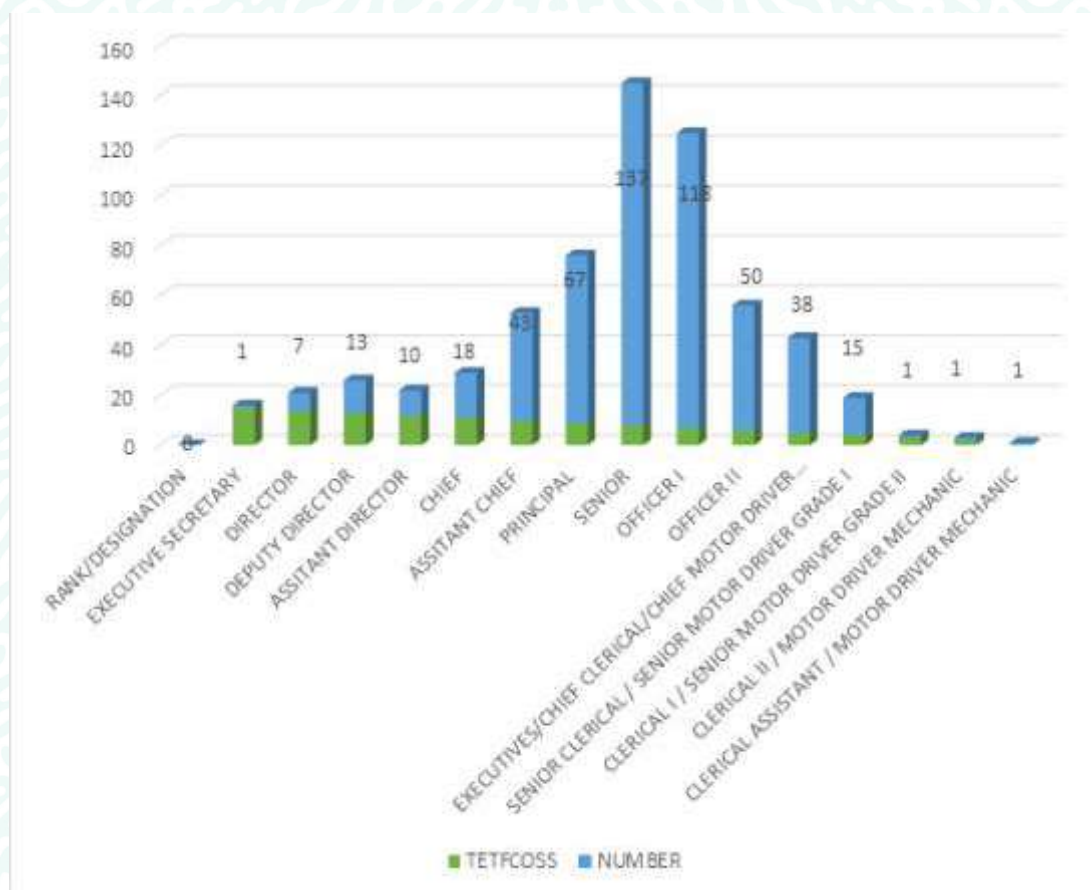


Table 1: STAFF DISTRIBUTION BY DEPARTMENT AS AT 31ST DECEMBER, 2020

S/N	DEPARTMENT	NO. OF STAFF
1	ACADEMIC STAFF TRAINING AND DEVELOPMENT	50
2	PUBLIC AFFAIRS	21
3	STRATEGIC PLANNING AND DEVELOPMENT	31
4	EXECUTIVE SECRETARY'S OFFICE	52
5	EDUCATION SUPPORT SERVICES	38
6	FINANCE AND INVESTMENT	33
7	HUMAN RESOURCE AND GENERAL ADMINISTRATION	84
8	INFORMATION COMMUNICATION TECHNOLOGY	23
9	MONITORING AND EVALUATION	42
10	PHYSICAL INFRASTRUCTURE	49
11	RESEARCH AND DEVELOPMENT/CENTRES OF EXCELLENCE	25
12	NORTH CENTRAL	11
13	NORTH EAST	5
14	NORTH WEST	17
15	SOUTH EAST	9
16	SOUTH SOUTH	15
17	SOUTH WEST	15
	TOTAL NUMBER OF STAFF	520



Fig.2 DISTRIBUTION BY DEPARTMENTS AS AT 30TH DECEMBER, 2020

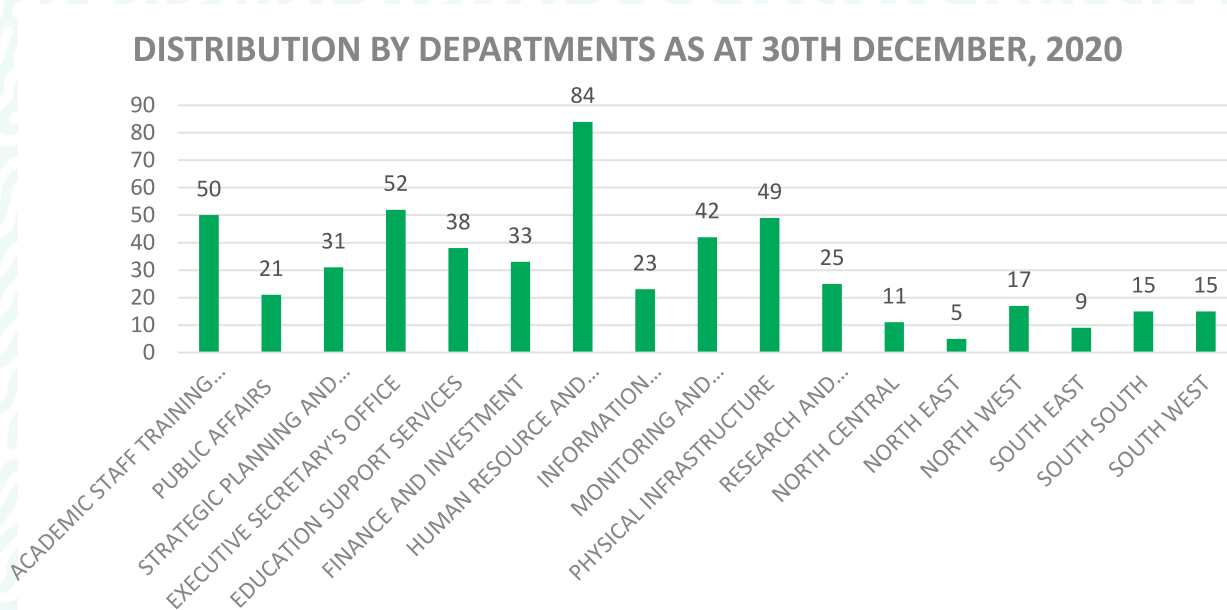


Table 2: STAFF DISTRIBUTION BY GEO-POLITICAL ZONES AS AT 31ST DECEMBER, 2020

S/N	DESCRIPTION	NO. OF STAFF
1	NORTH-EAST	115
2	NORTH-WEST	124
3	NORTH-CENTRAL	98
4	SOUTH-WEST	60
5	SOUTH-SOUTH	65
6	SOUTH-EAST	58
	TOTAL NUMBER OF STAFF	520

Fig. 3 PERCENTAGE OF DISTIBUTION OF STAFF BY GEO-POLITICAL ZONES

PERCENTAGE OF DISTRIBUTION OF STAFF BY GEO-POLITICAL ZONES

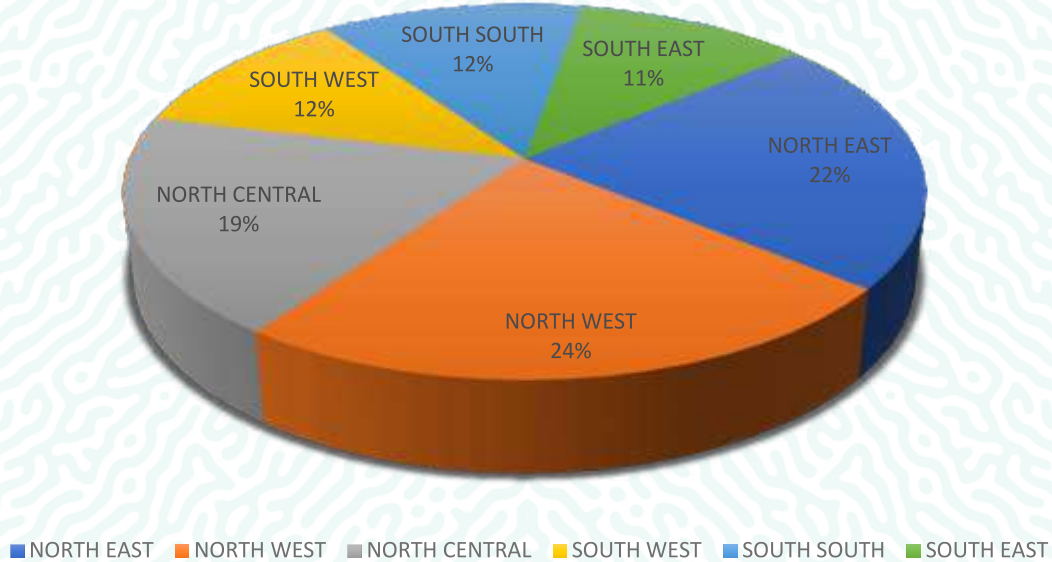


Table 3: SUMMARY OF STAFF ON STUDY LEAVE, CONVERSION AND SECONDMENT

S/N	DESCRIPTION	No.
1	STUDY LEAVE WITH PAY	9
2	SPECIAL OVERSEAS CAPACITY BUILDING	4
3	SPECIAL CAPACITY BUILDING (LOCAL)	1
4	INTERDICTION	1
5	LEAVE OF ABSENCE	3
6	CONVERSION	10
7	SECONDMENT	1
	TOTAL NUMBER	29

Table 4: SUMMARY OF 2020 EXITED STAFF

S/N	DESCRIPTION	NO.
1	RETIREMENT	5
2	DEATH	2
	TOTAL EXITED STAFF AS AT 31 DECEMBER 2020	7



Table 5: Names of Exited Staff in 2020

S/N	NAMES	DEPARTMENT	DATE OF EXIT	RANK AT EXIT	MODE OF EXIT
1.	BUKAR, Umar Alhaji	R&D/CE	15TH January 2020	Director	Retirement
2.	EBIKWO, Benn Achor	ES OFFICE	26th March, 2020	Director	Retirement
3.	ANAS, Aminu Abdurrahman	HR&GA	26th March, 2020	Director	Retirement
4.	BRIGGS, Ngoba Priye	PA	14th August 2020	Director	Retirement
5.	AROLASAFE, Gbenga Bamidele	PA	26th March, 2020	Assistant Director	Retirement
6.	OBAYOMI, Taiwo Omololu	F&I	30th April 2020	Prin. Accountant	Deceased
7.	AUTA, Issac Audu	HR&GA	30th September 2020	Executive Officer	Deceased

7.3 DIVISIONS IN THE DEPARTMENT

The Department has three Divisions:

- I. Personnel Management;
- ii. General Service; and
- iii. Procurement.

7.4 Major Achievements of the Divisions:

7.4.1 PERSONNEL MANAGEMENT; The division carried out the following activities;

- I. Processed sponsorship of **five (5)** staff of the Fund to undergo foreign Master's degree programmes under the Special TETFund Staff Capacity Building Scheme;
- ii. Processed various In-House trainings for **three hundred and thirty (330) staff** of the Fund;
- iii. Processed **nine (9)** conversions during the period under review; and
- iv. Processed **six (6)** Master's degrees, **two (2)** Post-Graduate Diplomas, **two (2)** Bachelor Degrees, **four (4)** Higher National Diplomas and **one (1)** National Diploma programmes under the Local Course of Study.



7.4.2 PENSION, INSURANCE AND WELFARE

- i. The pension remittance schedules for the month of January – December 2020 were forwarded to all Retirement Savings Account (RSAs) of staff.
- ii. The Fund received the full and final settlement in respect of Late Arc. Abu Matthew's & Late Mr. Umoh Bassey's death benefits and same had been transferred to their respective Next-of-Kin.
- iii. The Fund's Insurance Company was notified on the death of Late Mr. Gidado Bala Muhammed and Late Muhammed Hammawa
- iv. Seven insurance policies were renewed in 2020, they include;
 - a. Group Personal Accident;
 - b. Fire & Perils;
 - c. Group Life Assurance;
 - d. Vehicle insurance (Private & Commercial);
 - e. Burglary & Theft;
 - f. Public Liability; and
 - g. Computer All Risk.
- v. Staff Welfare package for the four approved festive seasons (Easter, Ramadan, Eid-El-Kabir and Christmas) were successfully distributed.
- vi. Eight (8) staff wedded in 2020 and the hospitality allowance were disbursed to them accordingly.
- vii. The Fund recorded a total number of 22 cases of bereavement. All affected staff were paid condolence visits and bereavement assistance were disbursed accordingly;
- viii. The Fund granted financial assistance to Mrs. Olufunke Okonufua to enable her son access emergency medical care at Garki Hospital, Abuja;
- ix. The Fund issued a total number of 133 referral letters for emergency medical care for health cases not covered under the National Health Insurance Scheme to the four (4) Hospitals on Retainership (National Hospital, Garki Hospital, Abuja, Nizamiye Hospital, Idu-Karmo, and Dr. Hassan Hospital;
- x. An updated list of all Staff was forwarded to the National Health Insurance Scheme Head Quarters.

7.5 GENERAL SERVICES

The following are activities carried out by the General Services Division in the year under review:



S/N	Description of Activity	Date
1.	Remodeling of Former GT Bank Phase I for New office space	January-December, 2020
	Distribution of Face Masks	April, 2020
2.	Creation of Offices for R&D/CE Department	April/May, 2020
3.	Upgrading of the Fund's Firefighting System and Equipment	April/May, 2020
4.	Installation of Walkthrough Disinfectant Booth to mitigate the spread of the Corona virus within the Fund	April/May, 2020
5.	Decontamination of the entire office premises against Covid-19	April/December, 2020
6.	Zonal office allocation and furnishing	May/June, 2020
7.	Installation of Digital Temperature Detecting Machine on the 4 th Floor Reception	July, 2020
8.	Replacement of Waste bins in the entire office premises	September, 2020
9.	Creation of offices for Nigerian Covid-19 Research Consortium	September-November, 2020
10.	Remodeling of: <ul style="list-style-type: none"> i. The Boardroom; ii. BOT Lounge; iii. 4th Floor Reception and Hallway; iv. Ground Floor Reception 	September-November, 2020
11.	Upgrade of 1-unit vehicle (Toyota Hilux) attached to the BOT Chairman	November, 2020
12.	Upgrade of 2 -unit vehicle (Toyota Prado Land Cruiser attached to Director, Finance and Investment and the Fund's vehicle pool	November, 2020
13.	General Maintenance of the Fund's fleet	All year round
14.	Transport and Logistics of Staff and Stakeholders to various locations across the nation	All year round

7.6 PROCUREMENT DIVISION

ACTIVITIES CONDUCTED DURING THE PERIOD UNDER REVIEW (2020)

- i. Preparation and Production of Year 2020 Procurement Plan for the Fund;
- ii. Facilitated and Executed the Procurement Process of the following activities:

A. WORKS ASPECT OF PROCUREMENT

Award of Contract for:

1. Deployment of Electronic Documents Management System (EDMS) for Digitization of National Research Fund (NRF) Process in the Fund;



2. Renovation and Creation of Office Space at Old GT Bank Remodeled Building, Partitioning, Civil Works, Furnishing/Supply and Installation of Office Equipment for Research & Development Department;
3. Reactivation of Fire Fighting System in the Fund;
4. In line with the approval by the FEC at its 11th Meeting held on May 20, 2015, approved the establishment of the Federal University of Health Science, Otukpo using the secured piece of land of the proposed College of Health Science, Otukpo campus of the Federal University of Agriculture, Makurdi, the President and Commander in-Chief of the Armed Forces of the Federal Republic of Nigeria (President Muhammadu Buhari) on 15th June, 2019 approved the restoration of operations and the take-off grant from the funding resources of TETFund and subsequently the Fund was directed to facilitate the provision of core facilities for the smooth implementation of the presidential directive which include:
 - a. Procurement of Operational Vehicle (Toyota Land Cruiser Prado 2018/2019 Model) at Federal University of Health Sciences, Otukpo, Benue State;
 - b. External Works, 2Nr Tuck Shops, Furnishing of 1Nr multi- Purpose Hall, 4Nr Classrooms, 3Nr Laboratories at Federal University of Health Sciences, Otukpo, Benue State;
 - c. Construction of Administrative Block including external works, General Infrastructural Facilities, Procurement of Furniture & Other Items at Federal University of Health Sciences, Otukpo, Benue State;
 - d. Construction of Office Block, External Works Entrance Gate Generator House, Male & Female Convenience, School Canteen;
 - e. Procurement of Furniture & Other Items at Federal University of Health Sciences, Otukpo, Benue State;
5. Contract for the Remodeling of Ground and Fourth Floor Reception Areas, Lobbies and Corridor of the Fund;
6. Contract for Rehabilitation of Fund's Library;
7. Contract for the Aluminum Partitioning of the Proposed Education Support Services Department/HR&GA Registry Unit of the Fund;



8. Remodeling, Procurement and Installation of Printing Equipment at the Following Academic Publishing Centres:
 - a. Moddibo Adama University of Technology, Yola;
 - b. Federal University of Technology, Minna;
 - c. University of Lagos;
 - d. University of Calabar;
 - e. University of Abuja;
 - f. Usman Danfodio University, Sokoto; and
 - g. Nnamdi Azikiwe University, Awka.
9. Contract for the Remodeling of Old GTB banking Hall Premises and Construction of Auditorium (Phase II);
10. Contract for Furnishing and Equipping/Office Improvement of:
 - a. North-West Zonal Office Situated at Kaduna, Kaduna State;
 - b. North-East Zonal Office Situated at Bauchi, Bauchi State;
 - c. South-West Zonal Office Situated at Ikeja, Lagos State;
11. Contract for Website Remodeling of the Fund;
12. Contract for the Provision of Microsoft Application;
13. Contract for the Development of Archival System for Digitization;
14. Contract for the Automation of Institution Based Research (IBR) and Academic Research Journal;
15. Contract for the Payroll Upgrade & Employee Shared Services;
16. Contract for Redesign, Implementation and Deployment of TETFund Website;

B. GOODS ASPECT OF PROCUREMENT

1. Supply and Installation of New Set of Furniture into Executive Secretary's Office;
2. Supply and Installation of Furniture Equipment into Some Offices in the Fund;
3. Procurement of 4Nr Heavy Duty Multi-Functional Printing and Photocopying Machines to Departments of Physical Infrastructure, Monitoring & Evaluation and HR&GA (Procurement Division and Registry Unit);
4. Supply and Installation of 21Nr Air Conditioners in some Office of the Fund;
5. Re-Evaluation of Office Building Complex with all its Appurtenances;
6. Supply and Installation of a Fully Automated Walk-through Disinfection Channel at Office Building Complex;



7. Procurement of Covid-19 Palliative items to some Selected States in each of the Six Geo-Political Zones as follows:
 - a. Kaduna State (North-West);
 - b. Bauchi State (North-East);
 - c. Benue, Niger and Kwara States (North-Central);
 - d. Lagos (South-West);
 - e. Anambra & Enugu (South-East);
 - f. Edo & Delta (South-South); and
 - g. Presidential Task force on Covid-19 and FCT Area Council.
8. Contract for Furnishing and Equipping of:
 - a. North-Central Zonal Office Situated at Lafia, Nassarawa State;
 - b. South-East Zonal Office Situated at Enugu, Enugu State; and
 - c. South-South Zonal Office Situated at Port-Harcourt, Rivers State;
9. Contract for the Supply of HP Printers and Photocopiers Consumables;
10. Contract for the Procurement and Installation of Office Furniture in the Proposed Education Support Services Department;
11. Contract for the Supply of HP Printers and Photocopiers Consumables;
12. Contract for the Procurement and Installation of Office Furniture in the Proposed Education Support Services Department.

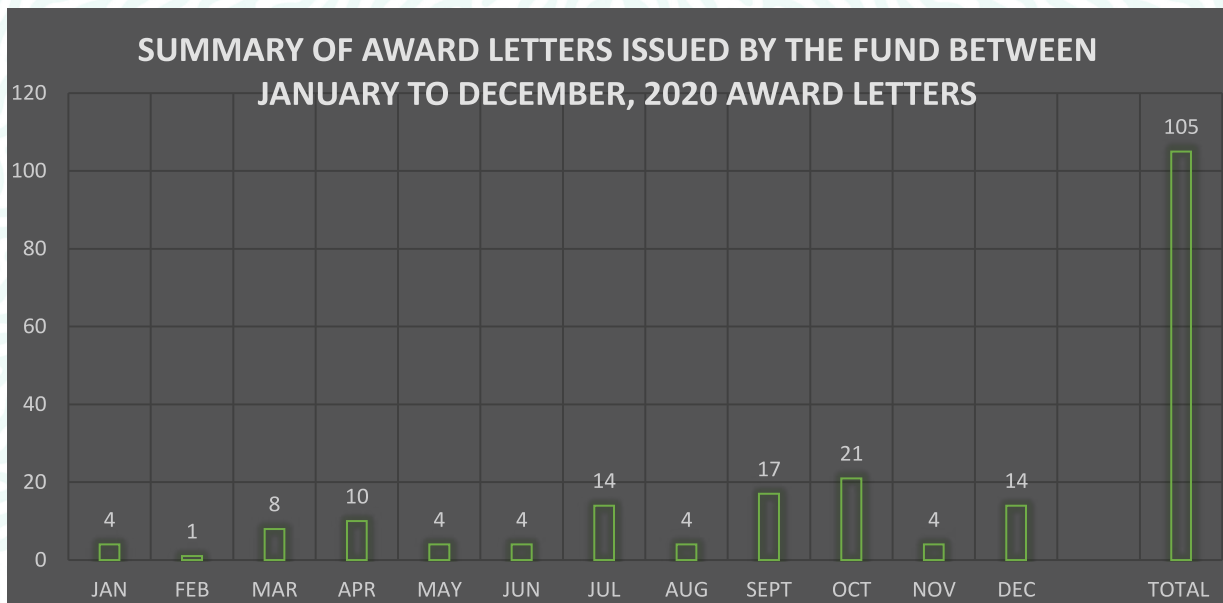
C. SERVICES ASPECTS OF PROCUREMENT

1. Provision of Facility Management Services to the Fund for Year 2020;
2. Contract for the provision of Architectural Design, Quantity Survey, Structural Engineering, Electrical Engineering and Mechanical Engineering Consultancy Services for Remodeling of Old GT Banking Hall Premises and Construction of Auditorium (Phase II);
3. Provision of Motorized Disinfection Services to TETFund Office and Surrounding Premises, (During Lock-Down Period);
4. Contract for the Provision of Consultancy Services for Digitization of Postgraduate Thesis in the Nigerian Public Tertiary Institution and Fund's document;
5. Engagement for the Production and Airing of TETFund Radio Link;
6. Engagement for Media enlightenment on TETFund Sponsored programmed Activities at Specific Radio Stations Across the Country;



7. Engagement for social media On-Line Brand Management to TETFund;
8. Engagement for On-Line Media Presence on TETFund Activities;
9. Engagement for Media Publicity & Editorial Services for TETFund Activities;
10. Contract for Publication of Twelve (12) Pages Special Feature to Showcase TETFund's Achievements and Giant Stride.

Fig.4 SUMMARY OF AWARD LETTERS ISSUED BY THE FUND operations of the office.



7.7 ON-GOING ACTIVITES IN THE FUND

Fig. 5 On-Going Activities

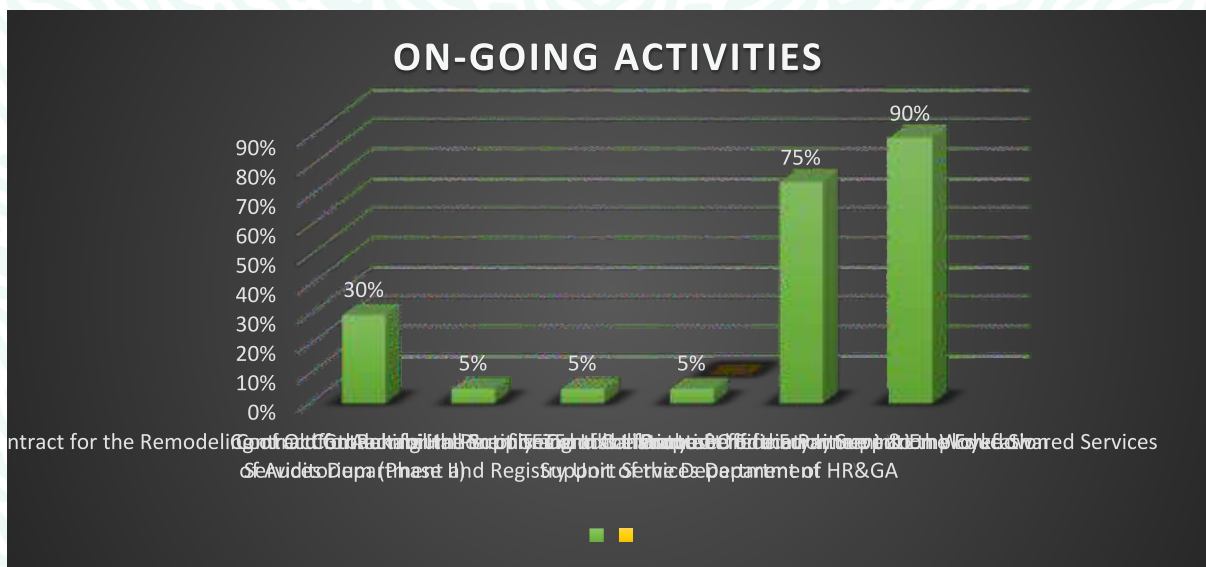
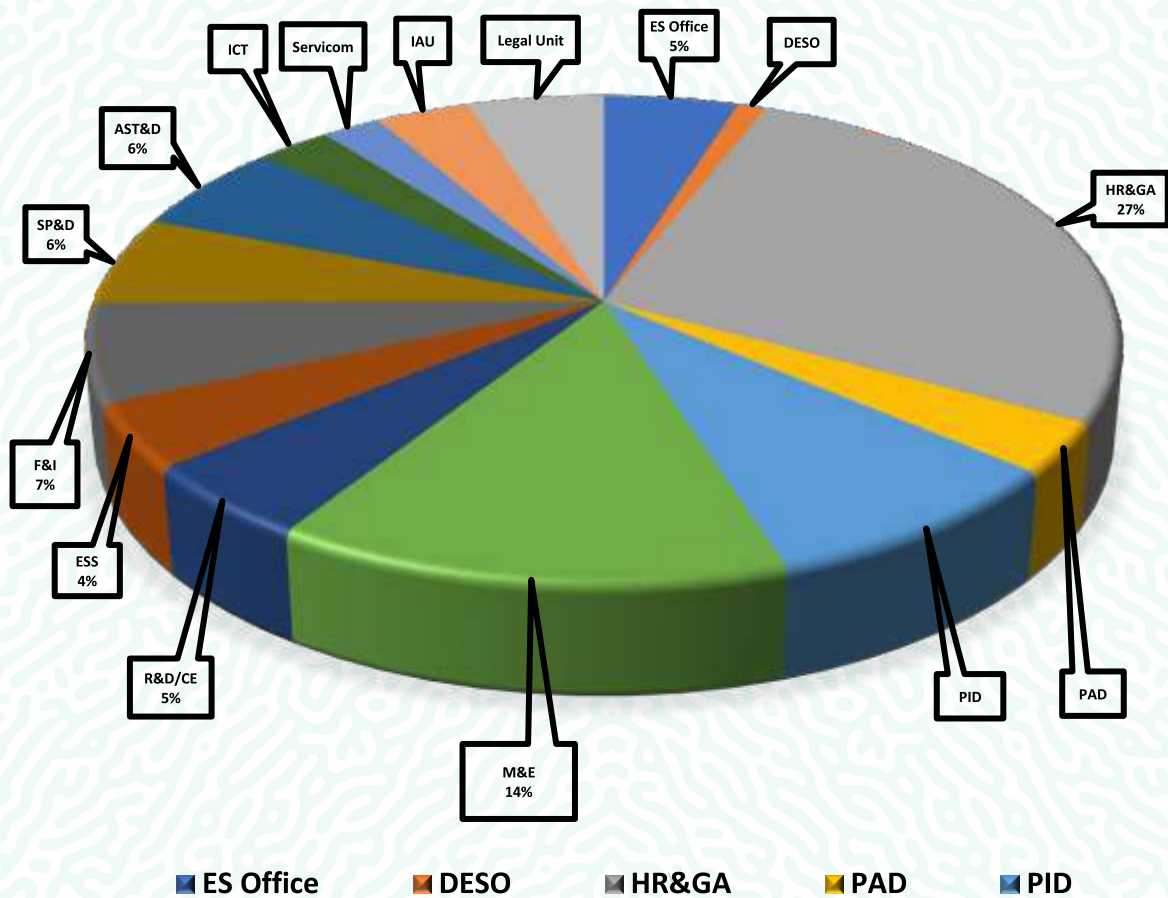


Fig. 6 Pie Chart Showing Summary of Department/Units Consumption of Store Items from 2nd January to 22nd December 2022



7.8 Achievement Recorded by the Procurement Division During the Period Under Review

1. Responded to some of the Departments/Units needs as prioritized (based on the budget availability) as regards to the Provision of Working Tools, Stationeries, Office/Furniture Equipment, Computer/Photocopiers Consumables;
2. 90% of all awarded Contracts were successfully Executed;
3. Compliance with Relevant Provisions of Guidelines Governing the Conduct of Procurement in Nigeria;
4. Facilitated the Payment Process of all Executed Contracts;
5. Prepared an Emergency Tenders Board Meeting During the Lock-Down Period whereby the Fund approved the Provision of Palliative Materials to some state across the Six Geo-Political Zones and FCT Area Council/Presidential Task Force on Covid-19.



8.0 DEPARTMENT OF STRATEGIC PLANNING AND DEVELOPMENT

8.1 INTRODUCTION

The Department of Strategic Planning & Development is responsible for ensuring the availability of Funds for intervention activities in the Nation's Public Tertiary Education Institutions by effectively monitoring the 2% Education Tax (EDT) collected from registered companies in Nigeria by the Federal Inland Revenue Services (FIRS). It also ensures that appropriate strategies are deployed by the Fund in the allocation of funds to the Beneficiary Institutions as well as implementation of its mandate as enshrined in the Fund's enabling Act.

8.2 STRUCTURE OF THE DEPARTMENT

8.3 The Department has two Divisions and five (5) Units namely:

Divisions:

- ❖ Revenue Monitoring
- ❖ Budget & Strategic Planning

Sections:

- ❖ Revenue Monitoring
- ❖ Strategic Planning
- ❖ Budget Monitoring
- ❖ Management Information System (MIS)
- ❖ Registry.

8.4 FUNCTIONS OF THE DEPARTMENT

The Functions of the Department are encapsulated in those of its Divisions and Units as follows:

REVENUE MONITORING DIVISION:

- i. Proactively monitoring the assessment and collection of Education Tax (EDT) by FIRS through regular duty visit to FIRS offices and ensuring the transfer of same to the EDT Pool Account domiciled with Central Bank of Nigeria;
- ii. Analyzing monthly EDT returns submitted by FIRS to ascertain degree of compliance with the set targets;
- iii. Organizing reconciliation meetings with FIRS and relevant Government Agencies to address issues on EDT collections and EDT Pool Account Statements with CBN on monthly basis;
- iv. Planning and executing EDT Arrears drive in conjunction with FIRS;
- v. Establishing and updating Database of EDT collections and assessments;



- vi. Planning and executing Annual Joint TETFund/FIRS Interactive Forum as a platform for engagement of FIRS field officers on operational issues relating to EDT and to ensure sustainability of the harmonious working relationship among staff of the Fund and FIRS; and
- vii. Organizing and executing Biennial Tax Payers Forum as a platform for recognizing and appreciating our esteemed EDT payers.

BUDGET AND STRATEGIC PLANNING DIVISION

- i. Initiating, coordinating, and facilitating Strategic Planning activities of Departments/Units of the Fund to develop and update the Strategic Plan of the Fund and come up with Intervention Projects that will ensure realization of the objectives of the Fund;
- ii. Collecting, collating, storing, and analyzing Intervention Data to determine needs of Beneficiary Institutions in the Public Tertiary Education Sector (Needs Assessment & Analysis);
- iii. Preparing and updating the compendium of TETFund Intervention Projects nationwide;
- iv. Working out modalities and implementation for Impact Assessment of TETFund intervention projects and programmes;
- v. Linkages with Beneficiary Institutions as may be directed by BOT and Management;
- vi. Processing of submissions from Beneficiary Institutions on Advocacy & Publicity Intervention;
- vii. Preparing TETFund Annual Intervention Budget and Monitoring the implementation and performance of the Budget by setting targets and tracking mechanisms that will ensure compliance with TETFund Intervention Programmes & Projects;
- viii. Monitoring the Intervention Budget and providing progress reports to Management & Board of Trustees;
- ix. Organizing Capacity Building Programmes for stakeholders in the Public Tertiary Education sector with a view to achieving efficiency in the utilization of the Education Tax (EDT);
- x. Liaising with relevant Regulatory Agencies to obtain current Accreditation reports on institutions and using the Data to appraise TETFund intervention programmes/projects; and
- xi. Enlistment of Institutions as TETFund beneficiaries.



8.5 STAFF STRENGTH

The Department has three (3) categories of staff who served during the year under review as follows:

❖	Management Staff	- 4
❖	Senior Staff	- 30
❖	Junior Staff	- 2
	Total	- 36

8.6 SIGNIFICANT ACTIVITIES AND ACHIEVEMENTS

The significant activities and achievements of the Department as itemized below covers the period from 1st January to 31st December 2021:

A. KEY ACHIEVEMENTS:

- i. Preparation and issuance of year 2021 annual allocation to beneficiary institutions;
- ii. Preparation and issuance of take-off grant to newly created federal tertiary institutions as directed by Mr. President;
- iii. Successfully facilitated the development of TETFund Draft Strategic Plan Document (2021 – 2025);
- iv. Successful hosting of 2021 Taxpayers' Forum;
- v. Successful hosting of TETFund/FIRS Interactive Forum in the six geo-political zones of the country; and
- vi. Successfully organized Capacity Building Workshop for Universities.

B. ENLISTMENT OF NEW INSTITUTIONS AS BENEFICIARIES OF TETFund INTERVENTION:

The Board of Trustees of the Fund approved the enlistment of the following Institutions during the period under review after satisfactorily meeting all the requirements for enlistment as encapsulated in the Guidelines for Enlistment. The newly enlisted institutions are as follows:

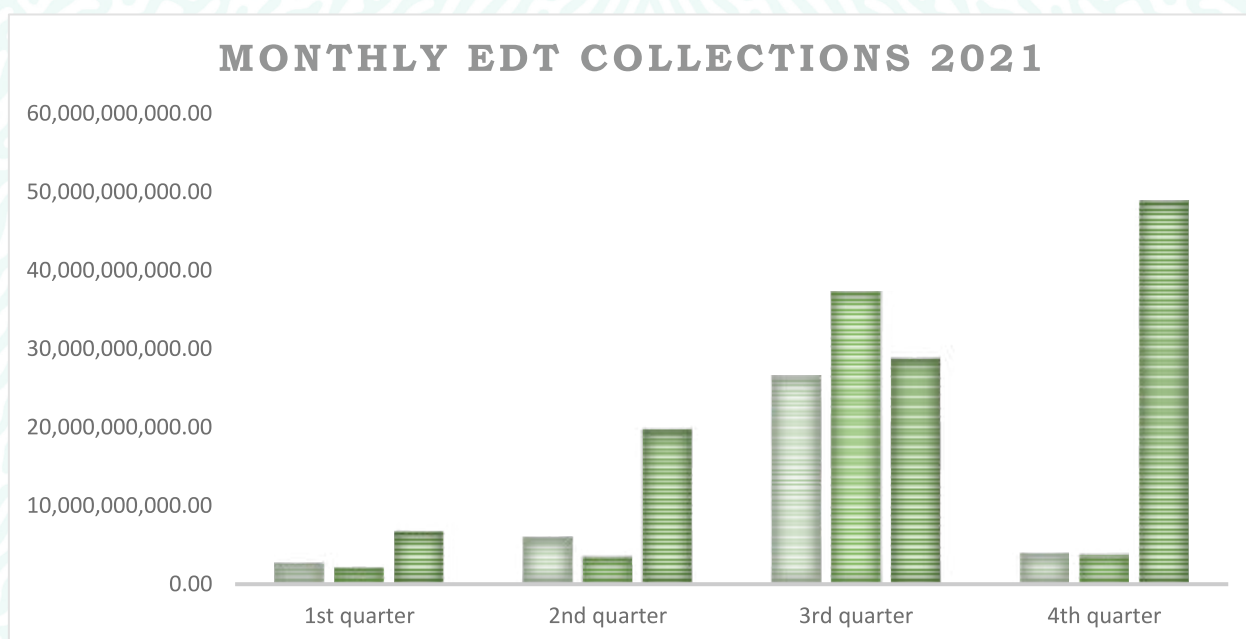
- Cross River State Institute of Technology and Management, Ugep
- Confluence University of Science & Technology
- Bayelsa State Polytechnic, Aliebiri
- Kebbi State Polytechnic, Dakingari

C. STATUS OF EDT COLLECTION & ALLOCATION 2021

The analysis of the EDT collection monthly returns as obtained from Federal Inland Revenue Service (FIRS) for the months of January to December, 2021 is indicated in Table 1 below:



Table 1: Monthly EDT Collections for 2021



MONTH	EDT COLLECTION
January	2,543,762,005.23
February	2,146,433,432.37
March	6,714,163,610.08
April	5,925,062,426.31
may	3,498,126,215.32
June	19,738,291,653.59
July	26,503,152,107.23
August	37,281,301,852.41
September	28,721,825,976.17
October	3,902,619,616.93
November	3,734,184,910.20
December	48,826,211,018.18
Grand Total	<u>189,535,134,824.02</u>



Table 2 below shows that the EDT collection for the months of January to December, 2019 to 2021. The graphical representation of the EDT collections trend is depicted in Figure 2 below:

EDT Collection ₦				
S/N	Month	2019	2020	2021
1.	January	2,383,318,674.24	3,106,143,374.22	2,543,762,005.23
2.	February	1,819,628,731.81	2,350,158,576.73	2,146,433,432.37
3.	March	3,047,141,726.85	3,331,764,978.34	6,714,163,610.08
4.	April	4,314,572,844.82	2,668,521,138.20	5,925,062,426.31
5.	May	4,660,626,464.79	2,300,305,526.70	3,498,126,215.32
6.	June	29,436,720,570.42	27,515,071,130.78	19,738,291,653.59
7.	July	58,561,670,560.56	60,592,020,719.76	26,503,152,107.23
8.	August	25,309,859,499.55	77,771,802,036.49	37,281,301,852.41
9.	September	69,977,222,692.11	56,736,759,681.25	28,721,825,976.17
10.	October	14,695,647,877.35	12,062,149,252.45	3,902,619,616.93
11.	November	1,739,898,645.56	3,442,560,372.10	3,734,184,910.20
12.	December	5,358,109,659.53	5,135,145,619.57	48,826,211,018.18
Total		221,304,417,947.59	251,877,256,787.02	189,535,134,824.02

EDT COLLECTIONS 2019 TO 2021

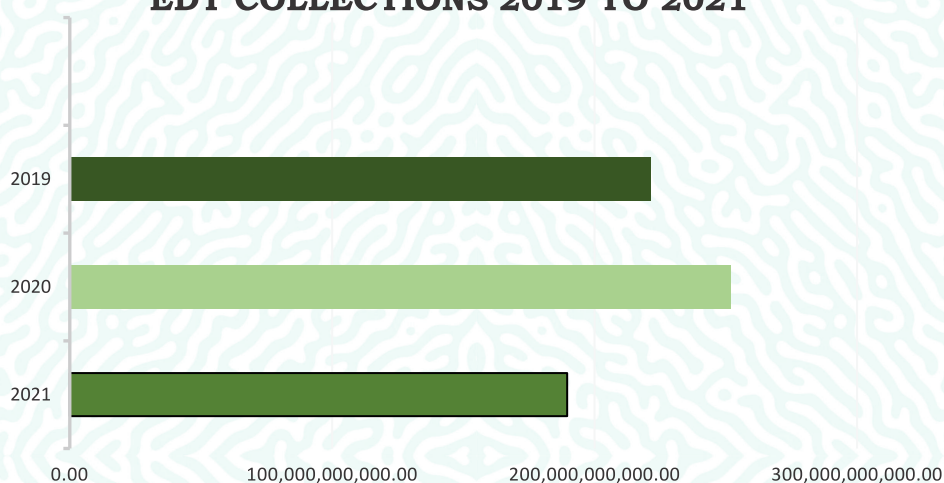


Figure 2: Annual EDT Collections 2019 – 2021

BREAKDOWN OF YEAR 2021 ANNUAL DIRECT DISBURSEMENT

Universities (50% of N143,279,799,533.70) (79)	PER UNIVERSITY
Physical Infrastructure Development	390,000,000.00
Zonal Intervention (79)	200,000,000.00
Academic Staff Training & Development	156,000,000.00
Library Development	40,000,000.00
Conference Attendance (Local)	20,000,000.00
Institution Based Research	50,000,000.00
TETFund Project Maintenance	15,000,000.00
ICT Support	15,000,000.00
Entrepreneurship Centres	10,861,920.67
Publication of Journal	5,000,000.00
Manuscript Development	5,000,000.00
Total Allocation per University	906,861,920.67



Polytechnics (25% of N143,284,183,466.36) (57)	PER POLYTECHNIC
Physical Infrastructure Development	250,000,000.00
Zonal Intervention (57)	133,039,401.10
Academic Staff Training & Development	125,000,000.00
Library Development	25,000,000.00
Conference Attendance (Local)	17,000,000.00
Institution Based Research	40,000,000.00
Equipment Fabrication	10,900,000.00
ICT Support	7,500,000.00
TETFund Project Maintenance	10,000,000.00
Manuscript Development	5,000,000.00
Publication of Journal	5,000,000.00
Total Allocation per Polytechnic	628,439,401.10
Colleges of Education (25% of N143,284,183,466.36)	PER COE
Physical Infrastructure Development	250,000,000.00
Zonal Intervention (57)	133,039,401.10
Academic Staff Training & Development	125,000,000.00
Library Development	25,000,000.00
Conference Attendance (Local)	17,000,000.00
Teaching Practice	22,900,000.00
Publication of Journal	5,000,000.00
Institution Based Research	28,000,000.00
ICT Support	7,500,000.00
	10,000,000.00
Manuscript Development	5,000,000.00
Total Allocation per College of Education	628,439,401.10

8.7 Intervention Allocations For 2019 -2022

The highlight of budgetary allocations for 2019 -2022 intervention years is indicated below:

	2019	2020	2021	2022
EDT Collections	203,284,756,044.54	221,304,417,947.59	257,012,358,395.43	189,535,134,824.02
Other Revenues	23,000,000,000.00	25,000,000,000.00	41,985,474,000.00	40,000,000,000.00
Annual Allocations	125,635,671,600.00	126,376,654,323.14	143,279,799,553.70	143,284,183,466.36
Other Disbursement	75,954,000,000.00	97,410,366,009.17	131,690,992,236.86	60,017,585,206.14
Stabilization Fund		2,600,000,000.00	1,182,536,673.48	775,204,017.36
Universities Allocation/No.	62,817,835,800.00/75	63,188,327,161.57/79	71,639,899,776.85/79	71,642,091,733.18/85
Polytechnics Allocation/No.	31,408,917,900.00/54	31,594,163,580.78/54	35,821,045,866.59/57	35,821,045,866.59/68
COEs Allocation/No.	31,408,917,900.00/56	31,594,163,580.78/57	35,821,045,866.59/57	35,821,045,866.59/64

The graphical representation of the trend of annual intervention allocations is depicted in Figure 2 below:



8.9 CHALLENGES

- i. Data on companies that are enjoying tax holiday (pioneer status) were not made easily available to TETFund officers by FIRS field offices and information on EDT arrears were also not made available;
- ii. Frequent redeployment of FIRS EDT Desk Officers tend to affect the pace of EDT collection;
- iii. Slow response rate from FIRS in remitting and notifying the Fund of EDT monthly collections;
- iv. Discrepancies in the EDT collection figures received from FIRS Head Quarters and the Field Offices, and in some cases between the figures submitted to the Fund and the External Auditors;
- v. Slow response rate from beneficiary institutions in accessing advocacy and publicity interventions;
- vi. Lack of working tools for staff of the department to enhance quality and timely discharge of their duties; and
- vii. Absence of strategic and specialized training for staff of the department to adequately engage and carryout quality monitoring of EDT collection and strategic planning activities of the Fund.

8.10 RECOMMENDATIONS

- i. The Fund should continue to support FIRS in its renewed drive to intensify EDT collection with a view to achieve annual revenue targets;
- ii. Finalized the draft TETFund Strategic Plan 2021 - 2025 for adoption as well as its effective implementation;
- iii. The Fund should continue to support the efforts of FIRS to widen its tax net to include all eligible companies in its tax net to enhance EDT collection;
- iv. The Fund should strengthen its quarterly EDT monitoring exercise to enable the Fund keep track of EDT collections and ensure appropriate reconciliations;
- v. The monthly visits to FIRS office should be sustained and strengthened in order deepen the cordial relationship between the two agencies;
- vi. There is the need to strengthen the annual TETFund/FIRS Interactive Forum in order to continue the good working relationship between the two agencies;
- vii. Adequate working tools should be provided for staff of the department to make them more effective in the discharge of their duties; and



- viii. The staff of department should be given specialized training in strategic areas to make them acquire basic and specialized skills for effective engagement of the department activities.

8.11 CONCLUSION

The department during the period under-review has strived to ensure sustainable improvement of EDT collection which is the major source of revenue for the Fund's intervention activities. The department would continue to strengthen its EDT collection monitoring activities to ensure that funds are readily available and utilized to improve the quality of tertiary education in Nigeria in order to make the public tertiary institutions globally competitive.



9.0 DEPARTMENT OF PHYSICAL INFRASTRUCTURE DEVELOPMENT

9.1 INTRODUCTION

The mandate of the Fund includes, among others: Provision of essential Physical Infrastructure for teaching and learning and, provision of Instructional Materials (mainly Laboratory Models and Magnetic Whiteboards & accessories) and Equipment, which are tasks undertaken by the Department of Physical Infrastructure Development. Being one of the Eleven (11) Departments in TETFUND, it interfaces with the Fund's beneficiary institutions on intervention projects in its custody.

The goal of the department is to ensure successful reconciliation of submissions and disbursement of First Tranche to various tiers of public tertiary institutions

9.2 GENERAL FUNCTIONS OF THE DEPARTMENT

The main functions of the Physical Infrastructure Development Department are as enumerated below:

- Determine admissibility of projects submitted by beneficiary institutions that is in line with the policy direction of the Board of trustees.
- Vet and Reconcile project proposal submissions in line with the intervention allocation being accessed and obtainable best practices.
- Recommend projects for Approval-in-principle, if found satisfactory.
- Monitor the Due Processes for consultants/contractors' engagement through attending Bid Openings Sessions conducted by beneficiary institutions.
- Recommend disbursement of First Tranche of funds after the beneficiary institution has complied with Due Process.
- Document and archive project information in digitized Databases.
- Translate to action Board Policies on project development/intervention.
- Develop position papers on projects and present to the Board of Trustees (BOT).
- Acts as Projects Committee Secretariat of the Board under the Executive Secretary's direction.
- Correspond with beneficiary institutions on issues concerning their submissions.
- Make professional input on beneficiary institutions' submissions whenever guidance is required.
- Formulate standards.
- Offer professional advice whenever required for proper guidance and implementation of TETFUND projects.
- Periodic Market Survey of building materials, Learning Resources for building-up and maintenance of cost data.



9.3 FUNCTIONS AND STRUCTURE OF STAFF

9.3.1 RESPONSIBILITIES OF TECHNICAL STAFF

- i.) Vetting of beneficiary institutions' project proposals, reconciliation and recommending for Approval-in-Principle (AIP) and release of First Tranche for:
 - Physical Infrastructure/ Programme Upgrade projects;
 - Entrepreneurship Intervention (Universities only);
 - Equipment Fabrication (Polytechnics only);
 - TETFund Project Maintenance;
 - Zonal Intervention projects;
 - Special High Impact Projects;
 - Designated Special Projects;
- ii.) Verification visits, when necessary, before granting AIP for Project Maintenance Intervention;
- iii.) Witnessing of Tender Opening;
- iv.) Project Reprioritization and Rescoping Requests from beneficiary institutions;
- v.) Assessment of allocation of funds for completion of Special Intervention Projects;
- vi.) Contract administration of Academic Publishing Centre projects; and
- vii.) Conducting market surveys and price analysis of key building materials and instructional materials and equipment.

9.3.2 RESPONSIBILITIES OF NON-TECHNICAL STAFF

- i.) Record Documentation – Electronic and Hard copies;
- ii.) Regular updating of project information through data capturing;
- iii.) Ensuring the security and tracking the movements;
- iv.) Conveying Policy-based correspondences to beneficiaries;
- v.) Coordinating all memoranda to Board of Trustees (BOT) and Project Committee (PC);
- vi.) Secretariat of the Projects Committee

9.4 STRUCTURE

The Department is structured into three (3) major divisions, with a support unit:

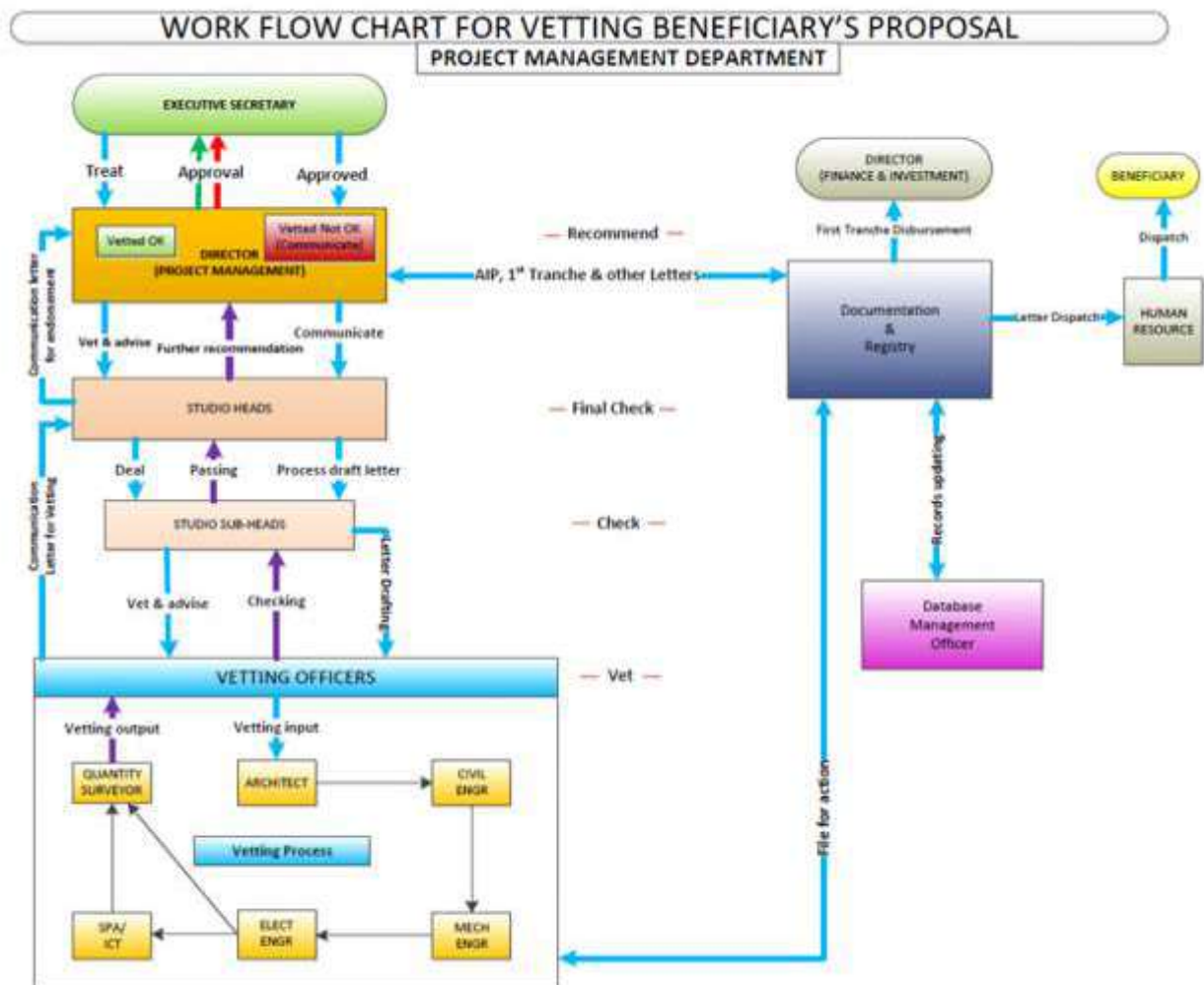
- Annual Intervention
- Special Intervention
- Project Development
- Registry, documentation, and communication management unit.



9.5 STAFF STRENGTH

The Department presently has sixty (60) members of staff categorized into two (2) – Technical and Non-Technical staff. The Technical staff comprises Forty-three (43) core professionals – 10Nr. Architects, 22Nr. Engineers, 10Nr. Quantity Surveyors, 1Nr. Town Planner, while nontechnical staff comprises Seventeen (17) Administrative Support staff. Stafflist of the Department is attached as Annexure I.

THE DEPARTMENT WORKFLOW CHART

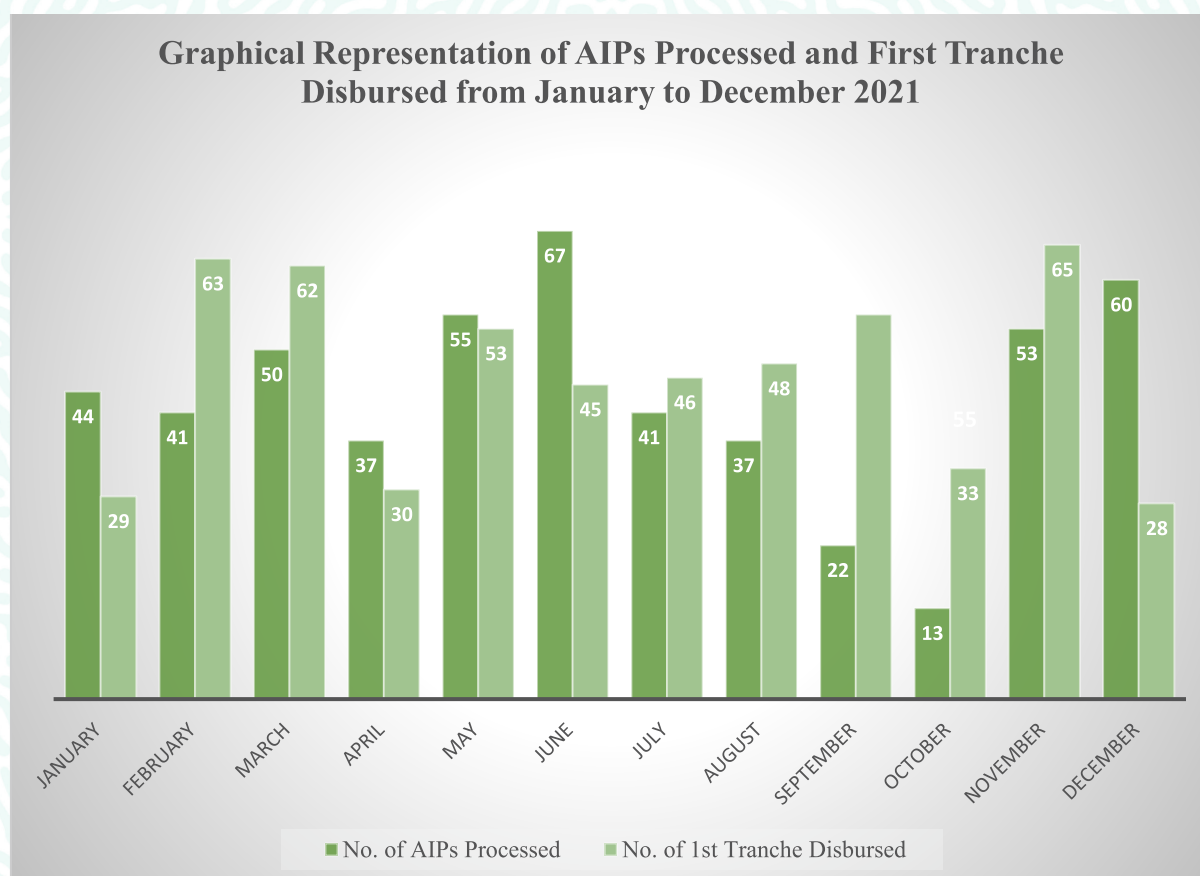


9.6 PROJECT INTERVENTION ACTIVITIES OF THE DEPARTMENT OF PHYSICAL INFRASTRUCTURE DEVELOPMENT

(i) Summary of Beneficiary Institutions project proposals vetting and reconciliation from January to December, 2021.

S/N	Month	No. of AIPs Processed	No. of 1 st Tranche Disbursed	Total AIPs & 1 st Tranche
1	January	44	29	73
2	February	41	63	104
3	March	50	62	112
4	April	37	25	62
5	May	55	48	103
6	June	67	40	107
7	July	41	46	87
8	August	37	48	85
9	September	22	55	77
10	October	13	28	41
11	November	53	65	118
12	December	60	28	88
	TOTAL	520	557	1077

GRAPHICAL REPRESENTATION OF APPROVAL-IN-PRINCIPLE GRANTED AND FIRST TRANCHE PROCESSED, JAN - DEC 2021



COMPARATIVE EVALUATION OF APPROVAL-IN-PRINCIPLE GRANTED AND FIRST TRANCHE PROCESSED FROM YEAR 2017 TO 2021.

S/N	YEAR OF INTERVENTION	No. OF APPROVAL-IN-PRINCIPLE PROCESSED	No. OF SUBMISSION PROCESSED FOR FIRST TRANCHE DISBURSEMENT	TOTAL (APPROVAL-IN-PRINCIPLE AND FIRST TRANCHE)
1	2017	77	82	159
2	2018	226	329	555
3	2019	404	338	742
4	2020	538	604	1142
5	2021	520	557	1077

ESTIMATED NUMBER OF PROJECT PROPOSAL RECEIVED AND PROCESSED

S/N	Description	Number	%
1	Project Proposals submission granted Approval-In-Principle to proceeds to due process stage	520	44.33%
2	Projects Proposals processed for disbursement of First Tranche of Allocation	557	47.49%
3	Project Proposals found deficient and communicated observations	96	8.18%
4	Total Project Proposals Received and Processed	1173	100%

SUMMARY OF PROJECT INTERVENTIONS PROCESSED FOR RELEASE OF FIRST TRANCHE, JAN-DEC 2021

Summary of Project Interventions processed for the release of 1st tranche (January-December, 2021)				
S/N	Intervention Line	Number	Total Allocated Sum	Total Funds processed for release
1.	Annual Intervention (Programme Upgrade/Physical Infrastructure)	144	71,883,771,000.00	40,745,228,168.77
2.	Special High Impact, Take Off and Special	79	65,558,965,256.84	35,029,583,162.88
3.	Entrepreneurship Intervention	33	905,000,000.00	755,350,000.00
4.	Fabrication of Equipment	23	510,086,005.40	433,573,104.61
5.	TETFund Project Maintenance	98	3,628,200,000.00	2,293,889,000.00
6.	Nigeria Universities Games (NUGA)	1	100,000,000.00	55,000,000.00
7.	Zonal Intervention	168	23,766,359,582.20	19,087,936,569.18
8.	Research and Development (Infrastructure Component)	10	6,285,000,000.00	833,250,000.00
9.	Academic Staff Training &Development	1	713,739,000.00	471,067,740.00
	Total	557	173,351,120,844.44	99,704,877,745.44



COMPARATIVE EVALUATION OF TOTAL DISBURSEMENT BASED ON INTERVENTION LINES AND YEAR OF INTERVENTION: FROM 2017 TO 2021

	2017	2018	2019	2020	2021
INTERVENTION LINES					
1 PROGRAMME UPGRADE	14,950,740,890.00	48,793,444,815.97	25,592,745,570.00	59,712,442,070.00	40,745,228,168.77
2 EQUIPMENT FABRICATION	272,000,000.00	340,140,000.00	322,395,650.00	619,170,430.00	433,573,104.61
3 ENTREPRENEURSHIP	331,100,000.00	1,008,500,000.00	342,100,000.00	493,550,000.00	755,350,000.00
4 PROJECT MAINTENANCE	75,970,000.00	602,000,000.00	415,680,000.00	1,387,194,000.00	2,293,889,000.00
5 SHIP, SPECIAL & TAKE OFF	1,488,152,129.36	12,425,754,159.38	39,560,199,744.64	36,558,830,627.59	35,029,583,162.88
6 ZONAL INTERVENTION		13,039,350,000.00	16,390,176,875.12	24,294,586,179.52	19,087,936,569.18
7 GAMES	106,000,000.00	52,000,000.00	25,000,000.00	NIL	55,000,000.00
8 GRANT FOR DISASTER RECOVERY	NIL	NIL	NIL	1,768,446,862.41	NIL
9 RESEARCH AND DEVELOPMENT	NIL	NIL	NIL	NIL	833,250,000.00
10 AST&D	NIL	NIL	NIL	NIL	471,067,740.00
TOTAL	17,223,963,019.36	76,261,188,975.35	83,160,341,072.52	124,841,348,169.52	99,704,877,745.44

From the above and within the period under review, the underlisted sum had been processed to the respective Institution category for the various interventions' lines:

S/N	Category of Institution	No. of Institutions	Amount so far released
1	Universities	60	60,208,672,981.30
2	Polytechnics	47	20,702,643,611.78
3	Colleges of Education	55	18,793,561,147.37
	Total	162	99,704,877,740.45

(i) Witnessing of Tender Opening

S/N	MONTH	NO. OF VISITS
1	JANUARY	27
2	FEBRUARY	14
3	MARCH	14
4	APRIL	15
5	MAY	22
6	JUNE	20
7	JULY	14
8	AUGUST	21
9	SEPTEMBER	27
10	OCTOBER	8
11	NOVEMBER	15
12	DECEMBER	8
	TOTAL	205

(ii) Project Reprioritization Requests from Beneficiary Institutions

Requests for reprioritization of some components of project intervention were received from Beneficiary Institutions and had accordingly been processed based on their merit. Most of the requests were due to COVID-19 pandemic that affected price of items in the market. About One Hundred and Twenty-Five (125) requests from all tertiary institutions sub-sectors were processed and approved.

(iii) Academic Publishing Centre (APC) Projects: The project comprises the construction, furnishing and equipping of 7 Academic Publishing Centres in selected Universities with one in each geo-political zone and FCT. The table shows the status update.



S/N	Institution	Overall Percentage Completion	Remark
1	University of Lagos	100%	Completed
2	Nnamdi Azikiwe University, Awka	90%	Terminated; Processing for re-award of completion contract
3	Usman Dan Fodiyo University, Sokoto	100%	Completed
4	University of Calabar	100%	Completed
5	University of Abuja	100%	Completed
6	Modibbo Adama University of Tech, Yola	100%	Completed
7	Federal University of Technology, Minna	100%	Completed

STAR ACHIEVEMENT OF THE DEPARTMENT: Improvement on turnaround time between receipt of proposal and recommendation.

THE CHALLENGES IN THE DEPARTMENT:

- Inadequate office space for staff and for storage of files and documents files/documents.
- Inadequate working tools such as tables, computers, printers, photocopiers, professional software, etc.

RECOMMENDATIONS

- Process Automation should be given more consideration.
- Relevant training for human capacity development of staff of the Department for more effective service delivery should be sustained.



10.0 DEPARTMENT OF MONITORING AND EVALUATION

10.1 INTRODUCTION

The Monitoring & Evaluation (M&E) Department has the responsibility of ensuring that the Fund gets value for money on intervention projects executed by Beneficiary Institutions in the areas of physical infrastructure and Library development. This is achieved through Project Monitoring, Project Performance Measurements and determining eligibility and recommending release of subsequent tranches of funds as the intervention projects progress towards completion. The work of the M&E Department commences immediately after the disbursement of first tranche payments for infrastructure-based interventions (including ICT and Library Development).

10.2 FUNCTIONS OF MONITORING AND EVALUATION DEPARTMENT

The Department is charged with the responsibility of:

- Monitoring and evaluation of on-going physical infrastructure projects executed under the following interventions to remedy bottlenecks observed in the course of implementation:
 - Annual Intervention;
 - Entrepreneurship Intervention;
 - Equipment Fabrication;
 - Library Development;
 - Special Intervention;
 - Special (High Impact) Intervention; and
 - Project Infrastructure Maintenance.
- Embarking on inspection visits to Beneficiary Institutions for release of the second and final tranche payments for infrastructure-based interventions (including ICT and Library Development).

10.3 STRUCTURE OF DEPARTMENT

10.3.1 Profile of the Department

Location: 3rd Floor, TETFund Building

E-Address: m&dept@tETFund.gov.ng

Staff Strength: Currently, the Department is made up of 67 Staff, comprising:

- 3 Management Staff;
- 62 Senior Staff; and
- 2 Junior Staff.

10.3.2 The Monitoring and Evaluation Department is made up of three Divisions and six Units. The responsibilities of the Divisions and Units are highlighted below:



10.2.1 Project Monitoring and Evaluation Division (PMED):

This Division consists of the Scheduling and Tracking Units which are responsible for the following:

- i. Coordinating and scheduling of monitoring visits.
- ii. Vetting of field reports and submissions for inspection
- iii. Evaluating status and progress of various on-going intervention projects.
- iv. Ascertaining the level of implementation of the on-going projects for which funds had been released.
- v. Identifying the challenges facing the beneficiary institutions that are unable to complete their projects within the cycle limit.
- vi. Ensuring that projects are executed in line with the Fund's approval.
- vii. Ensuring that project funds are judiciously utilized.

10.2.2 Project Data and Information Division (PDIM):

The PDIM Division consists of the Data and Disbursement Units and is responsible for the following:

- i. Adequate documentation of executed projects
- ii. Processing of disbursements arising from field reports as duly authorized by the Director.
- iii. Ensuring adequate documentation of projects executed.
- iv. Checking of processed disbursements.
- v. Ensuring regular production and update of Weekly and Monthly disbursements.
- vi. Liaising with Audit Unit to obtain Audit clearance certificate to fast-track disbursement.
- vii. Unbundling of non-performing projects when requested by Beneficiary Institutions.

10.3.3 Project Analysis and Documentation (PRAD):

This division consists of the Registry and Communication Units which are responsible for the following:

- i. Coordination and management of all documentation and records of departmental activities.
- ii. Maintaining effective and functional photo Bank of executed projects.
- iii. Preparing Memos and Reports for Management and Board Committees.
- iv. Preparing Departmental Reports as and when due.

10.4 ACTIVITIES CARRIED OUT FROM JANUARY TO DECEMBER 2021

10.5 MONITORED PROJECTS AND DISBURSEMENTS

Within the reporting period of 2nd January to 31st December 2021, a total of 856 requests were received from Beneficiary Institutions for monitoring and funds disbursements and a total of N49.612Billion was processed for disbursement.



Table I shows the breakdown of monitored projects and disbursements carried out while Table II presents the sectoral breakdown of the releases. Further details are attached as appendices.

Table I: Summary of Monitored Projects and Processed Disbursements

ITEM	ACTIVITY	OUTCOME/AMOUNT
MONITORING		
1.	Intervention Projects monitored for 2 nd release	183
2.	Interventions Projects monitored for Part-final release	12
3.	Interventions Projects monitored for Final release	572
Total		767
COMMUNICATIONS		
5.	Interventions with deficiencies necessitating non-release of funds and communication	78
RELEASES		
6.	Total Amount processed for 2 nd release	N29,627,097,222.10
7.	Total Amount processed for Part-Final release	N977,251,837.65
8.	Total Amount processed for Final release	N19,008,386,494.74
Total Releases		N49,612,735,554.48

Table II: Sectorial Breakdown of the Releases

Sector	2 nd Tranche (N)	Part-Final Tranche (N)	Final Tranche (N)	Total (N)	Number of Communications sent
UNI	17,290,898,344.72	492,754,248.41	10,338,807,298.98	28,122,459,892.11	54
POLY	7,144,364,096.12	400,747,589.24	3,603,302,962.39	11,148,414,647.76	12
COE	5,191,834,781.26	83,750,000.00	5,066,276,233.36	10,341,861,014.62	12
Totals	29,627,097,222.10	977,251,837.65	19,008,386,494.74	49,612,735,554.48	78

10.6 UNBUNDLED PROJECTS

Within the period under review, a total of eleven (11) projects were unbundled. While monitoring intervention projects implemented by Beneficiary Institutions, it was observed that some project lots get fully completed ahead of others. Since releases are made across board in tranches, those completed projects will usually wait for those yet to complete their projects before final releases are paid by the Fund. The interventions are therefore unbundled so that those yet to complete theirs do not delay payment to those who have completed theirs, especially when requested by the beneficiaries. When interventions are unbundled, there is usually a departure from the conventional 15% release at final tranche resulting in part-final tranche releases.



10.7 ENGAGEMENT OF SPECIALIZED MONITORING AND EVALUATION CONSULTANT

In line with the directives of the Board of Trustees the Fund engaged Consultants for specialized Monitoring and Evaluation of TETFund Intervention in Beneficiary Institutions. The first phase of the exercise commenced in 2019 and the Consultants were engaged to monitor and evaluate TETFund sponsored projects in Beneficiary Institutions located in fifteen (15) states of the federation namely: Kwara, Gombe, Kano, Lagos, Osun, Yobe, Adamawa, Borno, Kebbi, Sokoto, Taraba, Katsina, Ondo, Rivers, Abia and the Federal Capital Territory (FCT). This phase was concluded in November 2019 and a report was submitted to the Fund.

For the second phase of the exercise which commenced in 2021, 12 Consultants were engaged by the Fund for a 60-day duration at agreed cost of service for each consultant. They were engaged for:

- a. Specialized monitoring of TETFund's physical infrastructure projects in 46 selected Beneficiary Institutions; and
- b. Design and Implementation of an Automated Monitoring & Evaluation Platform in 12 Public Universities (2 Universities per Zone).

The service rendered by those in (a) has been completed and closed out, while that of (b) is being verified by the Fund before close out.

10.8 PROCUREMENT OF SCIENCE, ENGINEERING AND TECHNOLOGY EQUIPMENT FOR LABORATORIES / WORKSHOPS AND EDUCATIONAL TRAINING IN 73 PUBLIC UNIVERSITIES (SKILL 'G')

The Federal Ministry of Education through the National Universities Commission (NUC) successfully executed a project for educational training, Supply of Laboratories and Workshop equipment in 24 Federal and 9 State Universities. The project, later designated as Phase I was awarded to M/S Skill "G" Nig. Ltd and funded by National Petroleum Corporation (NNPC). Following the laudable success recorded in Phase I of the contract, the National Universities Commission (NUC) proposed Phase II of the contract which involved the expansion of the project to 73 other Federal and State Universities across the Country, to be funded by the Tertiary Education Trust Fund.

The project was aimed at developing the capacity of Students and Lecturers in Modern Science, Engineering Technology specializations, such as Autotronics, Electrical Electronics Communications, Mechatronics, Refrigeration/Air-Conditioning, Hydraulic and Pneumatic Systems, Process Control Programme Logic Control Systems and Robotics Engineering. This proposal was considered and awarded to Messrs Skill 'G' Nigeria Ltd at the cost of N38.308billion by the Board of Trustees of the Fund.



The first batch of Phase II of the contract was executed at the cost of N19.154 Billion and following the provision of an additional sum of N19.154 Billion in the TETFund 2019 intervention approved by Mr. President, the implementation of the second batch of Phase II commenced. However, due to the fluctuation in the foreign exchange between the implementation of Phase I and the approval for implementation of Phase II, the Phase II was re-scoped to the approved sum of N19.154Billion.

Having been notified of the completion of the contract, Management approved a Verification exercise by officers of the Fund to ascertain the status of the projects. Back-to-office reports from the Staff of the Fund indicated that the Contractor, M/S Skill G Ltd, had fully discharged her obligations as contained in the terms and conditions of contract. Accordingly, the final payment was paid to the Contractor in December 2021.

10.9 ACHIEVEMENTS

Within the period under review, the Department achieved the following:

- i. Prompt submission of reports on M&E activities and status of intervention projects in the Beneficiary Institutions as and when due;
- ii. Timely disbursement of funds on projects with appropriate documentation;
- iii. Ensuring Beneficiary Institutions' compliance with the Fund's specifications in project implementation;
- iv. Documentation of Status of Monitored intervention projects and programmes;
- v. Development of strong collaboration with all stakeholders to ensure result-oriented project monitoring.

10.10 GOING FORWARD

The following are recommended for improvement of the Department's operations:

- i. Adequate budgetary provision for implementation of Monitoring and Evaluation Activities;
- ii. Allocation of adequate office space for human and material resources of the Department;
- iii. Continuous capacity building for staff of the Department;
- iv. Provision of adequate working tools, servicing, overhauling and replacement of equipment such as printers and photocopiers;
- v. Deployment of software for Electronic Documentation Management System (EDMS).



11.0 DEPARTMENT OF ACADEMIC STAFF TRAINING AND DEVELOPMENT

11.1 INTRODUCTION

The Academic Staff Training & Development (AST&D) Department is responsible for carrying out a core mandate of the Fund that enables Capacity Building and Teaching Skills Enhancement of Lecturers in the Public Tertiary Education Institutions through funding support. It is achieved through the provision of:

- i. Scholarship Grants to acquire higher degrees, necessary for productivity and quality of higher education;
- ii. Funding Support for Conference Attendance; and
- iii. Teaching Practice Supervision in the Colleges of Education

11.2 FUNCTIONS OF THE DEPARTMENT

The functions and responsibilities of the AST&D Department include among others, ensuring the effective co-ordination and delivery of Academic Staff Training & Development Programmes designed by the Fund in accordance with its mandate.

- i. Ensuring the vetting of submissions on Academic Staff Training and Development (AST&D), Conference Attendance and Teaching Practice received from all TETFund Beneficiaries as stipulated in the Fund's guidelines for these Programmes.
- ii. Ensuring that allocated intervention Funds are accessed by beneficiaries and facilitating the processing of disbursements to beneficiaries of all intervention programmes domiciled in the department.
- iii. Ensuring prompt and quality delivery of all TETFund educational intervention programmes and projects domiciled in the department.
- iv. Ensuring cordial, effective and sustainable partnership building with beneficiaries of TETFund Academic Staff Training & Development (AST&D) programmes.
- v. Inspecting and Verifying the deployment of the fund's Academic Staff and Development Programmes by beneficiaries
- vi. Providing advice to the Management on issues relating to Intervention Programmes domiciled in the Department.



11.3 EXISTING MEMORANDUM OF UNDERSTANDING BETWEEN TETFund OTHER ORGANIZATIONS

S/N	NAME OF INSTITUTION	DATE SIGNED	AREA(S) OF FOCUS
1	Federal Ministry of Science, Technology and Innovation	January 2020	<ul style="list-style-type: none"> • Synergy in Research and Development • Collaboration with particular reference to Research- Industry linkage and other areas including advanced training for socio-economic development of the country • Ensure a robust advocacy for operationalization of a funding mechanism for R&D , to hasten the establishment of the National Research and Development Foundation (NRDF) • Ensure that Tertiary Institutions' R&D objectives can be exploited to deepen research and industry partnership
2	Forum for Agricultural Research in Africa	21 st February, 2020	<ul style="list-style-type: none"> • To cultivate a new academic ethos through assimilation from the Federal University of Vicosa, One of Brazil's finest agricultural universities • Implementing a pedagogic Retooling strategy using Vicosa model to reposition Nigeria as a lead contributor targeting dairy & meat, food security , roots and tuber , aquaculture , climate change and biodiversity and marine
3	Sao Paolo Research Foundation	26 th February, 2020	<ul style="list-style-type: none"> • Implementing scientific and technological cooperation between researchers from Nigeria (as nominated by TETFund) and from the state of Sao Paulo, Brazil through joint funding of research projects
4	University of Tukur, Finland	3 rd March, 2020	<ul style="list-style-type: none"> • National Innovation System Building and Research &Development • Entrepreneurship Training • Teacher Training and



			<ul style="list-style-type: none"> • Pedagogy • Higher Education Management and Leadership Capacity Building • Geospatial Education
5	Morgan State University, U.S.A	6 th May, 2020	<ul style="list-style-type: none"> • Prepare TETFund sponsored faculty and staff for doctoral study in areas that are relevant to the developmental needs of Nigeria • Prepare TETFund sponsored faculty for post-doctoral training and mentorship • Engage in research collaboration with TETFund sponsored universities that are classified as Centers of Excellence • Promote exchange of scholarly information by visiting faculty experts through short-term sabbatical in prioritized areas of study designated by TETFund • Foster overall education collaboration in postgraduate studies
6	University of Eastern Finland	11 th November, 2021	Research and postgraduate studies
7	Savonia University of Applied Sciences, Finland	11 th November, 2021	Research and postgraduate studies
8	Laurea University of Applied Sciences, Finland	11 th November, 2021	Research and postgraduate studies
9	Lappeenranta-lahti University of Tech, Finland	11 th November, 2021	Research and postgraduate studies
10	The City of Kuopio , Finland	11 th November, 2021	Research and postgraduate studies



11.4 DETAILS OF SCHOLARS SPONSORED BY TETFund WITHIN THE PERIOD UNDER REVIEW

DEPARTMENT OF ACADEMIC STAFF TRAINING AND DEVELOPMENT			
TSAS SPONSORSHIP FROM 1ST JANUARY, 2021 TO 31ST DECEMBER, 2021			
PostDoc			
INSTITUTION TYPES	Foreign	Local	Total
UNIVERSITIES	30	0	30
POLYTECHNICS	6	0	6
COLLEGES OF EDUCATION	8	0	8
Sub Total	44	0	44
PhD			
INSTITUTION TYPES	Foreign	Local	Total
UNIVERSITIES	223	452	675
POLYTECHNICS	95	252	347
COLLEGES OF EDUCATION	67	426	493
SUB Total	385	1130	1515
Masters			
INSTITUTION TYPES	Foreign	Local	Total
UNIVERSITIES	26	161	187
POLYTECHNICS	108	269	377
COLLEGES OF EDUCATION	40	268	308
SUB Total	174	698	872
Bench Work			
INSTITUTION TYPES	Foreign	Local	Total
UNIVERSITIES	67	0	67
POLYTECHNICS	22	0	22
COLLEGES OF EDUCATION	11	0	11
SUB Total	100	0	100
Grand Total	703	1828	2531

11.5 DETAILS OF TEACHING PRACTISE EXERCISES SPONSORED WITHIN THE PERIOD UNDER REVIEW

TEACHING PRACTICE SUPERVISION FROM 1ST JANUARY 2021 TO 31ST DECEMBER, 2021	
Number of Supervision	Amount Disbursed
13432	799,977,645.00



12.0 DEPARTMENT OF EDUCATION SUPPORT SERVICE

12.1 Introduction

The Department of Education Support Services (ESS) was created to manage and implement some of the Academic Content-Based Intervention Programmes of the Tertiary Education Trust Fund (TETFund) in Public Tertiary Institutions of the country. These are essentially non-infrastructure intervention programmes which focus on capacity development on one hand and provision of learning materials (books, journals, periodicals, and resources) in our Public Tertiary Institutions.

12.2 Functions and Structure of Education Support Services (ESS) Department:

12.3 Functions:

- i. Advising the Management and the Board of Trustees on all academic and content based TETFund intervention programmes/projects within its purview namely: Library Development Intervention (LDI), Academic Manuscripts into Books (AMB) and Higher Education Book Development (HEBD) Fund.
- ii. Receiving and processing submissions/proposals from Beneficiary Institutions for disbursement with respect to the various intervention lines domiciled in the Department.
- iii. Acts as the Secretariat of the Technical Advisory Group (TAG) on Higher Education Book Development (HEBD) Project;
- iv. Acts as the Secretariat of the Education Programmes Committee (EPC) of the Board of Trustees.
- v. Conducting verification visits to project/programmes coordinated and managed by ESS Department.
- vi. Managing the operations of TETFund in-house library.

12.4 Structure of Education Support Services (ESS) Department and On-Going Activities

There are 3 Divisions in the Department structured along the current activities being handled by the Department viz:

- Library Development;
- Academic Manuscript into Books; and
- Technical Advisory Group Activities on Higher Education Book Development.



12.5 Library Development Intervention (LDI) Division

The Library Development Division administers the implementation of the key activities of the Library Development intervention which are as follows:

- a. To process all requests from Beneficiary Institutions for Approval-in-Principle (A.I.P); b. To process all requests from Beneficiary Institutions for 1st tranche of Library Development funds, ensuring compliance to Public Procurement Act (2007) and the guidelines of the intervention;
- c. To monitor the Tender Bid Opening exercises, as carried out by Beneficiary Institutions and bring up reports of the exercise for review;
- d. To make recommendations to the Executive Secretary for A.I.P and 1st tranche of the intervention funds;
- e. To review other matters concerning the Library Development Intervention, such as communications from B.Is and also make appropriate recommendations to the Executive Secretary; and
- f. To do a periodic review of the Library Development Intervention Guidelines

12.6 On-Going Activity

During the period under review, the guidelines of the Department of the Department's two intervention lines (Library Development Intervention and Academic Manuscript into Books Intervention) were reviewed, and approval given by the Board of Trustees at its 86th meeting;

12.7 Library Development Intervention:

As a major achievement of the Fund through the Library Development Intervention in 2021, a total number of (91) institutions were granted Approval-in-Principle (A.I.P).

The table shows details of how this intervention fund is broken down.



Table 1: Summary of Performance of Library Development Intervention from January 2021 to December 2021

INSTITUTIONS	NOS	AMOUNT APPROVED	1ST TRANCHE DISBURSEMENT (85%)	TOTAL AMOUNT OF BOOKS	TOTAL AMOUNT OF E-RESOURCES	TOTAL AMOUNT OF EQUIPMENTS/ FURNITURE	NO OF TOTAL AMOUNT OF ICT EQUIPMENTS
UNIVERSITIES	31	2,688,000,000.00	1,968,600,000.00	53,224	24	3,972	135,137
POLYTECHNICS	27	1,590,000,000.00	1,351,500,000.00	43,979	76	2,102	51,204
COLLEGES OF EDUCATION	33	1,515,000,000.00	1,287,750,000.00	145,210	5,929	34,830	52,252
TOTALS	91	5,793,000,000.00	4,607,850,000.00	242,413	6,029	40,904	238,593

12.7.1 Academic Manuscript to Book Intervention (AMB) Division

The AMB intervention is aimed at resuscitating, supporting, and encouraging authorship of relevant indigenous academic textbooks for teaching, and learning in Nigeria's Public Tertiary Institutions. This intervention enables lecturers to develop and produce their academic manuscripts into textbooks through funds made available to the institutions on annual basis. Successfully vetted submissions (as guided by the recommendation of the Institution's Book Development Committee and Fund's guidelines on AMB Intervention guidelines), are recommended for approval, following which 85% is disbursed for the publication and on completion with a favorable verification report the 15% final tranche is released to the Beneficiary Institution.

12.8 On-Going Activity

Activities under this intervention line is on annual routine basis, within the period under review, the sum of **N209,258,505.00** was approved to publish **(267)** manuscript projects for **(76)** Beneficiary Institutions across board, and the total sum of **N177,869,729.25** was disbursed as first tranche, representing 85% of the approved sum. The table below is the summary of allocation and disbursement to Public Tertiary Institutions from January 2021 to December 2021 in respect to Academic Manuscript into Books (AMB) Intervention;



Table 2: Summary of Performance of Academic Manuscript into Books Intervention from January 2021 to December 2021

INSTITUTION	NOS	AMOUNT APPROVED	1ST TRANCHE DISBURSEMENT (85%)	NO OF APPROVED AMB PROJECTS	QUANTITY/ NO OF PUBLISHED BOOKS	2ND TRANCHE DISBURSEMENT (15%)	NO OF COMPLETED AMB PROJECTS
UNIVERSITIES	23	66,708,615.00	56,702,322.75	76	39,900	6,601,109.40	22
POLYTECHNICS	30	76,688,390.00	65,185,131.50	102	46,450	4,857,366.30	14
COLLEGES OF EDUCATION	23	65,861,500.00	55,982,275.00	89	47,350	4,294,663.50	17
TOTALS	76	209,258,505.00	177,869,729.25	267	133,700	15,753,139.20	53

12.9 Technical Advisory Group (TAG) Activities on Higher Education Book Development (HEBD)

To facilitate the implementation of Higher Education Book Development Programme, the TETFund Board of Trustees (BOT) in August 2019 constituted and inaugurated TAG-3 under the Chairmanship of Prof. Charles Aworh to deliver its mandate. In November 2021, the TAG was reconstituted with a membership of 99 academia under the same leadership. The membership of Technical Advisory Group (TAG) is drawn from:

- a. Universities, (with each of the six-geo-political zones adequately represented);
- b. National Universities Commission (NUC);
- c. National Board for Technical Education (NBTE);
- d. National Commission for Colleges of Education (NCCE);
- e. Academic Staff Union of Universities (ASUU)
- f. Academic Staff Union of Polytechnics (ASUP);
- g. Colleges of Education Academic Staff Union (COEASU); and
- h. Representatives of the Print Media.

12.10 The activity of TAG is aimed at encouraging local production of higher education books by indigenous authors for national and international consumption.

The TAG was charged with the following responsibilities viz:

- a. Screen proposals on manuscripts for development into academic textbooks and advising TETFund on fundable manuscripts;
- b. Screen and advise TETFund on submissions from Professional Associations to support production of Journals;
- c. Recommend reviewers for screened manuscripts for engagement by TETFund for technical assessment of the manuscripts;
- d. Advise the Fund on how to enhance and improve the production of quality academic books, journals and other academic learning materials;
- e. Review materials for journal publication from relevant professional bodies; and



- f. Advise the Fund on development and sustainability of the Academic Publishing Centres (APC) being sponsored by the Fund.

12.11 The TAG presently in a bid to attain its mandate is operating through Three (3) Sub-Committee viz:

- a. The Book Publication Sub-Committee.
- b. The Journal Publication Sub-Committee; and
- c. Academic Publishing Sub-Committee.

12.12 ON-GOING ACTIVITIES

12.12.1 Book Development Sub-Committee

In discharging their responsibility, the Book Development subcommittee has screened and approved some manuscripts for publications as per details below:

- a. Ten (10) manuscripts were sent to South-West Academic Publishing Centre (APC) in University of Lagos.
- b. Ten (10) manuscripts to University of Ibadan/Mosoro Publishing House.
- c. Ten (10) manuscripts to University of Jos Press.
- d. Ten (10) Manuscripts to Ahmadu Bello University Publishing House, Zaria.
- e. Ten (10) to Modibbo Adama University in Adamawa.
- f. Twelve (12) manuscripts have undergone all screening process and approved by the committee and awaiting assigning to Academic Publishing Centres (APCs) for publication.
- g. A total number of (186) manuscripts were received from reviewers and sent back to authors to effect corrections of reviewers.
- h. The Board of Trustees has granted an approval for the training of TAG Leadership and Secretariat on plagiarism.

12.12.2. Journal Publication Sub-Committee

- a) The committee is working on Academic Research Journals (ARJs) annual intervention with 147 projects completed across Universities, Polytechnics and Colleges of Education across the Six (6) geopolitical zones in the country, while 208 projects are still ongoing.
- b) The committee also approved an impact assessment team to evaluate the 147 supported ARJs project in the Universities, Polytechnics and Colleges of Education in the Six (6) geo-political zones, the exercise is awaiting Executive Secretary's approval.



- c) The Journal Publication sub-committee has secured the approval of the BoT to disburse funds to Seven (7) Professional Association Journals (PAJs).

12.12.3. Academic Publishing Centers (APC) Sub-Committee:

- a) The Sub-Committee is working on the Seven (7) Academic Publishing Centres across the Six (6) geo-political zones
- b) The committee is presently working on the inauguration of the governing board of all the Seven (7) Academic Publishing Centres. To that effect, an inauguration team has been appointed for the various centres. The Exercise is awaiting Executive Secretary's approval.

12.12.4. Status Report on the Academic Publishing Centre:

A) Academic Publishing Centers	Modibo Adamawa University of Technology, Yola – Completed, and Commissioned, requires renovation and replacement of dilapidated facilities.
	Federal University of Technology, Minna – Completed, and Commissioned, requires renovation and replacement of dilapidated facilities.
	University of Calabar, Calabar – Completed, and Commissioned, requires renovation and replacement of dilapidated facilities.
	University of Lagos, Aloka -Lagos – Completed, and Commissioned, requires renovation and replacement of dilapidated facilities.
	Usman Danfodiyo University, Sokoto – Ongoing, requires follow up on contractor.
	Nnamdi Azikiwe University, Awka – Ongoing, requires follow up on contractor.
	University of Abuja, Gwagalada - Abuja - Ongoing, requires follow up on contractor.



13.0 RESEARCH AND DEVELOPMENT / CENTRES OF EXCELLENCE DEPARTMENT

13.1 INTRODUCTION

The Research & Development/Centres of Excellence (R&D/CE) Department is responsible for coordinating, managing and implementing the Fund's Research intervention lines which are aimed at enhancing Research capacity and capability in Tertiary Education Institutions.

13.2 CORE FUNCTIONS OF THE R&D/CE DEPARTMENT

The Research & Development/Centres of Excellence Department is charged with the following responsibilities:

- a) Enhance research capacity and capability in Tertiary Education Institutions;
- b) Promote market-driven Research that have national impact and promote multi-disciplinary researches that will increase stakeholders' engagement to national, regional and continental developmental matters.
- c) Provide general guidelines for Institutional and National Research funds utilization;
- d) Support Research-Industry linkage and promote commercialization of viable Research & Development results and patents;
- e) Promote partnership between the Fund, TEIs and Industries as it relates to the Research works by putting in place the appropriate mechanism for the adoption and utilization of research findings;
- f) Collate, analyze, and support development and commercialization of Research findings relevant to national needs and interest with the industry on uptake and finding;
- g) Monitor and evaluate the adoption and implementation of Research findings by both local and multinational corporations.
- h) Ensure the institutionalization of Research & Development in Tertiary Institutions;
- i) Create the enabling environmental uptake of research findings;
- j) Promote and support the emergence and development of national, regional and continental Centres of Excellence in Nigerian Public Tertiary Educational Institutions to serve as regional and international reference points;
- k) Advising Management and Board of Trustees on academic and Research-based TETFund intervention programmes/projects and;
- l) Coordination, Management and Implementation of all TETFund's R&D Intervention programmes/projects in Beneficiary Institutions;

13.4 DIVISIONS OF THE DEPARTMENT

The department has three main divisions driving its activities with a Technical Unit that handles Data, Trainings/Workshops and Partnerships/Collaborations. The divisions are:

- i. Research & Development Division



- ii. Institution Based Research/Ad hoc Division
- iii. Academic Research Journal/Centre of Excellence Division

13.5 INTERVENTION LINES COVERED BY THE DEPARTMENT

13.5.1 The following Annual Intervention Lines are under the purview of Research & Development/Centers of Excellence Department:

- i. Academic Research Journal (ARJ)
- ii. Institution-Based Research (IBR)
- iii. National Research Fund (NRF)
- iv. TETFund Centers of Excellence (TCoE)

13.5.2 Other Intervention activities administered by the Department include:

- a) Special Research Grant to Address Covid-19
- b) Mega Research Grant
- c) Research and Development Standing Committee (RDSC)
- d) Collaborations and Partnerships
- e) Capacity Building of Lecturers of Beneficiary Institutions
- f) Introduction and Equipping of Research Units in Beneficiary Institutions

13.6 Academic Research Journal (ARJ)

The Academic research Journal (ARJ) Intervention is aimed at encouraging the production and publication of quality Academic Journals based on research findings conducted by lecturers in Public Tertiary Institutions. The status of the Academic Research Journal intervention is captured in Table 4.3.

Table 4.3: Status of Academic Research Journal (2019 - Date)

TYPE OF INSTITUTION	NUMBER OF FUNDED ARJ PROJECTS	AMOUNT OF FUNDED ARJ PROJECTS	NO OF ONGOING ARJ PROJECTS	AMOUNT RELEASED FOR ONGOING (85%)	NO. OF CLOSED-OUT ARJ PROJECTS	AMOUNT RELEASED FOR CLOSED-OUT (15%)	TOTAL AMOUNT DISBURSED
COE	127	₦862,789,555.00	66	₦382,071,689.30	24	₦61,994,017.50	₦444,065,706.80
POLYTECHNIC	87	₦433,043,950.00	62	₦249,534,670.00	8	₦22,367,062.50	₦271,901,732.50
UNIVERSITY	157	₦727,060,015.00	95	₦358,814,036.05	16	₦51,452,940.75	₦410,266,976.80
Grand Total	371	₦2,022,893,520.00	223	₦990,420,395.25	48	₦135,814,020.75	₦1,126,234,416.00

Figure 4.3 shows the status of disbursement of funds between the three sectors of Beneficiary Institutions while accessing the ARJ intervention from 2019-date.

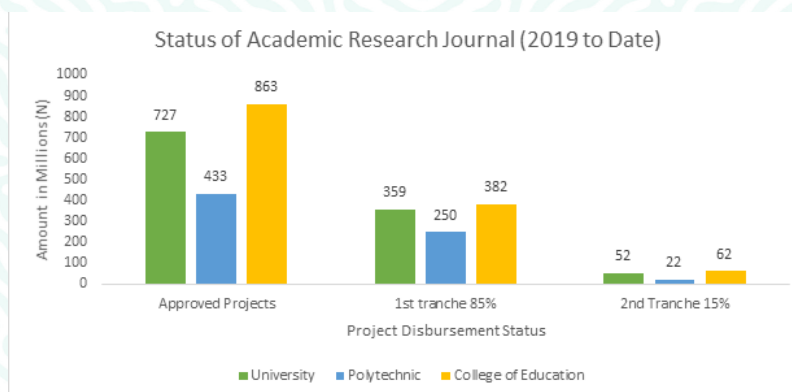


Figure 4.3: Status of Academic Research Journal



13.7 Institution-Based Research (IBR)

The Institution Based Research is aimed at promoting Research Capacity and competencies of Lecturers in Beneficiary Institutions with a maximum grant of N2 million per Research project. There is no restriction in the thematic areas of research, so beneficiaries are free to carry out their enquiry in different academic Disciplines. TETFund requires institutional involvement in the vetting process as submission of Research Proposals are screened by the Institution's Research Committee and recommendations are made to the Fund for approval through the Heads of Institutions. The Intervention line was initially domiciled in the Education Support Services Department before it was transferred to the Research & Development/Centers of Excellence Department in 2020. The status of the IBR Intervention from 2020-date is indicated in table 4.4 below:

Table 4.4: Status of Institution Based Research (2020 – Date)

TYPE OF INSTITUTION	NUMBER OF FUNDED IBR PROJECTS	AMOUNT OF APPROVED IBR PROJECTS	NO OF ONGOING IBR PROJECTS	AMOUNT RELEASED FOR ONGOING (60%)	NO. OF CLOSED-OUT IBR PROJECTS	AMOUNT RELEASED FOR CLOSED-OUT (40%)	TOTAL AMOUNT DISBURSED
UNIVERSITY	1188	₦1,635,315,192	691	₦569,747,296	498	₦275,226,189	₦844,973,485
POLYTECHNIC	1504	₦1,870,066,664	846	₦603,234,800	658	₦329,712,526	₦932,947,326
COE	639	₦792,309,811	254	₦166,381,983	385	₦205,137,256	₦371,519,239
Grand Total	3331	₦4,297,691,667	1791	₦1,339,364,079	1541	₦810,075,971	₦2,149,440,050

Figure 4.4 shows the status of disbursement of funds between the three sectors of Beneficiary Institutions while accessing the IBR intervention from 2020-date.

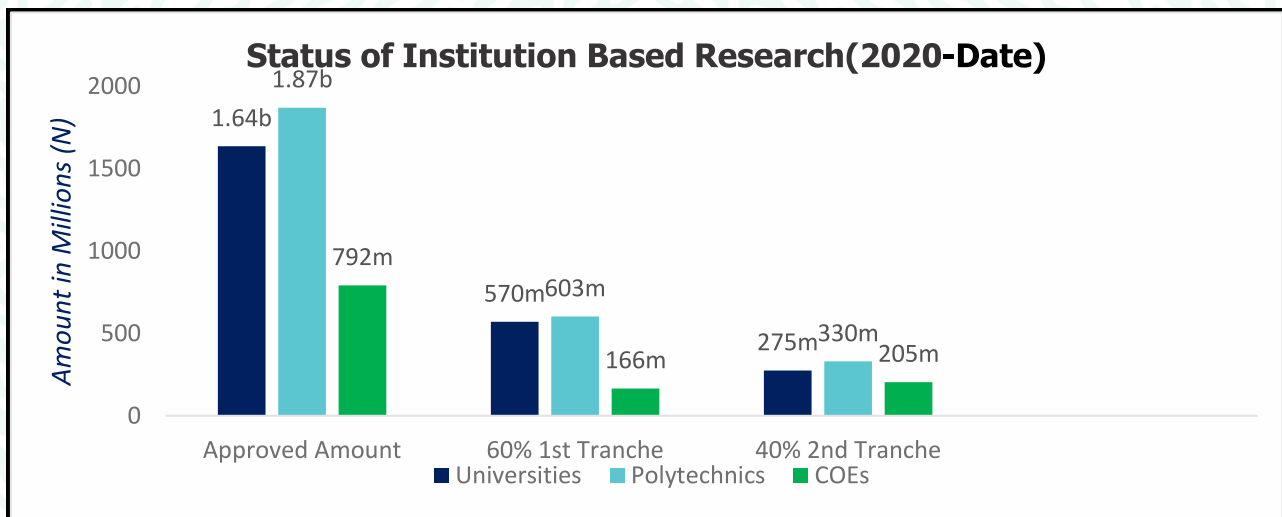


Figure 4.4: Status of Institution Based Research



13.8 National Research Fund (NRF)

In line with the mandate of the Fund, the Board of Trustees established a National Research Fund (NRF) aimed at resuscitating research activities in the Nation's Tertiary Institutions. The NRF is intended to address the paucity of funds necessary to facilitate cutting-edge level research which will contribute to national developmental efforts as well as tackle global challenges. The NRF addresses areas of national concern in the following three (3) thematic areas:

- a) Science, Engineering, Technology and Innovation
- b) Humanities and Social Sciences
- c) Cross Cutting

From 2012 to 2020, the Fund has committed a total sum of **₦16.5 billion** for the NRF to all public tertiary institutions to undertake applied research in various academic disciplines with a total of Four Hundred and Fifty-Seven (**457**) Research Grants awarded at a total cost of Thirteen Billion, One Hundred and Four Million, Five Hundred and Twenty-Eight Thousand, Three Hundred and Thirty-Nine Naira, Twenty-Five Kobo (**₦ 13,104,528,339.25**).

Table 4.5: Total Number of Research Grants Funded from 2012 - 2020 with total Approved Cost for the Projects.

S/N	Year (s)	Batch	No. of Approved Proposals	Total Amount Approved (₦)
1	2012	I	12	241,570,615.00
2	2013	II	20	509,093,895.00
3	2014	III	8	104,041,819.00
4	2015	IV	33	843,707,898.00
5	2016	V	39	1,024,602,596.00
6	2019	VI	128	3,985,350,913.25
7	2020	VII	217	6,396,159,060.00
TOTAL			457	₦ 13,104,528,339.25

Figure 4.5 below shows the distribution of allocated funds for NRF between 2012 and 2020

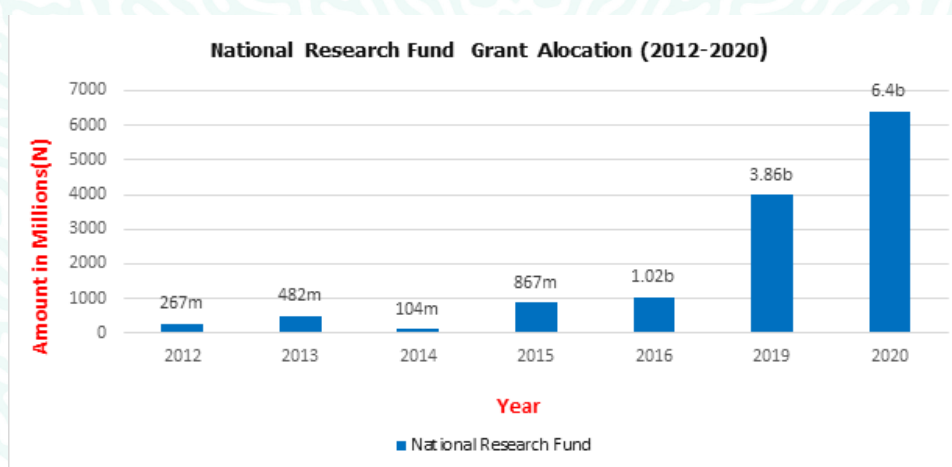


Figure 4.5: National Research Fund Grant Allocation (2012-2020)



The National Research Fund is administered by a Screening and Monitoring Committee (NRFS&MC) that draws its membership from the academia. It was reconstituted for the fourth time on 9th November, 2021, with a membership of Eighty-seven (87). The 8th cycle of the NRF grant process is ongoing.

13.9 TETFund Centers of Excellence (TCoEs)

- a) The overarching goal for the Centers of Excellence Intervention is to support strategic and applications-oriented research, support expertise with potential industrial applications by bringing together the complementary resources needed for technical development and industrial application by stimulating Triple-Helix relationships and bridging the gap between researchers and users.
- b) A Steering Committee of nine (9) members was constituted and inaugurated on 1st July, 2020, with the sole responsibility to draft a working document for the TETFund Centre of Excellence (TCoEs). Following the Inauguration, the Committee held five (5) meetings, prepared and submitted a working document consisting of three (3) segments - Establishment, Operational and Financing Guidelines - to the management for approval and further action
- c) In the 2020 Intervention Budget, the sum of twelve billion Naira (₦12,000,000,000.00) was approved by the Board of Trustees for the establishment of twelve (12) Centers of Excellence in Federal Universities, two in each of the six geo-political zones, at the cost of one billion Naira (₦1,000,000.00) per center as shown in the Table 4.6.1 below:
- d) In the second phase of the TETFund Center of Excellence rollout, the Fund allocated twelve-billion-naira (₦12,000,000.00) to six (6) Polytechnics and six (6) Colleges of Education across the geopolitical zones as captured in table 4.6.2.

Table 4.6.1: TETFund Centers of Excellence - Universities

S/N	INSTITUTION	CENTRE NAME
1	University of Abuja	Public Governance and Leadership
2	University of Jos	Food Security
3	Abubakar Tafawa Balewa Univ.	Food Security
4	University of Maiduguri	Arid Zone Research and Development
5	Nnamdi Azikwe University	Root Crop Research and Development
6	Michael Okpara University	Agricultural Engineering & Translational Studies
7	Bayero University Kano	Renewable Energy
8	Usman Danfodio University	Urology and Nephrology
9	University of Lagos	Biodiversity Conservation & Ecosystem Management
10	University of Ibadan	Multidisciplinary Studies
11	University of Uyo	Computational Intelligence
12	University of Benin	Aquaculture and Food Technology



Table 4.6.2: TETFund Centers of Excellence – Polytechnics & COEs

S/N	GEOPOLITICAL ZONE	INSTITUTION
1	North-Central	Federal Polytechnic, Nasarawa
2	North-Central	Federal College of Education, Pankshin
3	North-East	Federal Polytechnic, Bauchi
4	North-East	Federal College of Education, Yola
5	North-West	Federal Polytechnic, Kaduna
6	North-West	Federal College of Education, Zaria
7	South-East	Federal Polytechnic, Nekede
8	South-East	Alvan Ikoku Federal College of Education, Owerri
9	South-South	Federal Polytechnic, Auchi
10	South-South	Federal College of Education (Technical), Omoku
11	South-West	Yaba College of Technology, Lagos
12	South-West	Adeyemi College of Education, Ondo

- e) Consequent on the above, three (3) experienced Resource Persons who are serving as the Directors of World Bank African Centres of Excellence and thus versatile in matters related to Centres of Excellence in terms of Establishment, Administration and Sustainability of Centres of Excellence were nominated as resource persons for a two-day training workshop for TCoE Beneficiary Institutions. The workshops took place on the 17-18th December, 2020 for the University TCoEs and 18th - 19th January, 2022 for the TCoEs in Colleges of Education and Polytechnics.

13.10 Other Interventions/Activities

13.10.1 Special Research Grant to Address Covid-19

In response to the directive by Mr. President in 2020 following the outbreak of the COVID-19 Pandemic, the approval of the Board of Trustee of the Fund was sought for a Special Intervention Grant for Research on Covid-19. This was necessitated to domesticate the country's approach to the prevention, management and containment of the disease.

Consequently, the Fund received twelve (12) Research Proposals for possible funding from researchers across the country. A panel of four (4) assessors headed by Prof. Olufemi Bamiro, Chairman NRFS&MC at the time evaluated the proposals and Eight (8) of the proposals were recommended and approved for funding at a total cost of Two Hundred and Sixty Million, **Two Hundred and Eighty Thousand Three Hundred and Ninety-Three naira (₦260,280,393.00)** to support the Federal Government's Initiatives in response to the Covid-19 pandemic through ground breaking research for Phytomedical drugs, Prophylactics, Protective Equipment and eventually Vaccine. The details of the approved projects are captured in Table 4.7.1



Table 4.7.1: List of Approved Special Covid-19 Research Projects

S/N	Principal Investigator	Name of PI	Institution of PI	Project Cost
1.	Evaluation of the Inhibitory Activities of SILYMARIN against SARS-CoV-2	Prof John C. Aguiyi	University of Jos	N21,223,870
2.	Rapid Identification and evaluation of potential therapeutics for COVID-19	Prof. Shaibu Oricha Bello	Usman Danfodiyo University	N49,037,797
3.	Evaluation of Dammar enolic Acid and Extracts from Nauclea Latifolia and <i>Ramalina Farinacea</i> for Anti Sars -Cov 2 Activities	Prof. Charles Esimone	Nnamdi Azikiwe University, Awka	N14,973,000
4.	Efficacy of Selected Nigerian Herbal Medicines (NHM) in COVID-19 and Related Infections: Open -Label Randomized Controlled Trial	Prof. M oji Adeyeye (Dg. NAFDAC)	National Agency for Food and Drug Administration, Abuja, FCT NAFDAC	N20,000,000
5.	Development of Simple Affordable PCR Technique, Immunology and Molecular Characterisation of Sars-Cov-2 (Covid-19) In Nigeria	Prof. David Olufemi Olaleye	University of Ibadan	N49,749,000
6.	Identification of Potentially Effective Local Therapies	Prof. Chinedum Babalola	University of Ibadan	N13,755,000
7	Unmanned Aerial Vehicle (UAV) in Disaster Rescue Management- COVID	AVM. A. J Osahor	Defence Res earch Development Bureau (DRDB),	N41,541,726.00
8	Design and Development of a Plant for the Production of Medical Oxygen from Air.	Dr. Hassan Funsho Akande	Kaduna Polytechnic, Kaduna	N50,000,000.00
Total				₦260,280,393.00



Furthermore, the Fund engaged the Nigerian Academy of Science (NAS) to provide technical and professional advice in monitoring the execution of the Research Projects domiciled in six institutions across the country. They are to disseminate findings and make policy recommendations fortackling COVID-19 and other future epidemics in Nigeria. The Nigerian Academy of Science has completed the monitoring exercise and submitted its report to the Fund. Also, four (4) of the Research Projects have accessed their second tranche and are expected to close out soon. It is hoped that the Research findings will tremendously add to the body of knowledge to mitigate the effects of COVID-19 in Nigeria.

13.10.2 Mega Research Grant

The Mega Research Grant Intervention aims to strengthen Collaborative Research by promoting decentralized cooperation involving clusters of researchers from different institutions to consolidate problem solving research and promote Innovation in Nigeria. The Mega Grant was awarded to Four (4) Clusters of Researchers at a total cost of One Billion, Two Hundred and Fifty Million (₦1,250,000,000.00) distributed between the clusters as indicated in the Table 4.7.2.

Table 4.7.2: Mega Research Grant Clusters

S/N	Research Cluster	Institution	Grant Amount (₦)
1.	Vaccine Production – Veterinary and Covid-19 Vaccine Development & Production	National Veterinary Research Institute (NVRI) Vom Cluster Lead	200,000,000.00
		Usman Danfodio University Sokoto (UDUS)	80,000,000.00
		Faculty of Veterinary Medicine, University of Jos	45,000,000.00
		Nigerian Institute of Medical Research (NIMR) Lagos	100,000,000.00
		National Research Institute for Chemical Technology (NARICT)	25,000,000.00
	Cluster Total		450,000,000.00
2.	Drug Development	Nigerian Institute of Pharmaceutical Research and Development (NIPRD). Cluster Lead	100,000,000.00
		Forestry Research Institute of Nigeria, Ibadan (FRIN)	100,000,000.00
		Pharmaceutical Council of Nigeria (PCN)	50,000,000.00
	Cluster Total		250,000,000.00
3.	Defence	Defence Industries Corporation of Nigeria (DICON)	250,000,000.00
	Cluster Total		250,000,000.00
4.	Dairy R&D Support	Abubakar Tafawa Balewa University, Bauchi (ATBU)	300,000,000.00
	Cluster Total		300,000,000.00
	TOTAL GRANT		1,250,000,000.00



The first tranche disbursements have been approved for two of the Research Clusters at a total cost of four hundred and seventy-five million naira (**₦475,000,000.00**).

13.10.3 Research and Development Standing Committee (RDSC)

The Fund inaugurated the TETFund Research and Development Standing Committee (RDSC) on the 24th of September, 2020. The Committee is specially constituted and charged with the responsibility of driving the Fund's policy for the institutionalization of research and development in mainly public tertiary institutions, and industry.

The Committee with a membership of one hundred and sixty-four (164) is drawn from Nigeria's best researchers, innovators, representatives of relevant MDAs, and the private sector to drive TETFund's R&D intervention policy in public tertiary institutions towards the nation's economic and technological advancement.

- i. The Research and Development Standing Committee is broken down into thirteen thematic areas namely: Agriculture; Environment & Bioresources; Medicine-One Health; Pharmaceuticals; ICT/Digital Economy; Petroleum/Fossil Resources; Solid Minerals & Mining; Industrialization-Manufacturing, Trade, Investment & Economy; Engineering, Technology and Material Science Development; Infrastructure Development; Education; Energy; Governance, Social Development & Internal Security; and Defence & Military.

13.10.4 Capacity Building of Lecturers of Beneficiary Institutions

The Fund conducted Training of lecturers in all Beneficiary Institutions focusing on the underlisted areas:

a) *Research Administration Capacity Building Workshops.*

- i. **Research Administration Capacity Building Workshop for Universities**
The Research Administration Capacity Building workshop commenced in 2019 for interventions in R&D for Tertiary Education Institutions (TEIs) with a view to institutionalizing R&D and nurturing the emergence of Centres of Excellence in different fields of science. The Capacity Building of Research Administrators in Universities which was part of the strategy for achieving the goals of Institutionalization of R&D, was successfully concluded and there was a significant increase in the competence levels of Participants in understanding the roles and duties of an effective Research Administrator. As at today, Directors of Research of TETFund Beneficiary Universities have been trained.
- ii. **Research Administration Capacity Building Workshop for Polytechnics and Colleges of Education**

After the successful completion of the Research Administration Capacity Building workshop for Universities, the Board of Trustees (BoT) approved same workshop to be extended to public Polytechnics and Colleges of Education (CoE) which has been completed.



b) *Train-The Trainer on Research Proposal Writing and Research Grant Management Capacity Building Workshop*

The capacity building in Research Proposal Writing and Grant Management Skills for academics in Beneficiary Institutions commenced in 2019 with its primary objective being to train selected academics from TETFund Beneficiary Institutions on research proposal writing and grants management to expose them to worldclass up to date Research Writing skills that will make them competitive and active players in the Research community. It is expected that they will in turn cascade the knowledge gained to their colleagues.

In view of this, over One Thousand, Five Hundred (1,500) Academics have so far been trained in Research Proposal Writing and Grants Management who will be expected to cascade the knowledge to their colleagues.

The Covid-19 pandemic and the resulting travel restrictions has affected the completion of Workshops and Trainings as planned. The Workshops are scheduled to be completed in the United Kingdom, United States of America and Germany.

c) *Training Programme for Laboratory Technologists*

In view of the significant milestones and achievements of the Fund in the promotion of R&D in Tertiary Education Institutions across the country, with initiatives ranging from the establishment of Research Directorates in Universities and capacity building programmes for researchers and the importance of collaboration between Researchers and Laboratory Technologists and Technicians in Research Laboratories, it has become imperative to train Technologists and Technicians with a view to bringing them up to date with emerging systems and technologies.

Consequently, a Memorandum of Understanding was signed in France with the Association of University Institutes of Technology (ADIUT), to train Laboratory Technologists from TETFund beneficiary institutions. As part of the pilot programme Eighty-Seven (87) Lab Technologists will be trained in France in collaboration with ADUIT, France under the aegis of Embassy of France in Nigeria.



13.10.5 Collaborations and Partnerships

The Fund has signed a Memorandum of Understanding with the Federal Ministry of Science and Technology to boost research and development in the country and to deepen a knowledge and innovation- driven economy for national development. Presently, a joint committee to develop implementation strategy has commenced work.

The Fund has also partnered and collaborated with several other organisations and Institutions in areas of Research and Development, Capacity Building and Academic Staff and Development. The following are some of the Organisations and Agencies we have signed a MOU with;

- i. Sao Paulo Research Foundation (FAPESP);
- ii. Federal Ministry of Science and Technology (FMST);
- iii. Raw Materials Research and Development Council (RMRDC);
- iv. Nigerian National Merit Award Secretariat (NNMA);
- v. National Institute for Pharmaceutical Research & Development (NIPRD);
- vi. Forum for Agricultural Research in Africa (FARA);
- vii. Skill-G Innovation Centre;
- viii. Morgan State University, USA;
- ix. Central State University, USA; and
- x. Association of University Institutes of Technology (ADIUT)

13.10.6 Introduction and Equipping of Research Units in Beneficiary Institutions

To implement the R&D/CE Interventions, Management identified some critical infrastructure that are required by TEIs to establish functional Research and Development Offices. These essentials include Utility/operational vehicles for field work, furnishing and equipping a research office and the cost of running the office. This resulted in the decision of the Board of Trustees to provide institutions with robust and active research management structure including offices that can adequately drive all research activities in TEIs.

The process of revitalization of active Research Management offices in public universities by renovating, equipping and furnishing of office spaces allocated by the institutions for R&D commenced in February 2020. In order to drive the process a seven-member committee made up of three TETFund staff and one nominated member from NBTE, NCCE and NUC with the mandate to develop a framework for the operation of these research units in the institutions was constituted in October 2019.



13.11 ACHIEVEMENTS OF R&D/CE DEPARTMENT IN 2020-2021

13.12 Close Out of 50 National Research Fund Projects

The Research & Development/Centers of Excellence Department in collaboration with the NRFM&SC have successfully ensured the close out of 50 NRF research projects.

13.13 The Reconstitution of the National Research Fund Screening and Monitoring Committee (NRFS&MC)

The National Research Fund Screening and Monitoring Committee (NRFS&MC) that administers the NRF was reconstituted for the fourth time on 9th November, 2021, for more effective service delivery. The 8th cycle of the National Research Fund grant process is ongoing.

13.14 Introduction of an Electronic Document Management System (EDMS)

A major accomplishment in the NRF grant administration is the introduction of an Electronic Document Management System (EDMS) to automate the hitherto manual processes associated with receiving and processing of Concept Notes and Proposals from interested academia of public tertiary institutions. This has improved the efficiency of the process and ensured ease of data collation and storage.

13.15. Establishment of the TETFund Centers of Excellence

The Fund has established twenty-four (24) Centers of Excellence in public tertiary institutions, (twelve)12 in universities, 6 in polytechnic and 6 in colleges of education across the six geopolitical zones in Nigeria.

It has also successfully developed a working document for excellent management and guaranteed sustainability of the TCoEs referential to the Fund's vision called the "Strategic Framework and Establishment Guidelines for TETFund Centres of Excellence(TCoEs)".

13.16 Constitution of Research and Development Standing Committee (RDSC)

The department has successfully supported implementation of activities of the TETFund RDSC geared towards developing and recommending the contextual framework and institutional arrangement for the emergence of a NATIONAL R&D FOUNDATION for Nigeria that will thus represent a new paradigm in technology and knowledge economy towards attaining the SDG targets and beyond by 2050.

13.17 Introduction and Equipping of Research Units in Beneficiary Institutions

To implement the Research and Development Intervention, TETFund Management identified some critical infrastructure that are required by Beneficiary Institutions to establish functional Research and Development Office in line with the mandate of the Fund. The essentials required for this are utility/operational vehicles for field work, furnishing and equipping a research office and the cost of running the office. The department is also actively engaging with Directors of Research in all TEIs which has greatly improved implementation processes of all R&D/CE intervention lines and other activities.



13.18 Collaborations with Stakeholders in Research Development

The Fund has signed a Memorandum of Understanding with the Federal Ministry of Science and Technology to boost research and development in the country and to deepen a knowledge and innovation- driven economy for national development. Presently, a joint committee to develop implementation strategy has commenced work.

The Fund has partnered and collaborated with several other organisations and Institutions in the areas of Research and Development, Capacity Building and Academic Staff and Development. These Organisations and Institutions include:

- i. Sao Paulo Research Foundation (FAPESP)
- ii. Federal Ministry of Science and Technology (FMST)
- iii. Raw Materials Research and Development Council (RMRDC)
- iv. Nigerian National Merit Award Secretariat (NNMA)
- v. National Institute for Pharmaceutical Research & Development (NIPRID)
- vi. Forum for Agricultural Research in Africa (FARA)
- vii. Morgan State University, USA
- viii. Central State University, USA
- ix. Association of University Institutes of Technology, France (ADIUT)
- x. French National Centre for Scientific Research

13.19 Successful Capacity Building of Lecturers of Beneficiary Institutions

The Fund successfully conducted several trainings for lecturers in all Beneficiary Institutions focusing on the underlisted areas:

- a) Research Administration Capacity Building Workshops for Directors of Research in Beneficiary Institutions.
- b) Train the Trainer (TTT) Research Proposal Writing & Grant Management Workshops. So far, the Fund has sponsored 1,761 Lecturers from Beneficiary Institutions under the TTT program.
- c) Training of Heads of Institutions housing TCoEs and staff of the Centres on the Establishment, Administration and Sustainability of Centers of Excellence for all TCoEs Beneficiary Institutions.
- d) Induction Training, Study tours and Twinning programs for TCoE Centre Directors to yield transnational collaborations and partnerships that will have lasting sustainable impact on TCoEs.

13.20 CHALLENGES

- i. Lack of exposure to modern research methodologies and the absence of originality in the pursuit of knowledge and Research;
- ii. Absence of World Class prerequisite R&D infrastructure to conduct top-level research;
- iii. Poor Academia-Industry-Private Sector & Community Linkages;
- iv. Lack of Motivation; Most worrisome is the low morale of researchers and academics towards Research and Innovation;



- v. The inability or lack of desire on the part of some Beneficiary Institutions to effectively comply with the Funds guidelines in accessing Grant's is an issue that continues to limit the efficiency of the Department and;
- vi. Untimely release of funds by some Heads of Beneficiary Institutions to Principal Investigators creates a delay in project completion as it pertains to NRF Grants. More concerted efforts need to be put in place to encourage Institution Heads to expedite release of funds as research projects are usually time bound.

13.21 RECOMMENDATIONS

- i. Periodic training / capacity building of lecturers in Beneficiary Institutions to close the existing educational as well as technological gaps;
- ii. Training of Academic staff on best practices in the area of supervision of post-Graduate studies/students for quality doctoral Theses and higher ranking of Nigerian Universities. Presently, overwhelming majority of post graduate Theses in Nigeria are below standard;
- iii. Encourage Beneficiary Institutions to explore other avenues of sourcing for research grants locally and internationally to complement the efforts of TETFund through collaborative /partnerships initiatives;
- iv. Provision of Research infrastructure for quality research work in Beneficiary Institutions, especially through the establishment of world-class multi-disciplinary laboratories;
- v. The Department needs to develop an automated data warehouse for data analytics which may require the engagement of software developers for the purpose of analysing raw data for optimum performance in decision making for the future;
- vi. The Fund needs to explore more avenues for collaboration between Research Stakeholders nationally and internationally to deepen and broaden the research development efforts;
- vii. There is need for a national survey on Research infrastructure /facilities in universities to determine areas of comparative advantage and for planning purposes;
- viii. Impact assessment of IBR & NRF in our tertiary Institutions;
- ix. The current Entrepreneurship Intervention line domiciled in Department of Physical Infrastructure needs to be strengthened and refocused on soft skills to encourage startups and partnerships with industry;
- x. There is need for the Fund to ensure that Beneficiaries of the Train-the Trainer on Research Proposal Writing cascade the training to other academics as recommended by the Board of Trustees at its 86th Meeting either on the Institutional level or zonal level.



14.0 DEPARTMENT OF INFORMATION AND COMMUNICATION TECHNOLOGY

14.1 INTRODUCTION

The Information and Communication Technology Department (ICT) became fully functional as a Department from February 2012.

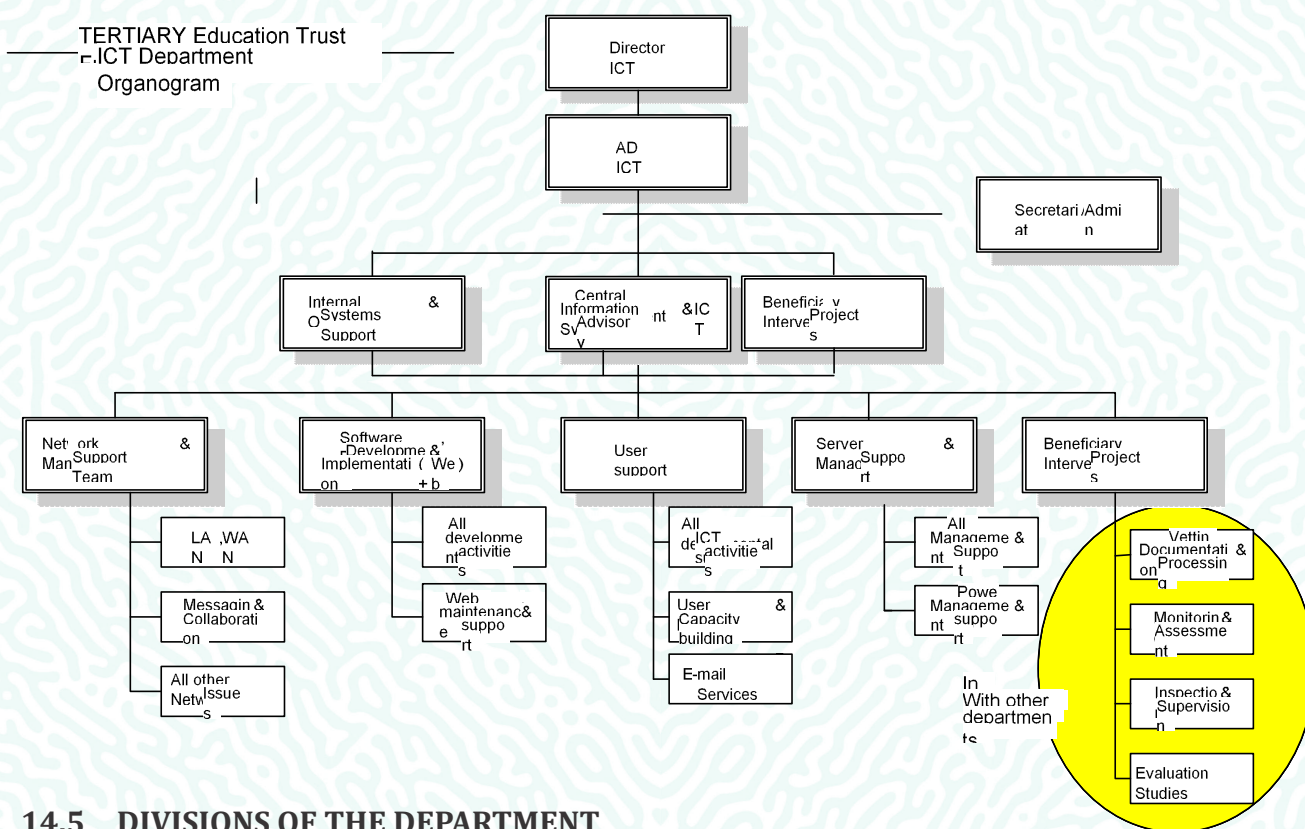
14.2 MISSION STATEMENT

To leverage on emerging, sustainable and reliable ICT Solutions to improve Management effectiveness and achievement of the Mandate of the Fund.

14.3 VISION STATEMENT

To be a dynamic ICT Department of benchmark reference in 5 years.

14.4 DEPARTMENTAL STRUCTURE



14.5 DIVISIONS OF THE DEPARTMENT

The Department has three (3) Divisions namely:

- i. Internal Operations & Systems Support.
- ii. Central Management Information System & ICT Advisory.
- iii. Beneficiary Intervention Projects.



14.6 TEAM STRUCTURE

The Internal Team Structure derived from the three divisions for a more efficient and effective operations are as follows:

- a. Network Management & Support
- b. Software Design, Development & Implementation + Website
- c. User Support
- d. Server Management & Support
- e. Beneficiary Intervention Project vetting & Supervision (ICT components)

ICT SUPPORT INTERVENTION

Year 2016 – 2018 ICT Support Intervention

The ICT Support intervention components for Year 2016 – 2018 include:

- a. Website Development
- b. ICDL Training

Year 2019/2020 ICT Support Intervention

The ICT Support intervention components for Year 2019 – 2020 include:

- a. Development of E-Learning portal
- b. Performance Security Evaluation
- c. Staff training

ACTIVITIES OF THE ICT DEPARTMENT IN 2021

The following activities were carried out by the Department during the period under review:

S/N	ACTIVITY	STATUS
ICT Support Intervention		
1.	2019/2020 ICT Support Intervention: A total number of Ninety-Four (94) Beneficiary Institutions have applied for Approval-in-Principle. Out of this number, ninety-one (91) requests have been approved.	Ongoing
Data & Automation		
2.	IBR and ARJ Interventions was fully automated and deployed in the year under review.	Completed
3.	Comprehensive user requirement gathering and development for Remote Monitoring of TEFund Projects.	Completed
4.	Automation and Deployment of application for Remote Monitoring of TEFund Projects.	Completed
5.	Development of Central Repository for upload and management of digitized Thesis/ Student Projects.	Ongoing
6.	Supply and Installation of Digitization Equipment and Digitization of TETFund Documents	Ongoing
7.	Research Project Impact Management & Tracking System	Ongoing
8.	Automation of National Research Fund for 2021	Ongoing
9.	Automation upgrade to include Zonal, High Impact, Entrepreneurship, Project maintenance, Equipment Fabrication, Academic Book Development Interventions.	Ongoing



Stakeholder Collaboration		
10.	Sensitization workshop for the Beneficiary Institutions on the Thesis/Student Project digitization.	Completed
11.	Deployment and Installation of LAN and Digitization Infrastructure and Services for 50 institutions in NE, NW, NC	Ongoing
12.	Deployment and Installation of LAN and Digitization Infrastructure and Services for 50 institutions in SE, SW, SS	Ongoing
13.	The ICT Department facilitated virtual interactive sessions for various committees: <ul style="list-style-type: none"> ▪ Research and Development Standing Committees (and all the 13 schematic groups) ▪ National Research Fund 	Ongoing
Data & Internet Connectivity		
14.	Supply and Installation of Microsoft Office 365 license Renewal, Antivirus Software and other software	Ongoing
15.	Supply and Installation of Wired & Wireless LAN equipment & Procurement of Boardroom Digital Media Equipment including Training on Network Configuration Management	Ongoing
16.	Procurement of Desktops and Laptops	Ongoing
Data & Security		
17.	Cyber Security Data Protection Audit and ICT GAP Assessment	Ongoing
18.	Project Management Office	Ongoing

14.7 ACHIEVEMENTS

- Automation of all the Fund's intervention lines which allows Bis make relevant submissions online.
- Automation of work-flow processes within the frontline departments in the Fund which allows staff to work from the Field/home without any disruptions to the Fund's operations.
- Installation of Microsoft office 365 allowing staff produce documents from anywhere in the world.
- Sensitization workshop for BIs on the digitization of Thesis
- NITDA clearance obtained for ALL ICT projects for year 2021 in accordance with FG regulations.
- NITDA approved list of ICT vendors for the Funds year 2020/2021 ICT Support Intervention to ascertain best practices and standards.
- Successful completion of Year 2016-2018 ICT Support Intervention to BIs ALL 201 BIs have been issued AIPs.



15.0 DEPARTMENT OF FINANCE AND INVESTMENT

Introduction:

Finance and Investment Department is the financial Custodian of the Fund, handles all finance related matters and advises the Fund on same. Its primary goal is the disbursement of funds to the Public Tertiary Education Beneficiaries of the Fund and ensuring that floats are invested in safe security portfolios capable of yielding reasonable returns that would improve the capacity of the Fund to increase intervention activities, as well as production of financial statements.

Functions

The department is charged with the following responsibilities namely:

1. Provision of financial advice to the Fund in respect of all financial matters, in consistent with relevant laws and regulations such as the Constitution, Financial Regulations, Government Treasury Circulars, Accounting Standards, Financial Control & Management Act, Bureau for Public Procurement Act, and Civil Service Rules etc.
2. Collection of Revenue accruing to the Fund from all sources of investments - (FGN Bond & Nigerian Treasury Bills).
3. Processing of payment /disbursement to Beneficiaries, Service providers, and Staff.
4. Provision of adequate financial information to the Executive Management Committee (EMC) of the Fund, Regulatory bodies and other Supervisory Authorities.
5. Reconciliation of all Funds Account.
6. Rendition of Statutory Returns to the Office of the Accountant General of the Federation and other relevant government agencies.
7. Preparation and consolidation of the Fund's functional budgets.
8. Management of available funds to ensure safety, assure liquidity and enhance returns.

Structure

The Department is headed by a Director who oversees the activities of the Four divisions and the Budget and Budgetary Control section. The divisions and the section are as follows:

- 1 Treasury and Investment
- 2 Projects Accounts
- 3 Admin Accounts
- 4 Final Accounts/Designated Projects

The Director Finance and Investment oversees the affairs of all the divisions of the Department. The treasury and Investment responsible for making all payments and Investment in safe security by the Fund is head by Chief Accountant. The Management



Account Division is sub-divided into two sections; namely staff, vendors and general administration of the Fund and the Beneficiary Institution section, all headed by a Chief Accountant.

Also, the Final Account division is headed by a Chief Accountant responsible for preparation of Management Account and reporting aspect of the Fund. Also oversees the Designated/Special projects of the Fund.

ACHIEVEMENTS

- 1 Prompt rendition of returns to the TMC, Office of the Accountant General of the Federation, and other government agencies.
- 2 The Department was able to overcome the challenges of e-payment (beneficiaries receive their payment without delay).
- 3 Reduction in turnaround time in transaction processing for both internal and external customers i.e., staff, service provider and beneficiaries.
- 4 The department successfully integrated the Fund's Chart of Accounts (COA) with the National Chart of Accounts (NCOA) for ease of reporting.
- 5 The department has reached 85% on implementation of International Public Sector Accounting Standards. (IPSAS)
- 6 The Closing Trial Balance for 2021 was produced for the Office of the Accountant General of the Federation in line with IPSAS as well.
- 7 The department during the year under review operated zero tolerance for fraud and defalcation of records.
- 8 The Department also provides secretarial services to the Finance & General-Purpose Committee of the Board. (F&GPC)
- 9 The Department has a staff strength of 38: 2 Directorate, 4 Management and 32 senior staff.

CHALLENGES

- 1 Non-release of Education Tax collected by Office of the Accountant General of the Federation (OAGF) as and when due adversely affects our investment income which enables the Fund to increase the volume of intervention projects.
- 2 The Department is still facing challenges in accommodating certain transactions that are peculiar to the Fund in the IPSAS chart of Accounts (e.g., Discount & Premium on FGN Bonds) which does not have accounting codes in National Chart of Account.
- 3 The department is still encountering challenges in the direct payment of tuition fees of foreign Scholars who are expected to spend three (3) years but submit invoice for only one year, whereas the remaining two (2) years remains a liability to the Fund.



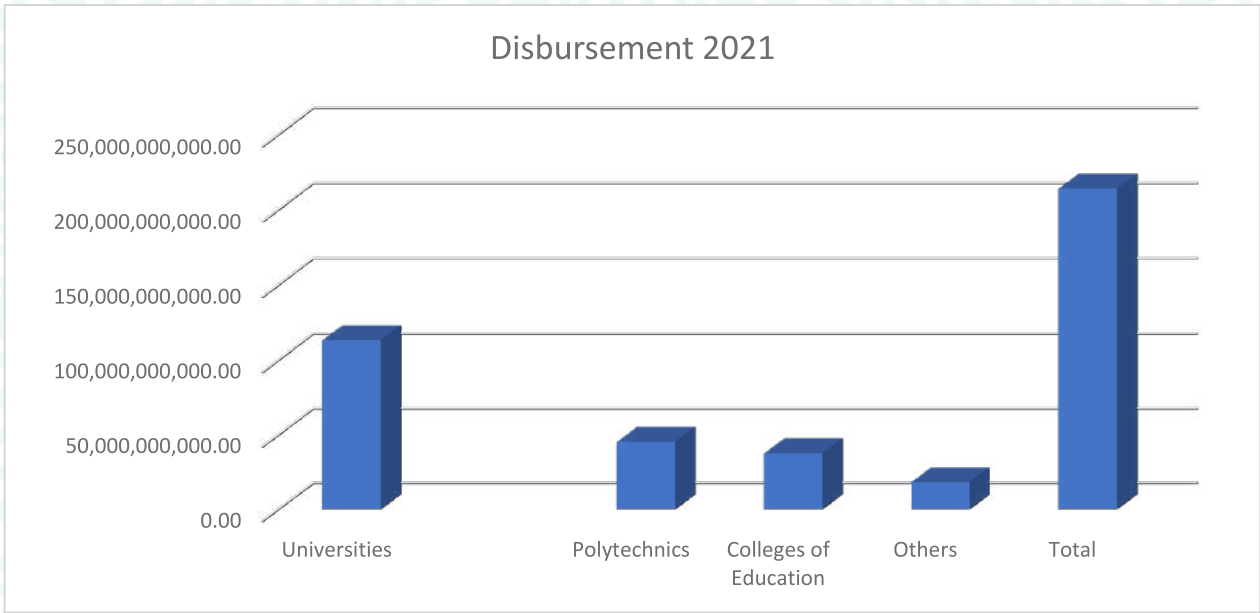
- 4 Delay in processing of tuition fees of foreign Scholars due to non-attachment of admission letters and valid invoices (not more than six months old at the time of submission of Form A to the CBN) with disbursement letters forwarded to the F&I.
- 5 We are still facing difficulties with correspondent bank appointed by the Central Bank of Nigeria (CBN) to handle foreign remittances as some do not provide evidence of transmission of tuition fees to the Scholars foreign institutions. Our effort to engage them proved difficult because they are appointed by CBN and not the Fund.
- 6 There is a need for training and re-training of staff on applicability of IPSAS as additional Standards are being issued on a regular basis by the International Public Sector Accounting Standard Board (IPSASB). The total of 41 Standards have so far been issued.

Total expenditure in the year 2021 is shown in the Tables below:

ADMINISTRATION ACCOUNT	2021 ₦
Personnel Cost	4,307,403,173.15
Overhead	3,866,382,980.91
Capital Expenditure	634,011,039.36
Total	8,807,797,193.42

PROJECT ACCOUNT	2021 ₦
Universities	113,182,820,331.41
Polytechnics	45,229,209,578.34
Colleges of Education	37,429,800,907.03
Others	18,060,565,691.05
Total	213,902,396,507.83





The above figures are based on Management Account of the Fund as at 31st December, 2021



16.0 DEPARTMENT OF PUBLIC AFFAIRS

16.1 INTRODUCTION

The Department of Public Affairs (DPA) is responsible for managing the image and reputation of TETFund. This is carried out through the establishment of robust public relations and media strategies for building and maintaining mutually beneficial relationships with the Fund's various stakeholders and the general public.

In order to ensure adequate publicity of TETFund's intervention activities, the Department maintains regular interface with the Office of the Executive Secretary and other departments and units in the Fund for proper coordination of the Fund's programmes.

16.2 FUNCTIONS AND RESPONSIBILITIES OF THE DEPARTMENT

- Coverage of TETFund events, including video, photographs and news writing for media use
- Establishing and maintaining contacts with the media and mobilizing them for effective coverage of TETFund activities
- Tracking and evaluating media coverage of TETFund events through review of newspaper reports, radio and television programmes
- Handling of external correspondences from the media, organizations and other stakeholders
- Coordinating media conferences and tours
- Writing of press releases and features for media use
- Planning, coordinating and handling of courtesy visits to the Fund
- Production and monitoring of end results of documentaries and jingles on TETFund
- TETFund website content management
- Production of TETFund monthly news magazine, TETFund Panorama
- Production of TETFund Annual Report
- Placement of adverts and announcements in the media
- Offering of advice on travel and entry requirements
- Procurement of visas, Note Verbale and passports for official trips
- Makes travel arrangements for Board members, Executive Secretary members of management and special visitors
- Performing other duties as may be assigned by the Executive Secretary.



16.3 STRUCTURE OF THE DEPARTMENT

The Department is made up of three (2) Divisions namely:

- Publication and Media Division
- Protocol Division / Administration / MIS Division

16.4 STAFF STRENGTH

The Department had 29 staff during the period spread as follows:

- Ag. Director 1
- Chief Research Officer 1
- Chief Executive Officer 1
- Assistant Chief Executive Officer 2
- Principal Admin Officer 3
- Principal Executive Officer 1
- Senior Programme Officer 2
- Senior Admin Officer 4
- Admin Officer I 5
- Senior Data Processing Officer 1
- Admin Officer II 3
- Information Officer II 1
- Confidential Secretary III 1
- Assistant Executive Officer (G) 1
- Chief Clerical Officer 1

16.5 PUBLICITY ACTIVITIES

16.6 Commissioning of TETFund Projects

The Executive Secretary in the company of prominent Nigerians commissioned a number of completed TETFund-sponsored projects in beneficiary institutions across the geo-political zones of the country and these events were well publicized. Some of the notable projects commissioned by the Fund include the following:



i. Department of Microbiology Building, Bayero University, Kano

This project was commissioned by His Excellency, the Former President of the Federal Republic of Nigeria, Gen. Yakubu Gowon in the company of the Chief of Staff to the President, Prof. Ibrahim Gambari and the Executive Secretary of TETFund, Prof. Suleiman Elias Bogoro and notable officers from the Fund.



Former Head of State, Gen. Yakubu Gowon (center), commissioning the Department of Microbiology Building funded by TETFund at Bayero University Kano while the Executive Secretary of the Fund, Prof. Suleiman Elias Bogoro (2nd left); Pro-Chancellor and Chairman of Council, BUK, Prof. Ibrahim Gambari (right); Vice Chancellor, BUK, Prof. Muhammad Yahuza Bello (left) and other dignitaries look on.

ii. Commissioning of 'The Hall' at the Ladoke Akintola University of Technology in Ogbomoso, Oyo State.



The Hall, Ladoke Akintola University of Technology, Ogbomoso, Oyo State

- iii. The Executive Secretary Commissioned the President Muhammadu Buhari Main Library Building at the Kwara State University, KWASU, Kwara State.



Aerial View of the Main Library Building, Kwara State University, Maletu Kwara State

- v. The Executive Secretary of TETFund, Commissioned the Senate Building at the University of Maiduguri, Borno State.



Muhammadu Buhari Senate Building, University of Maiduguri, Borno State.

- vi. Executive Secretary of TETFund, commissioned the Faculty of Social Science Lecture Theatre at the University of Lagos.



The Faculty of Social Science Lecture Theatre, University of Lagos, Akoka Yaba, Lagos State

- vii. TETFund commissioned The Main Library Building, Federal College of Education, Ijanikin, Lagos State.



Library Building, Federal College of Education, Ijanikin, Lagos State.



- viii. Executive Secretary of TETFund, Prof. Suleiman Elias Bogoro commissioned Molecular Lab at the University.



The Executive Secretary, TETFund, Prof. Suleiman Elias Bogoro, commissioning the University of Ilorin Molecular Diagnostic and Research Laboratory (MD&RL) with him are the Director, MD&RL, Prof. Abayomi Fadeyi (extreme left); the Director General, Nigerian Institute of Medical Research, Prof. Babatunde Salako (2nd left); the Vice Chancellor, University of Ilorin, Prof. Sulyman Age Abdulkareem (2nd right) and the Honourable Commissioner of Health, Kwara State, Dr. Raji Abdulrazaq (extreme right).

Prof. Bogoro commissioned the Faculty of Education Building at the Federal University of Lokoja, Kogi State.



Executive Secretary of TETFund, Prof. Suleiman Elias Bogoro (2nd right), Pro-Chancellor/Chairman of Governing Council, Federal University Lokoja, Senator Chris Adighije (middle), representative of the Executive Secretary of NUC, Dr Chris Maiyaki (3rd left), Vice Chancellor, Federal University Lokoja, Prof. Angela Freeman Miri (2nd left), Director, Finance & Investment TETFund, Sa'idu Idris (left) and Director, Monitoring & Evaluation TETFund, Engr. Mustapha Gotala (right), during the commissioning of the Faculty of Education, Permanent Site, Federal University Lokoja, Kogi State.



Faculty of Education, Federal University, Lokoja, Kogi State.

5.3 Courtesy calls.

The Executive Government of Ekiti and Ondo States visit to the Chairman Board of Trustees of TETFund, Alh. Kashim Ibrahim Imam.



L-R: The Executive Governor, Ondo State, Oluwarotimi Akeredolu; the Chairman TETFund Board of Trustees, Alh. Kashim Ibrahim Imam and the Executive Governor, Ekiti State, Dr. Kayode Fayemi during a courtesy visit by the Governors at the Chairman's residence in Abuja.

Chief Executive Officer of Galaxy Backbone, Prof. Muhammad Bello visit to TETFund Office, Abuja.



Executive Secretary of TETFund, Prof. Suleiman Elias Bogoro (Middle), Managing Director / C.E.O, Galaxy Backbone Nigeria, Prof. Muhammad Bello Abubakar (Left) and the Acting Director, Information Communication Technology Unit (TETFund), Mr Joseph Odo, during a courtesy visit to TETFund Head Office in Abuja.

Prof. Bogoro's working Visit to Kogi State Government House, Lokoja



The Executive Governor of Kogi State, Alhaji Yahaya Bello (5th Right) with the Executive Secretary of TETFund, Prof. Suleiman Elias Bogoro (Middle), Honourable Speaker, Kogi State House of Assembly, Prince Mathew Kolawole (5th Left) and other dignitaries from TETFund and Kogi State, during a courtesy visit to the Government House.

Chairman, Pharmacists council of Nigeria, Prof. Ahmed Tijjani Mora visit to the ES TETFund.



From 2nd Right: Executive Secretary TETFund, Prof. Suleiman Elias Bogoro (2nd right), Chairman, Pharmacists Council of Nigeria, Prof. Ahmed Tijjani Mora, Director, Pharmacist Practice Dept., Mrs Emily Olalere and the Registrar, Pharmacist Council of Nigeria, Dr Elijah Mohammed, during a courtesy visit to TETFund Office in Abuja, recently.

The Executive Secretary of TETFund, Prof. Suleiman Elias Bogoro paid a working visit to the National Defence College in Abuja.



The Executive Secretary, TETFund, Prof. Suleiman Elias Bogoro (3rd from left) in a group photograph with the Commandant, National Defence College, Rear Admiral O.B Daji (3rd from right) and some principal officers of the College during a courtesy visit.

Director General, Nigerian Institute of International Affairs, Prof. Eghosa Osaghae paid a courtesy call to the Executive Secretary of TETFund.



From R-L: TETFund BoT Member representing South East, Chief Uche Ofiero, TETFund BoT Member representing South West, Sen. Ganiyu Solomon, Ag. Director Admin. & Finance (NIIA), Mr Sunday Adah, Executive Secretary of TETFund, Prof. Suleiman Elias Bogoro, Director General, Nigeria Institute of International Affairs, Prof. Eghosa Osaghae, Executive Secretary of NUC, Prof. Abubakar Rasheed, NIIA Liason Officer in Abuja, Mr Christian Nwaigwe and NIIA Senior Research Fellow, Dr Godwin Ichimi in a group photograph during a courtesy visit to TETFund Office in Abuja.

Executive Secretary of TETFund, Prof. Suleiman Elias Bogoro and other delegates from TETFund on a working visit to Morgan State University, Maryland, United State of America.



The Pro-Chancellor and Chairman of Council, University of Port Harcourt to the Chairman, Board of Trustees, TETFund, Alh. Kashim Ibrahim Imam.



The Chairman, TETFund BOT, Alh. Kashim Ibrahim-Imam (left) with the Pro Chancellor and Chairman of Council, University of Port Harcourt, Sen. Andrew Uchendu during a courtesy visit by the Chairman of Council to the TETFund Chairman's residence in Abuja.

5.4 TETFund celebrates its 10th Year Anniversary



The Chairman, TETFund BoT, Alh. Kashim Ibrahim-Imam; the former Chairman TETFund BoT and Guest Speaker at the occasion, Dr. Musa Babayo; the Executive Governor of Kebbi State, Sen. Abubakar Atiku Bagudu; Chairman of the occasion and Pro-Chancellor and Chairman of the Governing Council, University of Benin, Olor'Ogun Dr. Sonny Folorunso Kuku; the Permanent Secretary, Ministry of Education, Arc. Sonny Echono; the Executive Secretary, TETFund, Prof. Suleiman Elias Bogoro; the Chairman Senate Committee on Foreign Affairs, Sen. Adamu Muhammad Bulkachuwa and the representative of the Executive Chairman FIRS, Mrs. Faozat Ogunniyi during the unveiling of the TACIA Report at the 10TH Anniversary Celebration of the Fund held at Transcorp Hotel Abuja.



L-R: The President of ASUU, Prof. Emmanuel Oshodoke; the Executive Secretary, TETFund, Prof. Suleiman Elias Bogoro; the Chairman TETFund BOT, Alh. Kashim Ibrahim-Imam; the Chairman of the Occasion, Pro-Chancellor University of Benin, Olor'Ogun Dr. Sonny Folorunso Kuku; the former Chairman, TETFund BOT, Dr. Musa Babayo and the Chairman Senate Committee on Foreign Affairs, Sen. Adamu Muhammad Bulkachuwa Cutting the Tenth Year Anniversary cake during the celebration held at the Transcorp Hotel Abuja

5.5 The Fund held its 2021 Annual Retreat in Abuja.



L-R: The Director, Strategic Planning and Development, Arc. Inene Eriwo; Director, Physical Infrastructure, Mal. Buhari Mikailu; Director, Human Resources and General Administration, Barr. Adamu Abubakar; the Executive Secretary, TETFund, Prof. Suleiman Elias Bogoro; Director, Research and Development/Centres of Excellence, Dr. Salihu Girei and the Director, Executive Secretary's Office, Arc. Uchendu Wogu during the 2021 Management Staff Retreat held at Grand Pela Hotel and Suites, Abuja.



The Executive Secretary, TETFund, Prof. Suleiman Elias Bogoro (center) with Management Staff of the Fund during the 2021 Management Staff Retreat held at Grand Pela Hotel and Suites, Abuja.

5.6 Meetings/Workshops/Lectures/Awards/Convocations/Other

The 3rd Edition of Taxpayers' Forum held in Lagos



Director, Finance & Investment (TETFund), Alhaji Saidu Idris Bows of Out, After Meritorious Service.



Former Executive Secretary of TETFund, Prof. Suleiman Elias Bogoro (Left), presenting Certificate of Meritorious Service to the former Director, Finance & Investment TETFund, Alhaji Saidu Idris, during the sent forth ceremony organised by the Fund to honor him.

5.7 Prof. Bogoro Bags Hallmarks of Labour Awards alongside Lagos Governor, Others.



From L-R: Executive Governor of Sokoto State, Alh. Aminu Waziri Tambuwal, Executive Secretary of TETFund, Prof. Suleiman Elias Bogoro, Executive Governor of Lagos, Babajide Sanwolu and Prof. Attahiru Jega, during the Hall Mark Award held in Lagos.

The Executive Secretary of TETFund Bags National Council of Women Goodwill Ambassador Award.



The National President, National Council for Women Societies (NCWS), Dr. Gloria Laraba Shoda (center) presenting the Award of Excellence to the Executive Secretary, TETFund and NCWS Goodwill Ambassador of Nigerian Women Prof. Suleiman Elias Bogoro, for his Transparency, Accountability and contribution to Infrastructural Development in Tertiary Institutions.



Chairman & Editor in Chief, Reporters Magazine / Online Newspapers, Mallam Abdullahi Sabiu (2nd Left), presenting a plaque of Reporters Magazine 2020 Man of the Year Award to the Executive Secretary of TETFund, Prof. Suleiman Elias Bogoro (2nd Right), Director of Publication-Reporters Magazine, Mr Zubaru Aliyu (Right) and Director, On-line Newspapers/ Reporters Magazine, Alhaji Bala Aliyu (Left), during a courtesy visit to TETFund Head Office in Abuja.



The Executive Secretary, TETFund, Prof. Suleiman Elias Bogoro (right), presenting a souvenir to the Vice Chancellor, Yusuf Maitama Sule University, Kano, Prof. Mukhtar Aliku Kutawa during a courtesy visit to the Fund, recently.

The Honorable Minister of State for Education, Barr Chukwuemeka Nwajiuba Presented Provisional License to newly established Universities.



The Honourable Minister of State for Education, Barr. Chukwuemeka Nwajiuba (left) presenting the Provisional License of the Karl-Kumm University to the President, COCIN and Member of Board of the Institution, Rev. Dr. Dachollom Chumang Datiri while the Executive Secretary, TETFund, Prof. Suleiman Elias Bogoro and other dignitaries look on.

Executive Secretary of TETFund, Prof. Suleiman Elias Bogoro, received Commemorative Plaque at the School of Post Graduate, University of Lagos.



The Vice Chancellor, University of Lagos, Prof. Oluwatoyin Ogundipe presenting a commemorative plaque to the Executive Secretary, TETFund and guest speaker at the occasion, Prof. Suleiman Elias Bogoro during the Annual Lecture of the School of Post Graduate Studies of the Institution.



Other events covered during the period include:

- TETFund 10th Anniversary Celebration
- TETFund inaugurated 12 additional Centres of Excellence in Polytechnics and Colleges of Education
- Bogoro Receives ECAN Award, calls for better Media Coverage of TETFund Activities
- TETFund, ICDL Sign Memorandum of Understanding
- TETFund Sets Aside N6.3bn for 217 Research Proposals, Inaugurates Monitoring, Screening C'mttees
- TETFund 2021 Management Retreat
- Rwandan Minister of Education, Dr. Valentine Uwamariya visits TETFund

5.6 Interviews

The Department coordinated interviews granted by the Executive Secretary to some media houses during the period. The media outfits included:

- Nigerian Television Authority (One-On-One)
- Blue Print Newspaper
- Leadership Newspaper
- The Nation
- Daily Trust
- Education Correspondents Association of Nigeria (ECAN)
- Presidency This Week

In the same vein, the Department interviewed some AST&D beneficiaries across the country.

5.7 Placement of Advertisements

6.0 OTHER DUTIES COMPLETED IN 2021

- Production of news, features, pictures etc. for Guardian and Leadership Newspapers for weekly one-page publicity of TETFund activities in the two newspapers
- Interviews with beneficiaries of AST&D Scholarship
- Visits to Beneficiary Institutions for Production of Videos and Photographs of iconic TETFund projects
- Publicity on resolution of problem of stranded scholars abroad
- Airing of news on TETFund activities on selected radio stations across the country
- Creation of social media handles to disseminate news on TETFund activities
- Production of materials for publication in newspapers and magazines
- Prompt communication of press releases to media outfits
- Production of videos and photographs of various TETFund activities for airing at the Fund's reception area
- Facilitation of effective coverage of TETFund activities by the media for publicity



- Anchoring of TETFund programmes
- Daily analysis of newspaper reports on TETFund and tertiary education sector
- Distribution of filtered and analyzed news on TETFund to keep the Management and staff abreast of media and public perceptions of the Fund
- Issuing of rejoinders/disclaimers on negative or inaccurate press reportage and others
- Monitoring of News on Electronic Media

7.0 PROCUREMENT OF VISAS/NOTE VERBALES, INTERNATIONAL PASSPORTS, ISSUANCE OF INTRODUCTION LETTERS AND RESPONSE TO CORRESPONDENCE

7.1 Procurement of Visas

The Department procured Over 200 visas to various countries

7.2 Note Verbale

The Department sent requests for issuance of Note Verbale for over 90 requests for staff of the Fund to various countries for an official assignment.

7.3 Official Passports and Yellow Cards

The Department procured and facilitated the issuance of official passports and yellow cards for staff of the Fund.

7.4 Introduction Letters

The Department issued Introduction letters to staff to enable them procure visas to various countries for official assignment.

7.5 Number of Responses to External Correspondence

- National Universities Commission
- Bayero University, Kano
- Nigerian Communication Commission
- True Patriot Magazine
- Top Rank Hotels Utako
- Leadership Newspaper
- University of Abuja
- Yobe State University
- Federal university Oye Ekiti
- Trafford Hotels
- Newton Park Hotel and Resort Limited
- Federal University, Lokoja
- New Telegraph Newspaper
- Premium Times
- True Patriot Magazine



8.0 EXECUTED/ONGOING/PLANNED PARTNERSHIPS/PROGRAMMES

- Partnership with the Nigerian Television Authority (NTA)
- TETFund weekly publications in Leadership and Guardian Newspapers
- Online publication of TETFund activities
- Airing of news on TETFund activities on selected radio stations across the country
- Attendance and Coverage of Programmes
- Placement of Advertorials on TETFund programmes and Achievements in Newspapers and Documentaries in Electronic Media
- Consultations with ICT Department on changing the Fund's website from Joomla to Word Press to make the website more interactive
- Continuous interface with other departments for updated information and statistics of their activities
- Production of 2019 and 2020 TETFund Annual Reports
- Sustained interaction between the Executive Secretary and the media for update on TETFund activities.

9.0 CHALLENGES

- Low skills for production of “camera ready” document
- Space constraint for staff
- Low desktop publishing capacity for effective publications
- Non-functional Colour Printers, need at least additional 2 units
- Lack of mini in - house digital printing press
- Tight publicity budget
- Website upgrade
- Inadequate working tools

10.0 GENERAL OBSERVATIONS

- Less negative press on the Fund
- The Fund has occupied its media space

11.0 WAY FORWARD

- The role of DPA in managing communication between the Fund and the public cannot be over emphasized. Hence, adequate funding of its activities is necessary
- There is need for greater synergy between DPA and other departments in order to ensure more effective coverage and reportage of TETFund activities
- Continuous training of staff for greater efficiency and productivity
- Provision of office space and working tools
- All staff of TETFund are image makers of the Fund. Therefore, our attitude and character must always reflect the good reputation the Fund has earned for itself.



CHALLENGES



CHALLENGES

- i. Low Capacity utilization by beneficiaries**

A major challenge for the Fund has been the problem of non-completion of projects on time by some beneficiary institutions for one reason or the other.
- ii. Neglect of State-owned institutions by various state government**

TETFund programmes are expected to be intervention in nature, its fund are meant to address critical needs in the education sector. State Government who establishes most of the state institutions abandon their funding, particular in the area of capital projects to TETFund. This has hindered the impact of TETFund funding in the sector.
- iii. Undue External Interference**

Most times beneficiaries select their contractors on the basis of political patronage, thereby leading to outright abandonment of projects. It is not unusual to see some State Governors forcing contractors on the State-owned institution without any regard to their ability to perform.
- iv. Lack of Maintenance Culture**

After TETFunds intervention in some institutions, maintenance culture of such structures are inadequate. Thus, resulting in its dilapidated state. However, the Fund has tried to address these incidences by the introduction of maintenance intervention programme.
- v. Over Dependence on Oil and Gas**

The Education Tax Collection from companies operation in the Oil and Gas sector constitute about 85% of the total collection accrued or the year. This implies that the Funds revenue base is directly linked to happenings in the sector and the dwindling price of the product. However, the FIRS are currently making considerable efforts to grow taxes from the non-oil sector.



SOLUTIONS



SOLUTIONS

i. Widening the Revenue Base

There is need for effective collaboration between the Fund and FIRS on the Education Tax collection in order to widen the revenue base. This implies that an increase in the education tax collection translates to more Funds for the institutions for various projects, thereby improving the quality of education in Nigeria. In the years ahead, TETFund will intensify effort in widening its collaboration with FIRS to grow the Oil sector and Non-Oil sectors in order to boost the education tax collection.

ii. Stakeholders Workshop

In order to address issue of low-capacity utilization by Beneficiaries, Political Interference must be curbed whilst improving the maintenance culture on TETFund Funded Physical Infrastructures. The Fund should continually organise stakeholder's workshops where all Beneficiaries would attend to discuss and find solutions to Challenges.



CONCLUSION



CONCLUSION

The achievements recorded by the Fund during the period under review have been as a result of the tremendous cooperation and support enjoyed by the Fund from the Federal Government particularly, the Federal Ministry of Education for which the Fund is very grateful. While the Fund would continually match its objectives with improved performances, Government continuous support would be needed to overcome the challenges enumerated in this report.



FINANCIAL STATEMENTS 31ST DECEMBER 2021



**REPORT OF THE INDEPENDENT JOINT AUDITORS
TO THE MEMBERS OF BOARD OF TRUSTEES OF
TERTIARY EDUCATION TRUST FUND**

